



# **M.G.R. COLLEGE**

Approved by Government of Tamilnadu, Affiliated to Periyar University, Salem  
Re-Accredited by NAAC  
Recognized by UGC under section 2(f) and 12(B), New Delhi  
Dr. M.G.R Nagar, HOSUR – 635 130 Krishnagiri Dist., Tamil Nadu

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## **SUPPORTING DOCUMENTS**

**6.3.3: Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

## **REPORTS HIGHLIGHTING THE PROGRAMMES UNDERTAKEN BY THE TEACHERS**

**2022-23**

# **M.G.R. COLLEGE, HOSUR**

(Affiliated to Periyar University Salem & Re-Accredited by NAAC)

## **DEPARTMENT OF COMPUTER APPLICATIONS**

### **FDP ON E-MAIL ETIQUETTE**

#### **Post Event Report**

**Title** : E-Mail Etiquette

**Category** : Faculty Development Program

**Date** : From 2<sup>nd</sup> to 6<sup>th</sup> May 2023 (5 days)

**No. of Resource Persons** : 5

**No. of Participants** : 28

**Organizers** : Department of Computer Applications & IQAC

**Resource Persons:**

**Day 1** : Mr. M. Selvam,  
Project Manager,  
Increasingly Technologies India Pvt. Ltd.  
Bangalore.

**Day 2** : Mr. P. Sujay,  
Assistant Professor,  
IZEE College of Management of Information and Science,  
Bangalore.

**Day 3** : Mr. R. Prasanth  
Assistant Consultant,  
TCS, Bangalore.

**Day 4** : Mr. Krishna Kumar,  
Soft Engineer,  
Digital UPVC Pvt. Ltd.,  
Bangalore.

**Day 5** : Mr. C. Udayakumar  
Assistant Professor,  
Department of Computer Applications  
M.G.R College,  
Hosur.

## **Objective:**

- Establish professional standards and expectations for email communication.
- Develop an understanding of email etiquette rules.
- Learn appropriate language for different types of emails.
- Identify common errors to avoid in emails.
- Employ best practices for communication in a virtual setting.
- Improve communication competence with colleagues and clients.

## **Report:**

The Faculty Development Program was organized for 5 days from 2<sup>nd</sup> to 6<sup>th</sup> May 2023. Program began with a prayer, followed by Welcome address and FDP dynamics by Dr. G. Sivaraman, Head, and Department of Computer Applications. The introduction about the speaker was given by Mr. Udayakumar, Assistant Professor, Department of Computer Applications.

All the speakers covered the topics such as Basic knowledge of workplace etiquette, Ability to communicate effectively in writing, Familiarity with common email applications, such as Microsoft Outlook and Gmail, A basic understanding of privacy laws and standards pertaining to email communication

### **Day 1: Introduction and Mailbox Management**

The speaker starts with the brief introduction about Effective mailbox management in organization level. It can help to stay on top of your emails, avoid missing important messages, and improve your overall productivity. Mailbox management entails organizing and maintaining your email inbox to make it more efficient, productive, and manageable. This can include various tasks such as deleting unwanted emails, creating a filing system, setting up filters to categorize emails, using the search function to quickly locate emails, and more

### **Day 2: Navigating Netiquette**

Day 2 program begins with welcome address by Mr. Logesh, Assistant Professor, which was followed by the speaker's review of the participants work. He gave suggestions to improve the best Practices for Digital Communication: Explore the do's and don'ts of online communication, including email, chat platforms, and social media, to help faculty members

maintain a positive and respectful online presence.

### **Day 3: Managing Email Overload**

On third day, the speaker give the Strategies for Streamlining Communication: Help faculty members develop strategies to keep their email inbox organized, manage deadlines efficiently, and use filters and folders effectively to prioritize tasks.

### **Day 4: Emoji and Acronyms**

Fourth day topics covered by the speaker are Navigating Informal Communication in a Professional Environment": Explore the appropriate use of emojis, acronyms, and abbreviations in professional emails, ensuring that faculty members strike the right balance between friendliness and professionalism.

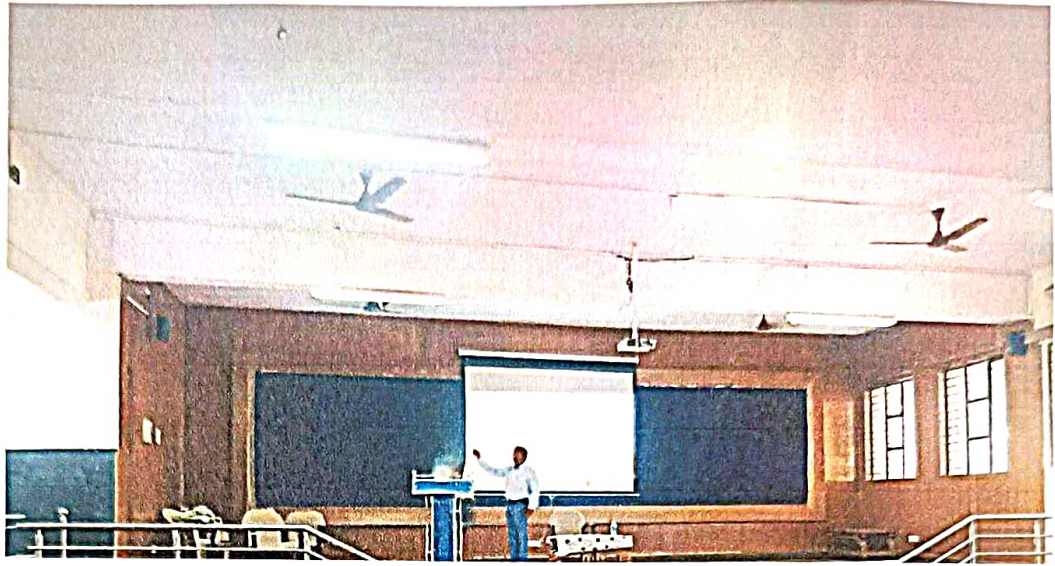
### **Day 5: E-Mail Security**

The FDP ends with this topic, the speaker deliver the speech about the understanding the concept of **email security**, how we can protect our email, email security policies, and email security best practices, and one of the features of email is an email that we can use to protect the email from unauthorized access.

### **Outcome:**

- The participants have acquired knowledge of the different aspects of when email is and is not an appropriate communication tool.
- This FDP provide a thorough overview of Email Etiquette and best practices for sending digital correspondence.
- It offers tactics for organizing and managing an inbox.
- It addresses the law as it relates to the E-mail.

Developmental tools needed to developed-content in the irrespective discipline text, images, audio and video. This was evident in the quality of audio and video content developed by some of the participants that was reviewed by the resource person during the second session.



**The Resource person Mr. M. Selvam delivers the speech about E-Mail Etiquette in FDP on Day 1**



**The listening part of FDP by the Faculty Members**



**The Resource person Mr. P Sujay delivers the speech about E-Mail Etiquette in FDP on Day 2**



**The listening part of FDP by the Faculty Members**

  
**Coordinator**

  
**Principal**  
**PRINCIPAL**  
**M.G.R. COLLEGE**  
**Dr.M.G.R. Nagar, HOSUR-635 130**

## Request Letter

From

Dr. G. Sivaraman,  
Head of the Department,  
Department of Computer Applications,  
M.G.R College,  
Hosur.

To

The Principal,  
M.G.R College,  
Hosur.

Respected Sir,

Sub: Requisition for Conducting FDP- Reg.


As we have planned to conduct Faculty Development Program from 2.5.2023 to 6.5.2023 on E-Mail Etiquette to our Teaching Faculty to update their real time knowledge in E-Mail usage effectively. I request you to kindly permit us to conduct the Program.

Thanking You.

Place: Hosur

Date: 17.04.2023

yours truly,





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Dr. M.G.R Nagar, HOSUR – 635 130 Krishnagiri Dist., Tamil Nadu

Dr. A. Muthumoni, M.Com., MBA., M.Phil., Ph. D  
Principal

Date: 21.04.2023

## Circular

This is to inform that the BCA Department is conducting Faculty Development Program on E-Mail - Etiquette to our Teaching Faculty to update their real time knowledge in E-Mail usage from 02.05.2023 to 06.05.2023. All the Staff can enroll their names to the Head of the Department of BCA on or before 29.04.2023.

Venue: M.G.R College, Seminar Hall

Time : 10.00 AM



  
Principal  
M.G.R. COLLEGE  
Dr. M.G.R. Nagar, HOSUR-635 130

### Copy To:

- 1). All HODs – To inform and circulate among the Faculties
- 2). Notice Board
- 3). File





# M.G.R. COLLEGE

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Dr. MGR Nagar, Hosur – 635 130,  
Krishnagiri (Dt), Tamilnadu, India.



## Department of Computer Applications In Association with the IQAC

Organizes  
Faculty Development Programme on  
E-Mail -Etiquette



Date: 02.05.2023 to 06.05.2023  
Venue: M.G.R. COLLEGE SEMINAR HALL  
Time: 10.00 AM



### Day 1

Mr. Selvam,  
Project Manager,  
Increasingly Technologies,  
Bangalore.

Topics: Introduction and  
Mailbox Management.



### Day 2

Mr. P. Sujai,  
Assistant Professor,  
IZEE College of Management  
of Information and Science,  
Bangalore.

Topic: Navigating Netiquette



### Day 3

Mr. R. Prasanth  
Assistant Consultant,  
TCS,  
Bangalore.

Topic: Managing Email  
Overload



### Day 4

Mr. Krishna Kumar,  
Software Engineer,  
Digital UPVC Pvt. Ltd.,  
Bangalore.

Topics: Emoji and Acronyms



### Day 5

Mr. C. Udayakumar  
Assistant Professor,  
Department of Computer Applications  
M.G.R College - Hosur.

Topic: E-Mail Security

**M.G.R. COLLEGE, HOSUR**  
(Affiliated to Periyar University Salem & Re-Accredited by NAAC)

**DEPARTMENT OF COMPUTER APPLICATIONS**

**FDP ON E-MAIL ETIQUETTE**

**AGENDA**

Date: 02.05.2023

Time: 10 AM – 11 AM

**INAUGURATION**

- |      |                             |   |   |
|------|-----------------------------|---|---|
| i.   | Lightening                  | : | Principal, HODs, Chief Guest  |
| ii.  | Welcome Address             | : | Mrs. M. Parimala<br>Assistance Professor / BCA                              |
| iii. | Introduction of Chief Guest | : | Mrs. V. Barani<br>Assistance Professor / BCA                                |
| iv.  | Felicitation                | : | Principal, HOD  |
| v.   | Presidential Address        | : | Mr. M. Selvam,<br>Project Manager,<br>Increasingly Technologies, Bangalore. |

Break: 11 AM – 11.30 AM

**FDP SESSION**

**Day 1** : Introduction and Mailbox Management

**Resource Person** : Mr. M. Selvam,  
Project Manager,  
Increasingly Technologies, Bangalore.

**Day 2** : Navigating Netiquette

**Resource Person** : Mr. P. Sujai,  
Assistant Professor,  
IZEE College of Management  
of Information and Science, Bangalore.

**Day 3** : Managing Email Overload

**Resource Person** : Mr. R. Prasanth,  
Assistant Consultant,  
TCS, Bangalore.

**Day 4** : Emoji and Acronyms

**Resource Person** : Mr. Krishna Kumar,  
Software Engineer,  
Digital UPVC Pvt. Ltd., Bangalore.

**Day 5** : E-Mail Security

**Resource Person** : Mr. C. Udayakumar,  
Assistant Professor,  
Department of BCA,  
M.G.R College, Hosur.

vi. **Vote of Thanks** :Mr. G. P. Logesh,  
Assistant Professor / BCA

### **Resource Person Profile: Mr. M. Selvam**

Mr. M. Selvam, Project Manager, Increasingly India Pvt Ltd., Bangalore is an IT industrial person working as online Advertisement, Shopping project release manager. He started his career as Software Testing Engineer, Zeedo Company, Mumbai at 2004. Then he widened his career to Bangalore at the current office as QA manager from 2009 to 2011. He has been involved in developing of online shopping project as Project Release manager for the UK based company. His company won the Best Start-up company Award in London at 2018.

He has widely travelled across the various state and Metropolitan cities to meet various levels of the clients. Through this travel he attains the knowledge to handle the projects in efficient manner.

Mr. Selvam is Responsible for planning, directing and coordinating the activities of large or several smaller sized technology projects to ensure that all the goals are accomplished. He is right authority in his office to develop project plans specifying goals, strategy, and staffing, scheduling, identification of risks, contingency plans and allocation of resources. He directs the activities of project personnel to ensure project progresses on schedule, within budget, Establishes standards and procedures for project reporting and documentation. He suppose to Reviews status reports prepared by project personnel and modifies schedules and plans. He Prepares project status reports and keeps management, clients informed of project status and related issues.

### **Resource Person Profile: Mr. P. SUJAI**

Mr P. Sujai joined star his career as a Guest Lecturer in Govt. Arts College, Dharmapuri during the period Nov 2012- Dec 2015. Later got transferred to PEE GEE Arts and Science College, Dharmapuri, where he served as Assistant Professor, then he continued as Assistant Professor in Jayam Arts and Science College, Dharmapuri and MGR College Hosur during 2017 to 2022.

Right now he is working as Assistant Professor in IZEE College of Management of Information and Science, Bangalore. And now he is pursuing his Ph.D degree. In his career he presented number of papers in National, International levels.

And he published a journal on title “Jaccard Snowball Robust Regression Based Page Ranking with Big Data in Dynamic Web Environments” in Journal of Algebraic Statics”. The significant contributions of his work among various committee works such as NAAC, IQAC, Discipline committee etc.

## **Resource Person Profile: Mr. R. Prasanth**

Mr. Prasanth With over 9 years of experience in IT Infrastructure Service Management, specializing in Incident, Change, and Problem Management. Possesses subject matter expertise in Major Incident Management, Change Management, Configuration Management, and Problem Management. Adept in ITIL and industry best practices, demonstrating effective communication, analytical, and organizational skills. Highly skilled Service Desk Engineer who worked with Cognizant Technology Solutions from July 2014 to June 2017.

With a strong technical background and a passion for delivering exceptional customer service, Prasanth played a vital role in resolving IT issues for clients. Throughout his tenure at Cognizant, Prasanth demonstrated excellent problem-solving skills, a proactive approach, and the ability to work well in a collaborative team environment. His dedication to ensuring client satisfaction made him a valuable asset to the organization. Prasanth R is a skilled Technical Specialist who worked with HCL Technologies from May 2021 to October 2021. With expertise in various technical domains, Prasanth contributed to the success of the team and played a crucial role in delivering high-quality solutions. During their time at HCL Technologies, He demonstrated strong problem-solving abilities, effective communication skills, and a proactive approach to tackling complex technical challenges. Their dedication and commitment to excellence made them a valuable asset to the organization.

### **Technical Skills:**

ITIL Key skills/Tools

BMC REMEDY, SERVICE NOW, Major incident management,

SharePoint management, Problem management, Change

Management, Knowledge management & Configuration Management

## **Resource Person Profile: Mr. Krishna Kumar**

Krishna Kumar, a graphic designer, a SEO specialist, a Social media marketer. Mr. Krishna started his career as a content reviewer in Accenture-Bangalore from 2018-2020. Then he was a Trust and Safety Associates in Accenture-Bangalore from 2021-Present.

Besides a graphic designer he is also very skilled in Adobe Photoshop, Adobe Illustrator, Expert in Search Engine Optimization (SEO). With his exceptional skills he was a graphic designer for Apollo Computer Education, an ed-tech company. He was an SEO specialist for Digital UPVC interiors which is a Tamilnadu based PVC and UPVC interior Designers.

Mr. Krishna kumar is an artist who creates visual text and imagery. He designs creative content for online campaigns, print ads, websites, and even videos. As an SEO specialist he identifies strategies, techniques and tactics to increase the number of visitors to a website and obtain a high-ranking placement in the results page of search engines. By generating more leads for the business you'll open up new opportunities for driving growth and profit.

### **Resource Person Profile: Mr C. Udayakumar**

**Mr C. Udayakumar** starts his career as a Process Executive in Info Vision Solutions, Chennai during the period of 2006 to 2008. Right now he has working as an Assistant Professor in MGR College, Hosur.

He organized more than 10 Guest lecturers as Association Coordinator in MGR College, Hosur. In his career he presented Number of papers in National level conferences and also he participated in number of workshops in national level. He organized six National levels Symposium as an Association Coordinator in MGR College, Hosur.

In his career he acted powerful roles as a Project Coordinator, Internal and external Invigilator, Deputy-in-charge. Most importantly he acted as a College officer and Chief Periyar University Central Valuation Board.

He was awarded with the first place for the project “Encyclopedia for Kural Kalangiam (Thirukural)” in the state level software competition in Coimbatore For the year 2005.



**M.G.R College, Hosur - 635 130**  
**Department of Computer Applications**  
**FDP Registered Participant List**

**Title of the FDP: E-Mail Etiquette**

**Date: 02.05.2023 to 06.05.2023**


**Time: 10.00 AM**

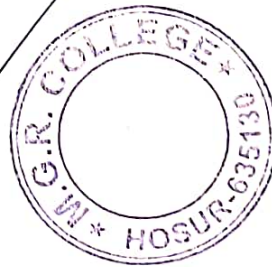
**Venue: M.G.R College Seminar Hall**

S.No	Name	Department
1	Dr.SIVARAMAN.G	COMPUTER APPLICATIONS
2	Mr.UDAYA KUMAR. C	COMPUTER APPLICATIONS
3	Dr.SATHYA.V	COMPUTER APPLICATIONS
4	Ms.PARIMALA.M	COMPUTER APPLICATIONS
5	Ms.ARUNADEVI.M	COMPUTER APPLICATIONS
6	Mr.LOGESH.G.P	COMPUTER APPLICATIONS
7	Ms.SHALINI.S	COMPUTER APPLICATIONS
8	Mr.AJITH.T	COMPUTER APPLICATIONS
9	Ms.BARANI.V	COMPUTER APPLICATIONS
10	Mr.HARI HARA SHUTAN.M	COMPUTER APPLICATIONS
11	Ms.UMAMAGUESVARY.S	COMPUTER APPLICATIONS
12	Ms.USHA.P	COMPUTER APPLICATIONS
13	Ms.MANGAIYARKARASI.M	COMPUTER APPLICATIONS
14	Ms.JAYAMARY.R	COMPUTER APPLICATIONS
15	Ms.THAMARAISELVI.S	COMPUTER APPLICATIONS

16	Dr.SANTHI JESLET.D	COMPUTER SCIENCE
17	Mr.GOVINDARAJU.V	COMPUTER SCIENCE
18	Ms.GAYATHIRI.R	COMPUTER SCIENCE
19	Ms.PRITHA.A	COMPUTER SCIENCE
20	Mr.MOHAN T.S	COMPUTER SCIENCE
21	Mr.NAZIRULLAH.S	COMPUTER SCIENCE
22	Mr.KARTHIKEYAN.M	COMPUTER SCIENCE
23	Ms.THENMOZHI.P	COMPUTER SCIENCE
24	Ms.SOMASUNDARA VITHYA.A	COMPUTER SCIENCE
25	Ms.KALPANA.V	COMPUTER SCIENCE
26	Ms.JAYANTHI.S	COMPUTER SCIENCE
27	Ms.SHALINI.P	COMPUTER SCIENCE
28	Ms.NAGAJOTHI.K	COMPUTER SCIENCE

  
COORDINATOR

  
HOD



  
PRINCIPAL  
M.G.R. COLLEGE  
HOSUR - 635 130

M.G.R College, Hosur - 635 130  
 Department of Computer Applications  
 FDP Attendance List

Title of the FDP: E-Mail Etiquette  
 Date: 02.05.2023 to 06.05.2023  
 Time: 10.00 AM  
 Venue: M.G.R College Seminar Hall

S.No	Name	Department	Day-1	Day-2	Day-3	Day-4	Day-5
1	Dr.SIVARAMAN.G	COMPUTER APPLICATIONS					
2	Mr.UDAYA KUMAR.C	COMPUTER APPLICATIONS					
3	Dr.SATHYA.V	COMPUTER APPLICATIONS					
4	Ms.PARIMALA.M	COMPUTER APPLICATIONS					
5	Ms.ARI'NADEVLM	COMPUTER APPLICATIONS					
6	Mr.LOGESH.G.P	COMPUTER APPLICATIONS					
7	Ms.SHALINI.S	COMPUTER APPLICATIONS					
8	Mr.AJITH.T	COMPUTER APPLICATIONS					
9	Ms.BARANI.V	COMPUTER APPLICATIONS					
10	Mr.HARI HARA SHUTAN.M	COMPUTER APPLICATIONS					
11	Ms.UMAMAGUESVARY.S	COMPUTER APPLICATIONS					
12	Ms.USHA.P	COMPUTER APPLICATIONS					
13	Ms.MANGAIYARKARASLM	COMPUTER APPLICATIONS					
14	Ms.JAYAMARY.R	COMPUTER APPLICATIONS					
15	Ms.THAMARASELVIS	COMPUTER APPLICATIONS					

16	Dr.SANTHI JESLET D	COMPUTER SCIENCE	<i>Santhi Jeslet D</i>	<i>Santhi Jeslet D</i>	<i>Santhi Jeslet D</i>	<i>Santhi Jeslet D</i>	<i>Santhi Jeslet D</i>
17	Mr.GOVINDARAJU.V	COMPUTER SCIENCE	<i>V. Govindaraju</i>	<i>V. Govindaraju</i>	<i>V. Govindaraju</i>	<i>V. Govindaraju</i>	<i>V. Govindaraju</i>
18	Ms.GAYATHRI.R	COMPUTER SCIENCE	<i>Gayathri R</i>	<i>Gayathri R</i>	<i>Gayathri R</i>	<i>Gayathri R</i>	<i>Gayathri R</i>
19	Ms.PRITHA.A	COMPUTER SCIENCE	<i>Pritha A</i>	<i>Pritha A</i>	<i>Pritha A</i>	<i>Pritha A</i>	<i>Pritha A</i>
20	Mr.MOHAN T.S	COMPUTER SCIENCE	<i>T.S. Mohan</i>	<i>T.S. Mohan</i>	<i>T.S. Mohan</i>	<i>T.S. Mohan</i>	<i>T.S. Mohan</i>
21	Mr.NAZIRULLAH.S	COMPUTER SCIENCE	<i>S. Nazirullah</i>	<i>S. Nazirullah</i>	<i>S. Nazirullah</i>	<i>S. Nazirullah</i>	<i>S. Nazirullah</i>
22	Mr.KARTHIKEYAN.M	COMPUTER SCIENCE	<i>M. Karthikeyan</i>	<i>M. Karthikeyan</i>	<i>M. Karthikeyan</i>	<i>M. Karthikeyan</i>	<i>M. Karthikeyan</i>
23	Ms.THENMOZHILP	COMPUTER SCIENCE	<i>Thenmozhi P</i>	<i>Thenmozhi P</i>	<i>Thenmozhi P</i>	<i>Thenmozhi P</i>	<i>Thenmozhi P</i>
24	Ms.SOMASUNDARA VITHYA.A	COMPUTER SCIENCE	<i>V. Somasundara</i>	<i>V. Somasundara</i>	<i>V. Somasundara</i>	<i>V. Somasundara</i>	<i>V. Somasundara</i>
25	Ms.KALPANA.V	COMPUTER SCIENCE	<i>V. Kalpana</i>	<i>V. Kalpana</i>	<i>V. Kalpana</i>	<i>V. Kalpana</i>	<i>V. Kalpana</i>
26	Ms.JAYANTHIS	COMPUTER SCIENCE	<i>J. Jayanthi</i>	<i>J. Jayanthi</i>	<i>J. Jayanthi</i>	<i>J. Jayanthi</i>	<i>J. Jayanthi</i>
27	Ms.SHALINI.P	COMPUTER SCIENCE	<i>P. Shalini</i>	<i>P. Shalini</i>	<i>P. Shalini</i>	<i>P. Shalini</i>	<i>P. Shalini</i>
28	Ms.NAGAJOTHI.K	COMPUTER SCIENCE	<i>K. Nagajothi</i>	<i>K. Nagajothi</i>	<i>K. Nagajothi</i>	<i>K. Nagajothi</i>	<i>K. Nagajothi</i>

*[Signature]*  
COORDINATOR

*[Signature]*  
HOD



*[Signature]*  
PRINCIPAL  
M.G.R. COLLEGE  
HOSUR - 635 130



**M.G.R. COLLEGE, HOSUR.**  
**DEPARTMENT OF COMPUTER**  
**APPLICATIONS**



**FDP on E-Mail-Etiquette**

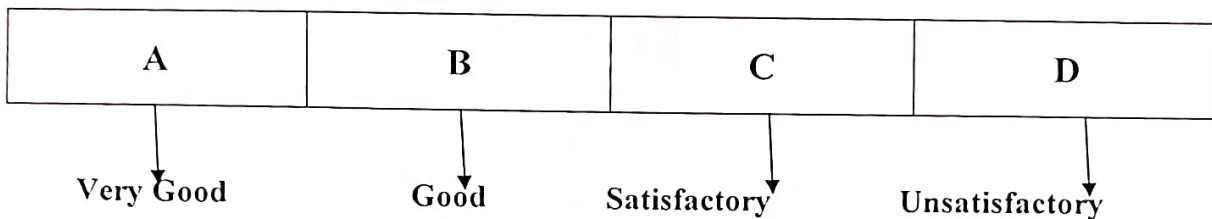
**FEEDBACK FORM**

Name:

Designation:

Department:

4.00                      3.00                      2.00                      1.50                      0.0



S.No	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the Content Explained				
2	Extend of Coverage of Course				
3	Applicability to real life Situations				
4	Learning value of the Course				
5	Clarity and Relevance of Textual reading Material				
6	Extent of effect required by Staff				
7	Overall Rating				

Signature



**M.G.R. COLLEGE, HOSUR.**  
**DEPARTMENT OF COMPUTER APPLICATIONS**

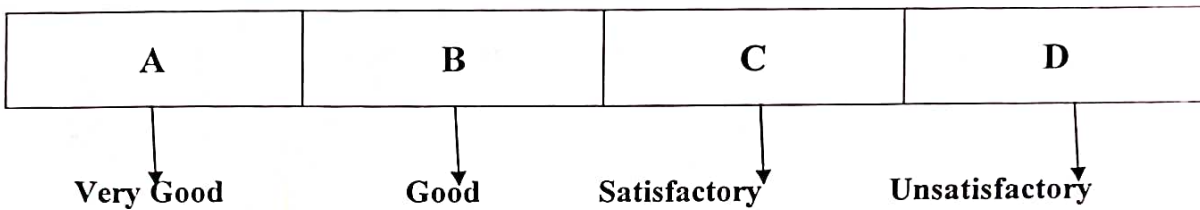


**FDP on E-Mail-Etiquette**

**FEEDBACK FORM**

Name: *G.P. Logesh*  
 Designation: *Asst. Professor*  
 Department: *BcA*

4.00                      3.00                      2.00                      1.50                      0.0



S.No	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the Content Explained	✓			
2	Extend of Coverage of Course			✓	
3	Applicability to real life Situations		✓		
4	Learning value of the Course		✓		
5	Clarity and Relevance of Textual reading Material			✓	
6	Extent of effect required by Staff	✓			
7	Overall Rating	✓			

*G.P. Logesh*  
 Signature



M.G.R. COLLEGE, HOSUR.  
DEPARTMENT OF COMPUTER  
APPLICATIONS



FDP on E-Mail-Etiquette

FEEDBACK FORM

Name: P. Usha

Designation: Assistant Professor

Department: BCA

4.00                      3.00                      2.00                      1.50                      0.0

A	B	C	D
↓	↓	↓	↓
Very Good	Good	Satisfactory	Unsatisfactory

S.No	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the Content Explained			✓	
2	Extend of Coverage of Course	✓			
3	Applicability to real life Situations			✓	
4	Learning value of the Course		✓		
5	Clarity and Relevance of Textual reading Material	✓			
6	Extent of effect required by Staff		✓		
7	Overall Rating			✓	

  
Signature



M.G.R. COLLEGE, HOSUR.  
DEPARTMENT OF COMPUTER  
APPLICATIONS



FDP on E-Mail-Etiquette

FEEDBACK FORM

Name: M. PARIMALA  
Designation: Assistant Professor  
Department: Computer Applications.

4.00                      3.00                      2.00                      1.50                      0.0

A	B	C	D
↓	↓	↓	↓
Very Good	Good	Satisfactory	Unsatisfactory

S.No	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the Content Explained		✓		
2	Extend of Coverage of Course	✓			
3	Applicability to real life Situations		✓		
4	Learning value of the Course			✓	
5	Clarity and Relevance of Textual reading Material		✓		
6	Extent of effect required by Staff	✓			
7	Overall Rating			✓	

M. Parimala  
Signature





M.G.R. COLLEGE, HOSUR.  
DEPARTMENT OF COMPUTER  
APPLICATIONS



FDP on E-Mail-Etiquette

FEEDBACK FORM

Name: P. Shalini  
Designation: Assistant professor.  
Department: Computer Science.

4.00                      3.00                      2.00                      1.50                      0.0

A	B	C	D
↓ Very Good	↓ Good	↓ Satisfactory	↓ Unsatisfactory

S.No	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the Content Explained	✓			
2	Extend of Coverage of Course			✓	
3	Applicability to real life Situations		✓		
4	Learning value of the Course	✓			
5	Clarity and Relevance of Textual reading Material		✓		
6	Extent of effect required by Staff			✓	
7	Overall Rating	✓			

P. Shalini  
Signature



M.G.R. COLLEGE, HOSUR.  
DEPARTMENT OF COMPUTER  
APPLICATIONS



FDP on E-Mail-Etiquette

FEEDBACK FORM

Name: V. Kalpana

Designation: Assistant Professor

Department: Dept. of Computer Science

4.00

3.00

2.00

1.50

0.0

A	B	C	D
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Very Good

Good

Satisfactory

Unsatisfactory

S.No	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the Content Explained	✓			
2	Extend of Coverage of Course		✓		
3	Applicability to real life Situations		✓		
4	Learning value of the Course	✓			
5	Clarity and Relevance of Textual reading Material		✓		
6	Extent of effect required by Staff	✓			
7	Overall Rating		✓		

  
Signature



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Dr. M.G.R. Nagar, Hosur - 635 130

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## FDP ON E-MAIL ETIQUETTE



This is to certify that Prof./Dr./Mr. /Ms. \_\_\_\_\_

Of \_\_\_\_\_ has participated in the 5 Days Faculty  
Development Program on E-Mail Etiquette organized by Department of Computer  
Applications held from 02.05.2023 to 06.05.2023.

Coordinator

Principal



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**FDP ON E-MAIL ETIQUETTE**



This is to certify that Prof./Dr./Mr./Ms. MANGAIYARKARASI.M of

M.G.R College, Hosur has participated in the 5 Days Faculty Development Program  
on E-Mail Etiquette organized by Department of Computer Applications held from  
02.05.2023 to 06.05.2023.

  
Co-ordinator



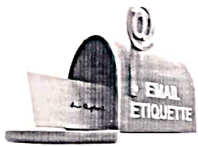
  
Principal  
PRINCIPAL  
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This is to certify that Prof./Dr./Mr./Ms. \_\_\_\_\_ PRITHA.A \_\_\_\_\_ of

\_\_\_\_\_ M.G.R College, Hosur \_\_\_\_\_ has participated in the 5 Days Faculty Development Program  
on E-Mail Etiquette organized by Department of Computer Applications held from  
02.05.2023 to 06.05.2023.

  
Co-ordinator



  
Principal  
PRINCIPAL  
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ACIP

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## FDP ON E-MAIL ETIQUETTE



This is to certify that Prof./Dr./Mr./Ms. \_\_\_\_\_ NAGAJOTHIK \_\_\_\_\_ of

\_\_\_\_\_ M.G.R College, Hosur \_\_\_\_\_ has participated in the 5 Days Faculty Development Program on E-Mail Etiquette organized by Department of Computer Applications held from 02.05.2023 to 06.05.2023.

  
Co-ordinator



  
Principal

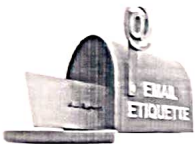
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Dr.M.G.R. Nagar, HOSUR-635.



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**FDP ON E-MAIL ETIQUETTE**



This is to certify that Prof./Dr./Mr./Ms. \_\_\_\_\_ THENMOZHIP \_\_\_\_\_ of

\_\_\_\_\_ M.G.R College, Hosur \_\_\_\_\_ has participated in the 5 Days Faculty Development Program  
on E-Mail Etiquette organized by Department of Computer Applications held from  
02.05.2023 to 06.05.2023.

  
Co-ordinator



  
Principal

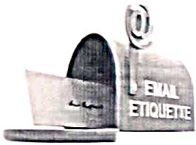
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**FDP ON E-MAIL ETIQUETTE**



This is to certify that Prof./Dr./Mr./Ms. AJITH.T of

M.G.R College, Hosur has participated in the 5 Days Faculty Development Program  
on E-Mail Etiquette organized by Department of Computer Applications held from  
02.05.2023 to 06.05.2023.

  
Co-ordinator



  
Principal

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## POST EVENT REPORT

**Title of the event** : Advancement in Food processing and preservation with Microbes  
**Venue** : Seminar Hall  
**Date** : 20-02-2023 to 24-02-2023  
**Time** : 10 A.M.

We conducted a Five Days Faculty Development Programme on “Advancement in Food processing and preservation with Microbes” that was inaugurated on 20.02.2023.

The following Topics seminars had been taken on the respective days.

Microbial Based preservatives (20.02.2023)

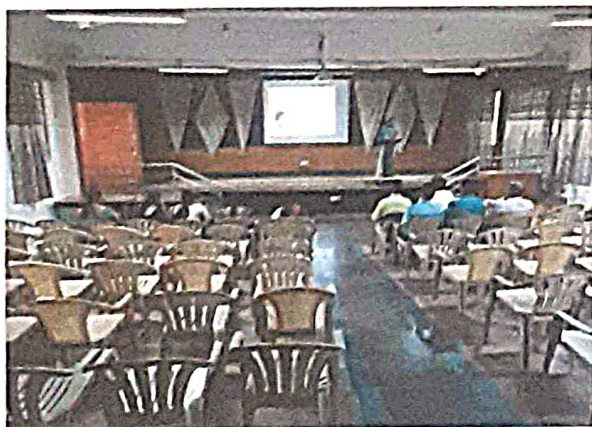
Beneficial effects of Micro organisms in food Industry (21.02.2023)

Micro organisms also impart desirable flavour (22.02.2023)

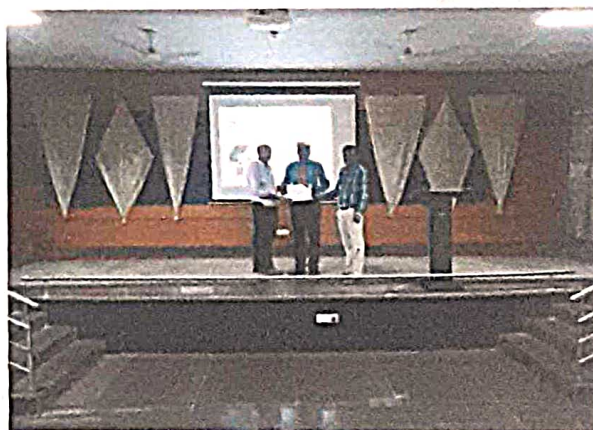
Potential of natural preservatives (23.02.2023)

Food Safety & Hygiene (24.02.2024)

During this FDP, staffs gained knowledge about the English Language learning methods. Overall 10 Staffs were attended the Faculty Development Programme. Certificates are distributed to all the Participants.



Mr. M. MohanRaj taking Seminar on  
“Food Safety & Hygiene”



Certificate Distributed to all the Participants

### **Programme outcome:**

All the participants learnt various advanced technologies in Food processing & preservation with microbes..

  
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Dr.M.G.R., No. 57, HOSUR-635130

## REQUISITION LETTER

16.02.2023

From,

Ms. P.P.S. Vijayalakshmi,  
Head / Asst. Professor,  
Department of Hotel Management & Catering Science,  
M.G.R. College,  
Hosur – 635 130

To,

The Principal,  
M.G.R. College,  
Hosur – 635 130

Respected Sir,

**Sub: Approval for conducting Five Days Faculty Development Programme, Reg:-**

We are planning to conduct Five Days Faculty Development “**Programme on Advancement in Food processing and preservation with Microbes**” for the Staffs of Department of Micro Biology and Department of Hotel Management & Catering Science. In this regard, I kindly request you to conduct the above mentioned FDP in Seminar Hall - II from 20.02.2023 to 24.02.2023.

Kindly do the needful

Yours Sincerely

  
Ms. P.P.S. Vijayalakshmi

Head of the Department  
Hotel Mgt/; and Catering Science  
M.G.R. College  
HOSUR-635 130

  
PRINCIPAL  
M.G.R. COLLEGE  
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# M.G.R. COLLEGE

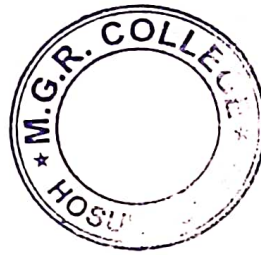
Approved by Government of Tamilnadu, Affiliated to Periyar University, Salem  
Re-Accredited by NAAC  
Recognized by UGC under section 2(f) and 12(B), New Delhi  
Dr. M.G.R Nagar, HOSUR – 635 130 Krishnagiri Dist., Tamil Nadu

Dr. A. Muthumoni, M. Com., M. B. A., M. Phil., Ph.D.  
Principal

Date: 17.02.2023

## Circular

It is hereby informed that the Department of Hotel Management & Catering Science is conducting a Five days Faculty Development Programme on “Advancement in Food processing and preservation with Microbes”. Hence, all the faculty members of Department of Micro Biology and Department of Hotel Management & Catering Science are requested to attend the programme and avail the benefits from 20.02.2023 to 24.02.2023.

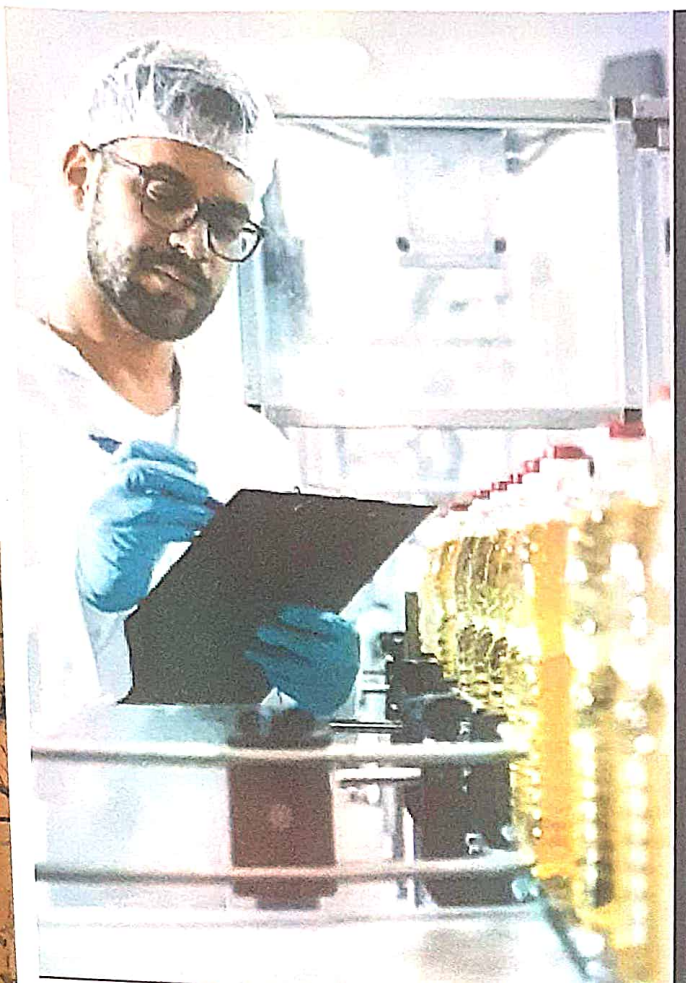


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Copy:

1. All HoDs' - for information and to circulate it among their faculty members
2. Notice board
3. File

Phone: +91-4344-261004; Fax: +91-4344-260573  
E-mail: mgrprincipal@yahoo.co.in; Website: www.mgrcollege.ac.in



# M.G.R. College

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Recognized by UGC under Section 2(f) and 12 (B)  
Reaccredited by NAAC

Dr.MGR Nagar, Hosur, Pin: 635130. Tamilnadu, India.



Five Days Faculty Development Programme

on

“Advancement in Food  
Processing and  
Preservation with  
Microbes”

Dates

20.02.2023  
21.02.2023  
22.02.2023  
23.02.2023  
24.02.2023



Venue: Sminar hall - II

## Resource Persons



Micro organisms also impart desirable flavor

Dr. Neethirajan Ph.D.  
Head, Department of Biotechnology,  
M.G.R. College, Hosur



Food Safety & Hygiene

Mr. Mohanraj,  
Head / Assistant Professor,  
Department of Hotel Management & catering  
Muthayammal College of Arts & Science, Rasipuram



Beneficial effects of Micro organisms in food Industry

Dr. Palani Velan, Ph. D.  
Manager, Quality Assurance at Indfrag  
Biosciences Private Limited,  
Hosur, Tamil Nadu



Potential of natural preservatives

Dr. Balaji, Ph.D.,  
Department of Biotechnology,  
Guest Lecturer



Microbial Based preservatives

Mrs. Deepa, M.Sc., M.Phil.  
Department of Biotechnology  
KG College of Arts and Science, Coimbatore

## Organized By



Department of Hotel  
Management & Catering Science,  
M.G.R. College, Hosur, Tamilnadu

### Programme Coordinator

Ms. P.P.S. Vijayalakshmi, MTM, M.Phil.,  
Head & Asst. Professor,  
Department of Hotel management &  
Catering Science, M.G.R. College, Hosur

Contact : 9444501396  
E-Mail : vjidurai@gmail.com

M.G.R. COLLEGE, HOSUR -635 130  
DEPARTMENT OF BIOTECHNOLOGY  
STAFF PROFILE



1. Name : Dr. G. NEETHIRAJAN
2. Educational Qualification : M. Sc., Ph. D., PDF  
Post-Doctoral Fellow in The Department of  
Ophthalmology, Hebrew University Medical  
Centre, Hadassah Campus, Jerusalem,  
Israel
3. Eligibility (SET/NET/Ph.D) : Ph. D
4. Year of Experience :  
Teaching : 13  
Research : 14
5. Guideship : PU/R/RD3/12708/2011  
Number of Ph.D., Scholars guided/ ongoing : 4  
Number of M.Phil., Scholars guided/  
ongoing : 18  
Number of M.Sc., Projects guided/ ongoing : 23  
Number of UG Projects guided/ongoing : -
6. Project Grant Received : Received a grant in aid of Rs. 2, 50,000  
from Department of Biotechnology  
(DBT), Govt. of India, New Delhi,  
  
Genome-wide Analysis and Disease  
Susceptibility in Agasthiyar Malai Reserve  
Forest Area Tribes- Submitted to Tamilnadu  
Forest Department, Chennai during 2023  
  
The Role of Trees outside the Forest on  
Terrestrial Places of Tirunelveli district-  
Submitted to Tamilnadu Forest Department,  
Chennai- during 2023  
  
The Significance of Services in Maintaining  
the Forest Ecosystem in Madurai and Theni  
Districts- Submitted to Tamilnadu Forest  
Department, Chennai- during 2023
7. Publication : <https://pubmed.ncbi.nlm.nih.gov/?term=Guruswamy+Neethirajan>  
Number of Research articles :  
National : 5 International : 7  
Books : - Book Chapters : 1
8. Patent National-5 International -2  
Paper presented in Seminars / Conferences  
State : National : 23  
International : 4
9. Number of Seminars/ Conferences/ Workshops/Training Attended  
Academic : Workshop-4, FDP-2, General : 12
10. Additional Responsibilities held @ M.G.R College : Research Council Cell- Coordinator  
IQAC Member, Disciplinary Committee  
Member

11. Member of Board of Studies/Examination/Academic Bodies/Editorial Board : Membership in Einstein Research Academy (ERA)  
<https://membership.einstein.co.in/members.php>  
Number- ERAM21007
12. Number of Conferences/ Seminars/ Workshop/ Extension activities Coordinated or Organized : **Organized 8 National Conference on Emerging Trends and New Challenges in Biotechnology**
13. Number of Programmes as a Resource Person/ Trainer/ Invited Talk : **2**
14. Other salient Features (Specify) : Certificate from the American Medical Association, USA for the review and the **American Medical Association (AMA)** designate this educational activity for a maximum of 3 *AMA PRA Category 1 Credits™*.

LinkedIn - <https://www.linkedin.com/in/g-neethirajan-65109419/>

Research Gate - <https://www.researchgate.net/profile/Guruswamy-Neethirajan>

**Signature**

## Guest Profile



### Personal Details

Name : Mr. Mohanraj  
Experience : 15 + Years  
Designation : Head / Asst. Professor, Department of Hotel Management & Catering Science  
Company : Muthayammal College of Arts & Science, Rasipuram  
Mobile Number : 99652 58628  
Email : mohanrajm85@gmail.com  
Official Address : Rasipuram, Namakkal District – 637 408

### Educational Qualification

B.Sc., MBA

### Expertise Area:

Food & Hygiene, Food & Beverage Management

### Industrial Expertise:

5 Years





**Dr. PALANI VELAN. R**  
**starvel2005@yahoo.co.in**  
**Contact: +91 9488929310**

**An enthusiastic & energy driven person targeting challenging assignment in Operations/Microbiology/QA/QC/Research and Development with a reputed organisation in the industry of Nutraceutical/Cosmeceutical/ Food and Beverages / Healthcare /Biotech/ Pharmaceutical.**

**Profile Summary**

- In overall 15 years of experience, 4.8 years in academic research, & 9.8 years in food, nutraceutical, and cosmeceutical industrial experience. The merit of being associated with numerous trainings, seminars, conferences and presentations, as well as publishing of research papers; also possess broad subject knowledge of Microbiological analysis, Quality Assurance & regulatory systems, botanical extraction process validation, shelf-life study, customer/QA system audits
- Gained experience in Microbiological Research & Development; Specific contribution in control of Microorganisms in botanical powders, botanical extract powders & soft extracts
- Strong exposure in Agricultural & Environmental Microbiology, Food Microbiology, Cosmetic microbiology, and implementing the same in extensive research and development process
- Hand-on experience in writing articles, guiding research projects, and lecturing to students. Setting question papers, and acted as executive member in organizing committee for national & international seminars
- Effective communicator with strong data analytical and problem solving and contemporary research skills; possess excellent interpersonal skills with the capability to develop relationships with Key Opinion Leaders (KOLs) and multiple stakeholders across diverse scientific discipline

**ACADEMIC DETAILS**

- **Ph.D. (Microbiology)** from Periyar University, Salem in **2014 -Highly commended**
- **M.Sc. (Applied Microbiology)** from K.S.R College of Arts & Science, Tiruchengode, in **2008 -68%**
- **B.Sc. (Microbiology)** from K.S.R College of Arts & Science, Tiruchengode, in **2006 -63%**
- **PGDCA** from ABM Computers, Tiruvannamalai in **2009 -81%**
- **Diploma in Environmental Management (DEM)** from Alison Teaching & Academics in **2023 -80%**

**SKILL SET**

- ~Research & Development
- ~Knowledge Sharing
- ~Process validation & shelf-life study
- ~Social accountability audits (HR, Environmental & Health & Safety)
- ~Administration and leading the team
- ~Microbiological Analysis
- ~Reporting & Documentation
- ~Liaising & Coordination-Customer, QA, Regulatory Audits
- ~Quality Assurance & Control
- ~Sustainable sourcing programme

**CURRENT INDUSTRIAL EXPERIENCES**

**Working as Manager - Quality Assurance at Indfrag Biosciences Private Limited, Hosur, Tamil Nadu (April 06, 2015 - Present)**

**Role:**

1. Accountability for Microbiological testing of finished products, intermediates, raw material, water, swab tests, GPT & GIT, TPC&TYMC, Method validation, MPN, Environmental monitoring, Disinfection efficacy test
2. Accountability for Quality assurance system implementation & document coordination with all department for QMS, FSMS, GMP, FSSC22000, HACCP, KOSHER, HALAL, ORGANIC, SEDEX, OHS, EHS, UEBT & FAIRTRADE compliance
3. Accountability for SOP, SSOP, GMP & Quality manual, work instruction review, revision, implementation

4. Accountability for internal audit, all certification audits and vendor qualification audit
5. Accountability for QA interface with sales, marketing and supply chain for product inquiries (vendor questionnaires, documents, statements, MSDS, TDS and technical information)
6. Accountability for control and manage of process validation & shelf-life study
7. Accountability for customer complaints intake & investigation, NC and CAPA preparation, customer satisfaction, validation, MRM
8. Accountability for Conducting GMP, FSMS, GLP, GDP, Health & Safety training program
9. Coordinator for Sustainable sourcing & Social accountability program (HR, OHS & EHS) & audits
10. Coordinator for Hygiene monitoring team & Microbial control research activities

## HIGHLIGHTS

- Additional Accountability at **Vedic Fanxipang Pharma chemico company Limited, Thanh hoa province, Vietnam** for Managing Microbiological testing, OHS, EHS, QA system implementation & Monitoring activities; Coordinator for customer & certification (ISO9001:2015, HACCP, GMP, KOSHER, HALAL) audits
- Performed Supplier qualification audits related to **Quality and Sustainability** program at **India, Madagascar & Vietnam**

## AS A AUDITEE/MR IN AUDITS

**Third party/Certification audits** - ISO9001, HACCP, GMP, FSSC22000, KOSHER, HALAL, ORGANIC, SEDEX, Environmental, social governance (ESG)  
**Second party/Customer audits** - L'Oreal, IFF, Symrise, Givaudan, Bayer, Naturex, Catalent, Himalaya, Nutra, Indena, Wild flavour, Neptune, BBI, Ju yeong, Dong kook wily,  
**Statutory Inspections** -FSSAI, Industrial Safety and Health Departments

## PREVIOUS RESEARCH EXPERIENCES

**University Research Fellow (URF) in Department of Microbiology, Periyar University, Salem, Tamil Nadu, India dated from 06-01-2010 to 22-08-2014**

### Role:

- Identified, collected, processed, analysed and catalogued data according to established protocol, procedures & standards as appropriate to specific objectives of the research study
- Maintained a broad knowledge of state-of-the-art research techniques, technology and/or systems
- Planned and organised day-to-day research activities and resolved procedural problems as appropriate to the timely completion of research objectives
- Coordinated with the research team for project development, documentation, and publication
- Research updates collection, sharing and guiding for students

## PREVIOUS INDUSTRIAL EXPERIENCES

- **FSMS & Technical advisor of Ilam Thalir Food products at Coimbatore, Tamil Nadu, India dated from 1-9-2014 to 31-3-2015**
- **Quality Analyst in Quality Control of Vinu Food Products (Salem unit) at Erode Tamil Nadu, India dated from 2-2-2009 to 31-5-2009.**
- **Junior Officer in Quality Assurance of Shanthy Poultry Farm Private Limited (Processing Division - Palani) at Coimbatore, Tamil Nadu, India dated from 26-9-2008 to 5-1-2009.**

### Role:

- Coordinated with the QA/QC personnel for implementation of the sop, testing procedures and raw material, in-process and finished product specifications
- Coordinated with QMS/FSMS/HACCP manual preparation
- Establishment of Microbiology lab, supervision of Microbiological testing & analysis
- Responsible for obtaining QMS, Food safety, and HACCP certifications & FSSAI licence.

## Dr. P. BALAJI

Contact: +91-9843907474 ~ E-Mail: balajl\_paulraj@yahoo.com

*Seeking assignments in growth oriented organization*



### PROFESSIONAL SYNOPSIS

- ✻ An eminent scholar having gained over 17 year of rich experience in managing collaborative and independent research functions.
- ✻ **Currently associated with MGR College, Hosur as HOD in Biotechnology.**
- ✻ **Citation Index - 487; h-Index - 11 and I10 Index - 13** ([https://scholar.google.com/citations?hl=en&user=1Ik2nKIAAAA&view\\_op=list\\_works&sortby=pubdate](https://scholar.google.com/citations?hl=en&user=1Ik2nKIAAAA&view_op=list_works&sortby=pubdate))
- ✻ Received a grant in aid of **Rs. 20,000** from **Tamilnadu State Council for Science and Technology, Chennai** as **Convener and Organizing Secretary** to conduct **8<sup>th</sup> National Conference on Emerging Trends and New Challenges in Biotechnology - An Insight on Environmental Toxicology** held in PG and Research Centre in Biotechnology, MGR College, Hosur on 30<sup>th</sup> and 31<sup>st</sup> January 2020.
- ✻ Received a grant in aid of **Rs. 30,000** from **Council of Scientific and Industrial Research, New Delhi** as **Convener and Organizing Secretary** to conduct **8<sup>th</sup> National Conference on Emerging Trends and New Challenges in Biotechnology - An Insight on Environmental Toxicology** held in PG and Research Centre in Biotechnology, MGR College, Hosur on 30<sup>th</sup> and 31<sup>st</sup> January 2020.
- ✻ Received a grant in aid of **Rs. 2,00,000** from **Department of Science and Technology, Science and Engineering Research Board (DST-SERB), New Delhi** as **Convener and Organizing Secretary** to conduct **7<sup>th</sup> National Conference on Emerging Trends and New Challenges in Biotechnology - Advances in Bioplastics** held in PG and Research Centre in Biotechnology, MGR College, Hosur on 30<sup>th</sup> and 31<sup>st</sup> January 2019.
- ✻ Received a grant in aid of **Rs. 50,000** from **Indian Council of Medical Research, New Delhi** as **Convener and Organizing Secretary** to conduct **6<sup>th</sup> National Conference on Emerging Trends and New Challenges in Biotechnology - Advances in Biomaterials and Applications** held in PG and Research Centre in Biotechnology, MGR College, Hosur on 31<sup>st</sup> January and 1<sup>st</sup> of February 2018.
- ✻ Received a grant in aid of **Rs. 50,000** from **Indian Council of Medical Research, New Delhi** as **Convener and Organizing Secretary** to conduct **5<sup>th</sup> National Conference on Emerging Trends and New Challenges in Biotechnology - Advances in Free Radicals and Antioxidants** held in PG and Research Centre in Biotechnology, MGR College, Hosur on 02<sup>nd</sup> and 03<sup>rd</sup> of February 2017.
- ✻ Received a grant in aid of **Rs. 1,00,000** from **Department of Science and Technology, Ministry of Science and Technology (DST, New Delhi)** as **Convener and Organizing Secretary** to conduct **4<sup>th</sup> National Conference on Emerging Trends and New Challenges in Biotechnology - Bioenergy: A Step Towards Sustainable Future** held in PG and Research Centre in Biotechnology, MGR College, Hosur on 18<sup>th</sup> and 19<sup>th</sup> of February 2016.
- ✻ Received a grant in aid of **Rs. 75,000** from **Department of Science and Technology, Ministry of Science and Technology (DST, New Delhi)** as **Convener and Organizing Secretary** to conduct **3<sup>rd</sup> National Conference on Emerging Trends and New Challenges in Biotechnology - An Environmental Approach** held in PG and Research Centre in Biotechnology, MGR College, Hosur on 23<sup>rd</sup> and 24<sup>th</sup> of February 2015.
- ✻ Received a grant in aid of **Rs. 75,000** from **Department of Science and Technology, Ministry of Science and Technology (DST, New Delhi)** as **Convener and Organizing Secretary** to conduct **2<sup>nd</sup> National Conference on Emerging Trends and New Challenges in Biotechnology - A Multidisciplinary Approach** held in PG and Research Centre in Biotechnology, MGR College, Hosur on 19<sup>th</sup> and 20<sup>th</sup> of February 2014.
- ✻ Received a grant in aid of **Rs. 50,000** from **Council of Scientific and Industrial Research (CSIR, New Delhi)** as **Convener and Organizing Secretary** to conduct **National Conference on Emerging Trends and New Challenges in Biotechnology** held in PG and Research Centre in Biotechnology, MGR College, Hosur on 24<sup>th</sup> and 25<sup>th</sup> of January 2013.

• **Resource Person and Plenary Lecture in International Conference on Innovative and Emerging Trends in Botany (ICIETB - 2019)**, organized by Department of Botany, Alagappa University, Karalkudi, Tamilnadu, India

• **Resource Person and Plenary Lecture / Chaired Oral Presentation Session in International Conference on Recent Trends in Microbiology (RTM - 2016)**, Organized by Department of Microbiology, Alagappa University, Karalkudi, Tamilnadu, India

• **Doctor of Philosophy in Microbiology at Centre for Research, Thiagarajar College (Autonomous), affiliated to Madurai Kamaraj University.**

• Resourceful in deploying various methodologies to analyze various scientific processes in large scale production, recommending modifications to minimize escalations, reduce rejection, realize operational efficiencies, control variability, costs & reduce cycle-time.

• *Assesses knowledge of Cancer Biology, Enzymology, Microbial Biochemistry, Nutraceuticals and Secondary metabolites.*

• **An esteemed academician** having the distinction of being associated with numerous Scientific Seminars, Presentations, Workshops, Talk Invitations, Conferences as well as publishing of a plethora of Articles & Papers.

• Effective communicator with strong analytical, problem solving & organizational abilities. Possess a flexible & detail oriented attitude with an ability to work independently as well as part of a multidisciplinary team.

#### **ORGANIZATIONAL EXPERIENCE**

Since Jun'11	MGR College, Hosur, Tamil Nadu	HOD in Biotechnology
Jun'10-Mar'11	Vysya College, Salem, Tamil Nadu	Asst. Professor in Microbiology
Jun' 08 - May' 10	Pee Gee College of Arts and Science, Dharmapuri, Tamilnadu	Asst. Professor in Biotechnology
Oct' 04 - Apr' 08	Thiagarajar College, Madurai, Tamilnadu	Research Scholar in Microbiology

#### **Editorial Board**

- PLOS One
- Journal of Green Bioenergy

#### **Reviewer**

- Vegetos (Springer)
- Journal of Nanostructure in Chemistry (Springer)
- Biomass Conversion and Biorefinery (Springer)
- Energy Science and Engineering (Wiley)
- Saudi Journal of Biological Sciences (Elsevier)
- Journal of Infection and Public Health (Elsevier)
- Sensors & Actuators: B. Chemical (Elsevier)
- Applied Nanoscience (Springer Nature)
- Natural Product Research (Taylor and Francis)
- Critical Reviews in Analytical Chemistry (Taylor and Francis)
- Plant Cell Biotechnology and Molecular Biology (International Knowledge Press)
- International Journal of Pharma and Biosciences

**Research publications \* (In ISBN / ISSN numbered Journals and Books)**

S. No.	Publications	Published (In Nos.)
1.	Books	6
2.	Book Chapters	28
3.	Refereed International Journals	44
4.	Refereed National Journals	17
5.	Publications in conference proceedings	21
6.	Invited Lecture	09
7.	Conference presentation	
	b). Participation	17
	National	9
	International	8
	c). Oral Presentation	23
	National	16
	International	7
	d). Poster Presentation	06
	National	6
	International	-
8.	Workshops / Trainings Undergone	16
9.	Faculty Development Program	4

**Thesis supervision / Guided (Annexure I - enclosed)**

S. No.	Experience in guiding research students	Awarded (In figures)	Under submission (In figures)	In progress
1.	Ph. D	05	02	01
2.	M. Phil	40	-	01
3.	PG	72	-	04

**SCHOLASTICS**

**2011 Doctor of Philosophy in Microbiology** at Centre for Research, Thigarajar College (Autonomous), affiliated to Madurai Kamaraj University.

**2004 Master's Degree in Microbiology with University 5<sup>th</sup> rank** at V.H.N.S.N. College, Virudhunagar, affiliated to Madurai Kamaraj University.

**2002 Undergraduate Degree in Botany** at Loyola College (Autonomous), Chennai, affiliated to University of Madras.

**Other Courses:**

- ⊗ Finished D-NIIT course from NIIT, Nungambakkam, Chennai, Tamilnadu, India, and hosted a website as a project work during course time.
- ⊗ Completed Higher Certificate in Typewriting

**PROJECTS HANDLED**

**Title:** Studies on the Anti-microbial activities and the bioactive compounds of some edible basidiomycetes mushroom fungi; For the **Doctoral degree** under the guidance of Dr. (Mrs.) M. Eyini in February 2011

**Title:** Production, optimization and recovery of *Mucor mlehel* rennin for cheese manufacture; Evaluation of its rheological, biochemical and therapeutic properties; For the **Master's degree** under the guidance of Dr. (Mrs.) S. Radha in April 2004.

**CREATION OF ICT MEDIATED TEACHING LEARNING PEDAGOGY**

<https://www.scribd.com/presentation/505494579/Genome-Sequence>

<https://www.scribd.com/presentation/502188387/Crown-Gall-and-Ti-Plasmid>

<https://www.scribd.com/presentation/505495030/Glycolysis>

<https://www.scribd.com/presentation/505495677/Plasmids>

<https://www.scribd.com/presentation/505495830/Recombinant-DNA-Technology>

<https://www.scribd.com/presentation/505496004/Restriction-Enzymes>

<https://www.scribd.com/presentation/505496170/Vectors>

**DEEPA .T**  
tdeepa132@gmail.com

Contact : 9865811331



### **CAREER OBJECTIVE**

Seeking a career in teaching to share my knowledge and apply my skill sets to enhance the student community. Innovative teaching skills, technical expertise, communication skills and goal-focused professional exposure mandated in educational field. Motivated and enthusiastic by new challenges and tasks to achieve success in the institution that offers professional growth.

### **ACADEMIC EXPERIENCE:**

- Worked as an Assistant Professor in the Department of Microbiology, M.G.R College, Hosur. From June 2015 to April 2022.
- Working as Assistant Professor in the Department of Biotechnology, KG College of Arts and Science From August 2022 to till date.

### **INDUSTRIAL EXPERIENCE: 3 years**

Worked as copy editor in Scientific Publishing Services, Chennai from 2008 to 2011

### **ACADEMIC CREDENTIALS:**

- Cleared ASRB NET (II) Examination held on 28.12.2018  
UGC Ref.No: 2018/00124 / Roll No: 3020300987

- Completed a course on **"IMMUNOTECHNOLOGY"** at Sreedhar Bhat's Laboratory, Bangalore, 2007.

#### **EDUCATIONAL QUALIFICATION**

- M.Phil ( Microbiology), first class (70%) May 2009. PRIST University, Thanjavur.
- Degree of Master of Science (in Applied Microbiology), with first class (70%) May 2008. K.S.R. College of Arts & Science, Thiruchengode.
- Degree of Bachelor of science (in Microbiology), with first class with distinction May 2006. M.G.R Arts and science college, Hosur.

#### **SUMMARY OF SKILLS**

- Separation techniques: Paper, thin layer and column chromatography.
- Western blotting.
- Serological tests: ELISA
- Isolation and identification of fungal pathogens.
- Bacterial isolation
- Viral cultivation: Egg inoculation

#### **CORE COMPETENCIES:**

- Profound knowledge in subject area and innovative teaching methodologies.
- Efficient communication and writing skills.
- Analytical approach in research areas and problem solving attitude.
- Good interpersonal and organizational skills.
- Ability to motivate and facilitate the students.

## **COMPUTER SKILLS**

- Operating Systems – Windows 7, 8.
- MS Office 2017.

## **PERSONAL PROFILE**

Name : Deepa .T  
Date of Birth : 13<sup>th</sup> February 1986  
Gender : Female  
Marital status : Married  
Languages known : English, Tamil  
Permanent Address : D.No 3/360 Suriya Nagar, Arasanatty,  
Hosur -635109.  
Communication Address : No 5, Nikitha's Apartment  
Meena Estate 1<sup>st</sup> Cross  
Sowripalayam, Puliakulam  
Coimbatore – 641028.

## **DECLARATION**

I hereby declare that the above mentioned particulars are true to the best of my knowledge and belief.

Place: Coimbatore

Date:

**(Deepa.T)**



M.G.R College, Hosur - 635 130

Department of HMCS

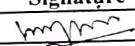

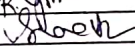
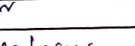
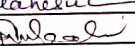
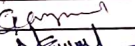
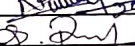
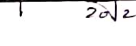


FDP Registered Participant List

Title of the FDP: Advancement in Food Processing and Preservation with Microbes


Date: 20-02-2023 to 24-02-2023

Time: 10 Am

Venue: Seminar Hall

S.No	Name	Department	Designation	Signature
1	Ms.VIJAYALAKSHMI .P.P.S	HMCS	Head / Assistant Professor	
2	Mr.MUGILAN.M	HMCS	Assistant Professor	
3	Mr. YUVARAJ.R	MICRO BIOLOGY	Head / Assistant Professor	
4	Ms.SUMATHY.S	MICRO BIOLOGY	Assistant Professor	
5	Dr.VEERAMANIKANDAN.V	MICRO BIOLOGY	Assistant Professor	
6	Ms.MAHESWARJ.D	MICRO BIOLOGY	Assistant Professor	
7	Ms.MANIMEKALAI.V	MICRO BIOLOGY	Assistant Professor	
8	Dr.GAJENDIRAN.K	MICRO BIOLOGY	Assistant Professor	
9	Dr.NARAYANASAMY.M	MICRO BIOLOGY	Assistant Professor	
10	Dr.RAMYA.S	MICRO BIOLOGY	Assistant Professor	

  
COORDINATOR

  
HOD  
Head of the Department  
Hotel Mgt /: and Catering Science  
M.G.R. College  
HOSUR-635 130

  
PRINCIPAL

**M.G.R. College, Hosur - 635 130**  
**Department of Hotel Management & Catering Science**  
**FDP Registered Participant Attendance**

Title of the FDP: Advancement in Food processing and preservation with Microbes

Date: 20-02-2023 to 24-02-2023

Time: 10.00 Am

Venue: Seminar Hall

S.No	Name	Department	Designation	20.02.2023	21.02.2023	22.02.2023	23.02.2023	24.02.2023
1	Ms. VIJAYALAKSHMI .P.P.S	HMCS	Head / Assistant Professor	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
2	Mr. MUGILAN .M	HMCS	Assistant Professor	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
3	Mr. YUVARAJ .R	MICRO BIOLOGY	Head / Assistant Professor	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
4	Ms. SUMATHY .S	MICRO BIOLOGY	Assistant Professor	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
5	Dr. VEERAMANIKANDAN .V	MICRO BIOLOGY	Assistant Professor	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
6	Ms. MAHESWARI .D	MICRO BIOLOGY	Assistant Professor	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
7	Ms. MANIMEKALAI .V	MICRO BIOLOGY	Assistant Professor	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
8	Dr. GAJENDIRAN .K	MICRO BIOLOGY	Assistant Professor	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
9	Dr. NARAYANASAMY .M	MICRO BIOLOGY	Assistant Professor	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
10	Dr. RAMYA.S	MICRO BIOLOGY	Assistant Professor	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>

*[Signature]*  
**COORDINATOR**

*[Signature]*  
**HOD**  
 Head of the Department  
 Hotel Mgt/; and Catering Science  
 M.G.R. College  
 HOSUR-635 130

*[Signature]*  
**PRINCIPAL**



# M.G.R. College

Affiliated to Periyar University, Salem - 11  
Recognized by UGC under Section 2(f) and 12 (B)  
Reaccredited by NAAC  
Dr. MGR Nagar, Hosur - 635130



*(Department of Hotel Management & Catering Science)*

## CERTIFICATE OF PARTICIPATION

This is to certify that Dr. / Mr. / Mrs. \_\_\_\_\_  
from \_\_\_\_\_ has successfully completed the Five Days  
Faculty Development Programme on "*Advancement in Food Processing &  
Preservation with Microbes*" during 20<sup>th</sup> to 24<sup>th</sup> February 2023.

\_\_\_\_\_  
Head of the Department

\_\_\_\_\_  
Coordinator

\_\_\_\_\_  
Principal



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Dr. MGR Nagar, Hosur - 635130



*(Department of Hotel Management & Catering Science)*

## CERTIFICATE OF PARTICIPATION

This is to certify that Dr. / Mr. / Mrs. MANIMEKALAI V. from  
Department of Micro Biology has successfully completed the Five Days Faculty Development  
Programme on "*Advancement in Food Processing & Preservation with  
Microbes*" during 20<sup>th</sup> to 24<sup>th</sup> February 2023.

Head of the Department

Coordinator

Principal  
M.G.R. COLLEGE  
HOSUR - 635 130



# M.G.R. College

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Dr. MGR Nagar, Hosur - 635130



*(Department of Hotel Management & Catering Science)*

## CERTIFICATE OF PARTICIPATION

This is to certify that Dr. / ~~Mr.~~ / ~~Mrs.~~ GAJENDRAN K. from  
Department of Micro Biology has successfully completed the Five Days Faculty Development  
Programme on "*Advancement in Food Processing & Preservation with  
Microbes*" during 20<sup>th</sup> to 24<sup>th</sup> February 2023.

Head of the Department

Coordinator

Principal  
M.G.R. COLLEGE  
HOSUR - 635 130



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Dr. MGR Nagar, Hosur - 635130





(Department of Hotel Management & Catering Science)

## CERTIFICATE OF PARTICIPATION

This is to certify that Dr. / Mr. / Mrs. NARAYANASAMY M. from  
Department of Micro Biology has successfully completed the Five Days Faculty Development  
Programme on "*Advancement in Food Processing & Preservation with  
Microbes*" during 20<sup>th</sup> to 24<sup>th</sup> February 2023.

  
Head of the Department

  
Coordinator

  
Principal  
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*(Department of Hotel Management & Catering Science)*

## CERTIFICATE OF PARTICIPATION

This is to certify that Dr. / Mr. / Mrs. RAMYA S. from  
Department of Micro Biology has successfully completed the Five Days Faculty Development  
Programme on "*Advancement in Food Processing & Preservation with  
Microbes*" during 20<sup>th</sup> to 24<sup>th</sup> February 2023.

  
Head of the Department

  
Coordinator

  
Principal  
M.G.R. COLLEGE  
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# M.G.R. College

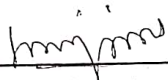


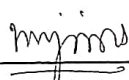
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Dr. MGR Nagar, Hosur - 635130


*(Department of Hotel Management & Catering Science)*

## CERTIFICATE OF PARTICIPATION

This is to certify that Dr. / Mr. / Mrs. VIJAYALAKSHMI P.P.S. from Department of Hotel Management & Catering Science has successfully completed the Five Days Faculty Development Programme on "*Advancement in Food Processing & Preservation with Microbes*" during 20<sup>th</sup> to 24<sup>th</sup> February 2023.

  
\_\_\_\_\_  
Head of the Department

  
\_\_\_\_\_  
Coordinator

  
\_\_\_\_\_  
Principal  
M.G.R. COLLEGE  
HOSUR - 635 130





## M.G.R. COLLEGE, HOSUR – 635130

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Recognized by UGC under Section 2(F) and 12(B) of UGC Act, 1956

### DEPARTMENT OF HOTEL MANAGEMENT & CATERING SCIENCE

#### EVENT DETAILS

Academic Year : 2022-23  
Name of the Event : Five Days Faculty Development Programme on  
"Advancement in Food processing and preservation with  
Microbes"  
Date : 20-02-2023 to 24-02-2023  
Coordinator : Mrs. P.P.S. Vijayalakshmi  
Assistant Professor  
Department of Hotel Management & Catering Science  
M.G.R. College, Hosur – 635130

#### PARTICIPANT'S FEED BACK

Dear Participant,

You are required to give your feedback on the following aspects. Please tick in respective Column.

S.No.	Criteria	Rating				
		Excellent	Very Good	Good	Fair	Satisfactory
1	Course Content			✓		
2	Skill Development			✓		
3	Coverage of Syllabus			✓		
4	Interaction		✓			
5	Individual Attention			✓		
6	Outcome			✓		
7	Motivation			✓		
8	Other Suggestions	Session was interactive				

STAFF NAME : D. Maheswari

STAFF SIGNATURE :



## M.G.R. COLLEGE, HOSUR – 635130

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### DEPARTMENT OF HOTEL MANAGEMENT & CATERING SCIENCE

#### EVENT DETAILS

Academic Year : 2022-23  
Name of the Event : Five Days Faculty Development Programme on  
“Advancement in Food processing and preservation with  
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Date : 20-02-2023 to 24-02-2023  
Coordinator : Mrs. P.P.S. Vijayalakshmi  
Assistant Professor  
Department of Hotel Management & Catering Science  
M.G.R. College, Hosur – 635130

#### PARTICIPANT'S FEED BACK

Dear Participant,

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S.No.	Criteria	Rating				
		Excellent	Very Good	Good	Fair	Satisfactory
1	Course Content		✓			
2	Skill Development			✓		
3	Coverage of Syllabus		✓			
4	Interaction	✓				
5	Individual Attention		✓			
6	Outcome		✓			
7	Motivation			✓		
8	Other Suggestions					

STAFF NAME : SI SOMATHY

STAFF SIGNATURE :



## M.G.R. COLLEGE, HOSUR – 635130

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### DEPARTMENT OF HOTEL MANAGEMENT & CATERING SCIENCE

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Assistant Professor  
Department of Hotel Management & Catering Science  
M.G.R. College, Hosur – 635130

#### PARTICIPANT'S FEED BACK

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2	Skill Development			✓		
3	Coverage of Syllabus		✓			
4	Interaction	✓				
5	Individual Attention		✓			
6	Outcome		✓			
7	Motivation	✓				
8	Other Suggestions					

STAFF NAME

: Dr. M. NARAYANASAMY

STAFF SIGNATURE

:   
24/02/23



## M.G.R. COLLEGE, HOSUR – 635130

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### DEPARTMENT OF HOTEL MANAGEMENT & CATERING SCIENCE

#### EVENT DETAILS

Academic Year : 2022-23  
Name of the Event : Five Days Faculty Development Programme on  
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Date : 20-02-2023 to 24-02-2023  
Coordinator : Mrs. P.P.S. Vijayalakshmi  
Assistant Professor  
Department of Hotel Management & Catering Science  
M.G.R. College, Hosur – 635130

#### PARTICIPANT'S FEED BACK

Dear Participant,

You are required to give your feedback on the following aspects. Please tick in respective Column.

S.No.	Criteria	Rating				
		Excellent	Very Good	Good	Fair	Satisfactory
1	Course Content	✓				
2	Skill Development		✓			
3	Coverage of Syllabus			✓		
4	Interaction		✓			
5	Individual Attention			✓		
6	Outcome	✓				
7	Motivation			✓		
8	Other Suggestions					

STAFF NAME

: Do. V. Manimekabi

STAFF SIGNATURE

:



## M.G.R. COLLEGE, HOSUR – 635130

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### DEPARTMENT OF HOTEL MANAGEMENT & CATERING SCIENCE

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Assistant Professor  
Department of Hotel Management & Catering Science  
M.G.R. College, Hosur – 635130

#### PARTICIPANT'S FEED BACK

Dear Participant,

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S.No.	Criteria	Rating				
		Excellent	Very Good	Good	Fair	Satisfactory
1	Course Content		✓			
2	Skill Development			✓	✓	
3	Coverage of Syllabus		✓			
4	Interaction	✓		✓		
5	Individual Attention				✓	
6	Outcome	✓		✓		
7	Motivation		✓			
8	Other Suggestions					

STAFF NAME

: S. Ramya

STAFF SIGNATURE

:

## M.G.R. COLLEGE, HOSUR

(Affiliated to Periyar University Salem & Re-Accredited by NAAC)

### DEPARTMENT OF BUSINESS ADMINISTRATION

### FDP ON TEACHING METHODS & EFFECTIVE COMMUNICATION

#### Post Event Report

<b>Title</b>	: Teaching Methods & Effective Communication
<b>Category</b>	: Faculty Development Program
<b>Date</b>	: From 6 <sup>th</sup> Feb to 10 <sup>th</sup> Feb 2023 (5 days)
<b>No. of Resource Persons</b>	: 5
<b>No. of Participants</b>	: 25
<b>Organizers</b>	: Department of Business Administration & IQAC
<b>Resource Persons:</b>	
<b>Day 1</b>	: Communication System Design Workshop
<b>Resource Person</b>	: Mr. Sayee venkata prasad S.N. Industries Portfolio, Hosur.
<b>Day 2</b>	: Leadership Skills - Beginners
<b>Resource Person</b>	: Dr.B.Mohandhas Assistant Professor, Sri Moogambigai Arts & Science College (women), Palacode
<b>Day 3</b>	: Art of Effective Teaching
<b>Resource Person</b>	: Dr.S.Sekar Associate Professor in Human Resource Management Department of Business Administration, Govt.Arts College, Dharmapuri- 636705
<b>Day 4</b>	: Assessment and Evaluation of Students
<b>Resource Person</b>	: Mrs.B.Gomathi Assistant Professor, Marutam Nelli Arts & Science College. Dharmapuri

**Day 5** : Teaching & Learning Process  
**Resource Person** : Dr.K.Gopi,  
Assistant Professor,  
Department of B.B.A,  
M.G.R College, Hosur.

### **Objective:**

- Establish professional standards and expectations for teaching methods & communication.
- Develop an understanding of teaching methods.
- Learn appropriate language for different types of communication.
- Employ best practices for communication in a virtual setting.
- Improve communication competence with colleagues and clients.

### **Report:**

Faculty Development Program was organized for 5 days from 6<sup>th</sup> to 10<sup>th</sup> Feb 2023. Program began with a prayer, followed by Welcome address and FDP dynamics by Dr.K.Gopi Assistant Professor in Department of Business Administration. The introduction about the speaker was given by Mrs.M.Leelavathi, Assistant Professor, Department of Business Administration.

All the speakers covered the topics such as Basic knowledge of workplace etiquette, Ability to communicate effectively in writing, Familiarity with common Teaching Methods and Communication.

### **Day 1: Introduction and Communication System Design Workshop**

The speaker starts with the brief introduction about Effective teaching methods and communication in organization level. It can help to stay on top of communication and teaching skills, and improve your communication skills effectively. This can include various tasks such as deleting unwanted speech, using the Effective Communication.

### **Day 2: Leadership Skills - Beginners**

Day 2 program begins with introduction about leadership skills. He gave suggestions to improve the best leadership skills. Explore the do's and don'ts of leaders and their skills to help faculty members maintain a positive and respectful presentation.

### **Day 3: Art of Effective Teaching**

On third day, the speaker give the Strategies for effective teaching communication. Help faculty members develop strategies to keep their teaching methods, organized, manage efficiently.

#### **Day 4: Assessment and Evaluation of Students.**

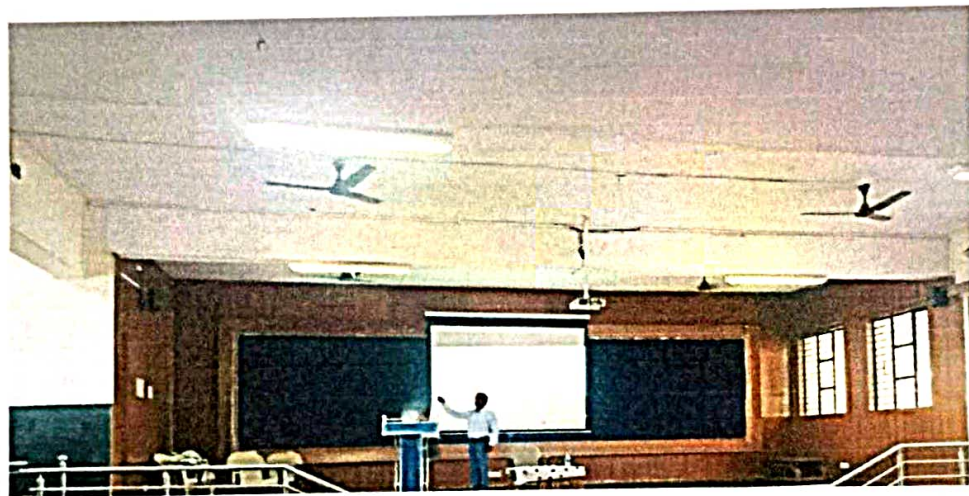
Fourth day topics covered by the speaker were Assessment and Evaluation. Explore the appropriate use of Assessment and Students Evaluation. Ensuring that faculty members strike the right balance between Assessment and Students Evaluation.

#### **Day 5: Teaching & Learning Process**

The FDP ends with this topic, the speaker deliver the speech about the understanding the concept of teaching and learning process, how we can build teaching methods, policies, and different learning methods & process.

#### **Outcome:**

- The participants have acquired knowledge of the different aspects of teaching methods and appropriate communication tools.
- This FDP provide a thorough overview of effective communication
- It offers tactics for organizing and managing the commnication



**The Resource person Mr. Sayee venkata Prasad FDP Day – 1**

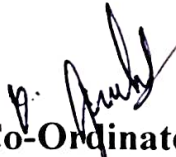




The Resource person Dr.S.Sekar FDP Day – 3



The Resource person Dr.K.Gopi FDP Day – 5

  
Co-Ordinator



  
Principal  
PRINCIPAL  
M.G.R. COLLEGE  
Dr.M.G.R. Nagar, HOSUR-635130

30.01.2023

From

Mr.T.V.Manjunath,  
Head & Assistant Professor,  
Department of Business Administration,  
M.G.R College,  
Hosur.

To

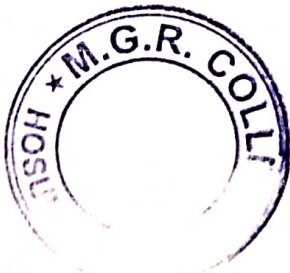
The Principal,  
M.G.R College,  
Hosur.

Respected Sir,

Sub: Requisition for Conducting FDP - Reg.

As we have planned to conduct Faculty Development Program from 06.02.2023 to 10.02.2023 (Monday to Friday) on Teaching Methods & Effective Communication to our Teaching faculties to update their real time knowledge in teaching methods effectively. I request you to kindly permit us to conduct the Program.

Thanking You,



  
PRINCIPAL  
M.G.R. COLLEGE  
Dr.M.G.R. Nagar, HOSUR-635130

Yours truly,





# M.G.R. COLLEGE

Approved by Government of Tamilnadu, Affiliated to Periyar University, Salem  
Re-Accredited by NAAC  
Recognized by UGC under section 2(f) and 12(B), New Delhi  
Dr. M.G.R Nagar, HOSUR – 635 130 Krishnagiri Dist., Tamil Nadu

Date: 01.02.2023

Dr. A. Muthumoni, M.Com., MBA., M.Phil., Ph. D  
Principal


## Circular

This is to inform that the B.B.A Departments are conducting Faculty Development Program on Teaching Methods & Effective Communication to our Teaching Faculties to update their teaching methods effectively from 06.02.2023 to 10.02.2023(Monday to Friday). All the Staff can enroll their names to the Head of the Department of B.B.A on or before 03.02.2023.

Venue: M.G.R College, Seminar Hall

Time : 10.00 AM



  
Principal  
PRINCIPAL  
M.G.R. COLLEGE  
Dr.M.G.R. Nagar, HOSUR-635130

### Copy To:

- 1). All HODs – To inform and circulate among the Faculties
- 2). Notice Board
- 3). File



# M.G.R. COLLEGE

Recognized under 2(f) and 12 (B) of UGC ACT 1956

Re-Accredited by NAAC, Affiliated to Periyar University, Salem - 11.

Dr. MGR Nagar, Hosur – 635 130,

Krishnagiri (Dt), Tamilnadu, India.



**Department of Business Administration**

**In Association with the IQAC**

**Organizes**

**Faculty Development Programme on**

## **TEACHING METHODS & EFFECTIVE COMMUNICAION**

**Date: 06.02.2023 to 10.02.2023**

**Venue: M.G.R. COLLEGE SEMINAR HALL**

**Time: 10.00 AM**

- Day 1**  
**Resource Person** : Communication System Design Workshop  
: Mr. Sayee venkata prasad  
S.N. Industries Portfolio, Hosur.
- Day 2**  
**Resource Person** : Leadership Skills - Beginners  
: Dr.B.Mohandhas  
Assistant Professor,  
Sri Moogambigai Arts & Science  
College (women), Palacode
- Day 3**  
**Resource Person** : Art of Effective Teaching  
: Dr.S.Sekar  
Associate Professor in Human Resource Management  
Department of Business Administration,  
Govt.Arts College, Dharmapuri– 636705
- Day 4**  
**Resource Person** : Assessment and Evaluation of Students  
: Mrs.B.Gomathi  
Assistant Professor,  
Marutam Nelli Arts & Science College.  
Dharmapuri
- Day 5**  
**Resource Person** : Teaching & Learning Process  
: Dr.K.Gopi,  
Assistant Professor,  
Department of B.B.A,  
M.G.R College, Hosur.



**M.G.R. COLLEGE, HOSUR**  
(Affiliated to Periyar University Salem & Re-Accredited by NAAC)

**DEPARTMENT OF BUSINESS ADMINISTRATION**  
**FDP ON TEACHING METHODS & EFFECTIVE COMMUNICAION**

**AGENDA**

**Date: 06.02.2023**

**Time: 10 AM – 11 AM**

**INAUGURATION**

- |   |   |   |
|---|---|---|
| <b>i. Lightening</b>                    | : | Principal, HODs, Chief Guest                                  |
| <b>ii. Welcome Address</b>              | : | Dr.K.Gopi<br>Assistance Professor / B.B.A                     |
| <b>iii. Introduction of Chief Guest</b> | : | Mrs. M. Leelavathi<br>Assistance Professor / B.B.A            |
| <b>iv. Felicitation</b>                 | : | Principal, HOD  |
| <b>Presidential Address`</b>            | : | Mr. Sayee venkata prasad<br>S.N. Industries Portfolio, Hosur. |

**Break: 11 AM – 11.30 AM**

**FDP SESSION**

- |                        |   |   |
|------------------------|---|---|
| <b>Day 1</b>           | : | Communication System Design Workshop  |
| <b>Resource Person</b> | : | Mr. Sayee venkata prasad<br>S.N. Industries Portfolio, Hosur.   |
| <b>Day 2</b>           | : | Leadership Skills - Beginners   |
| <b>Resource Person</b> | : | Dr.B.Mohandhas<br>Assistant Professor,<br>Sri Moogambigai Arts & Science<br>College (women), Palacode |

**Day 3** : Art of Effective Teaching

**Resource Person** : Dr.S.Sekar  
Associate Professor in Human Resource Management  
Department of Business Administration,  
Govt.Arts College, Dharmapuri- 636705

**Day 4** : Assessment and Evaluation of Students

**Resource Person** : Mrs.B.Gomathi  
Assistant Professor,  
Marutam Nelli Arts & Science College.  
Dharmapuri

**Day 5** : Teaching & Learning Process

**Resource Person** : Dr.K.Gopi,  
Assistant Professor,  
Department of B.B.A,  
M.G.R College, Hosur.

vi. **Vote of Thanks** :Mr. K. Prakash,  
Assistant Professor / B.B.A

## SN INDUSTRY PORTFOLIO

**Sayee venkata Prasad BBA, MBA**

**Email:** snterprises17@rediffmail.com

**Mobile:** 9994569610.

### COMPANY DESCRIPTION

We have started our industry in the year 1992. We are vendor of Sundram Fasteners Limited and 3 more industries, mainly we assemble and make engine spare of bike and car parts. It's been successfully completed 30 years in this industry.

### COMPANY DESCRIPTION

S N Team is committed to deliver defect free precision machined components at right time that exceeds the customer delights in all aspects by continual improvement and satisfy the needs and expectations of interested parties

### CLIENTS

- SFL (Sundram Fasteners Limited)
- Pondicherry Abirami Enterprises
- L&T Chennai

### PRODUCTS

- Engine Spares For car like Hyundai, Renault, Kia

### AWARDS

- Best Quality of the Year (2004,2008,2010,2013,2015,2017,2019,2022) award from SFL

### **Resource Person Profile: Dr.B.Mohandhas**

He has 15 years of experience in teaching , 5 years in research and training. He received his Doctorate in Marketing from Manonmaniam Sundharanar University,India. He did his M.B.A Degree in Alagappa University.

He has published more than 10 articles in National and International journals and conferences, presented more than 15 papers in India and also actively blogs Management concepts. He has attended workshops in premier institutes like Indian Institute of Management and Indian Institute of Technology.

He has produced two PhDs of Periyar University and served as examiner for UG,PG Viva Voce Examination for various Colleges. He is in the Doctoral committee for PhD Scholars of Periyar University, SRM university

He has evaluated more than 5 theses of various universities. He has conducted training programs on Research Methodology, Interview skills, soft skills workshops and career guidance programs for many candidates from schools, colleges and NGOs. He has been invited by various colleges as guest to deliver key note address & lectures on various topics.



**Resource Person Profile: Dr.S.Sekar**

Designation : Associate Professor in Human Resource management

Official Address: Department of Business Administration, Govt. Arts College, Dharmapuri- 636705

E-mail id: [ssekar5175@gmail.com](mailto:ssekar5175@gmail.com)College Email: [principal.gacdharmaipuri@gmail.com](mailto:principal.gacdharmaipuri@gmail.com)

Mobile Number : 9488939579,9486689912

Highest Qualification: MBM.,MBA.,Ph.D.,

Degree	Subject	University	Year
BA	Economics	Madras University	May 1989
MBM	Bank Management	Alagappa University	Nov 1992
MBA	Business Administration	Madurai Kamaraj University	April 2000
Ph.D.,	Business Administration	Madurai Kamaraj University	July 2008

Discipline : Management

Teaching And Research Experience : 27 Years

Research Supervision and Guidance

Program Of Study	Awarded	Ongoing
Research Ph.D.,	10	2

**Publications**

International		National		Others
Journal	Conference	Journal	Conference	Text Books
32	14	19	31	7

**Recent Publications (Authors,Journal,Volume,Year,Pages)**

1. Dr.S.Sekar And C.Subasri“ A Study on the Level Of Stress among the Top Executives in Public Sector Banks in DindugulDistrict” in Shanlax International journal of commerce, a Peer -Reviewed journal, Refereed scholarly quarterly journal. Globalized indexed with impact factor 4.118, ISSN : 2320-4168, Vol.6,no.S1,2019,pp1-4.
2. Dr.S.Sekar and C.Subasri “ A Study on Time Management practices among school teacher ” in Indian Journal of Adult Education , vol.81,no.3(1),ISSN : 0019-5006 July – September – 2020 pp 80-85.
3. Dr.S.Sekar “ Customer awareness on Innovative digital payment systems in banking sectors in DharmapuriDistrict” in xaviour Institute of Business review (XBR) Bi-Annual journal, ISSN 2349-6576.4(2)2021, pp 43-47.
4. Dr.S.Sekar“ Problems and prospects of startup Entrepreneurs – A Study with special references to Dharmapuri District” in REST Journal on banking accounting and business vol: 1(2) 2022 ,ISSN : 2583-4746,pp 8-12.

5. Dr.S.Sekar " A Study on Job Attrition among employees in Manufacturing Industries with special reference to Salem District" in Xaviour Institute of Business Review. 5(1) 2022 pp 01-08.
6. Dr.S.Sekar " A Study on Digital Technology usage in business with special reference to Dharmapuri District" in REST Journal on Banking, accounting and Business.vol:2(1).March 2023.ISSN : 2583-4746.Website: <http://restpublishers.com/Journals/jbab>.
7. Dr.S.Sekar and M.Kumar " Customer Satisfaction about the services by the Sri Vinayaga Motors Salem" in Intercontinental Journal of Marketing Research Review. Vol: 5,issue 4, impact factor : 4.311, ISSN: 2347-1670, Feb 2017, pp 52-64.
8. Dr.S.Sekar and Kamatchi " Impact on Training on the Motivation and Performance of Private Sector Bank Employees in krishnagiri District" in the Intercontinental Journal of Marketing Research Review. Vol. 5, Issue4 , Impact Factor : 4.311, Feb 2017, ISSN : 2347-1670, pp 15-22.
9. Dr.S.Sekar and R.Vanathi "Working Environment pertaining to Occupational Stress: Hypothetical Study" in Intercontinental journal of human resource review, ISSN :2320-9704- online ISSN : 2347-1662- print impact Factor :4:169, volume 5, Issue 4 , Special Edition- Feb 2017, pp: 114-119.
10. Dr.S.Sekar and C.Subasri " Coping Strategies for Stress Management by School Teachers in DindugulTown" in Review of Research, UGC approved journal no: 48514, Impact Factor : 57631, Vol 8, Issue-1, October 2018, pp:1-6.
11. Dr.S.Sekar and C.Subasri " Management of Emotions by College Students" in the International Conference on Emerging Trends in Entrepreneurship Development September 2018 pp: 172-175.
12. Dr.S.Sekar and C.Subasri " Finding Causes of Stress among the Rural College Students" in Review of Research, UGC approved Journal No: 48514, ISSN :2249- 5.7631. Vol 8 , Issue 1, October 2018, pp: 1-4.
13. Dr.S.Sekar and R.Shenbagam " An Empirical Evaluation on Organizational Climate of Salem Steel Plant " in the International Journal of Analytical and Experimental Model Analysis. ISSN No:0886-9367, Volume XII, Issue : II February 2020, pp no.148-153.
14. Dr.s.sekar and R.shenbagam " Organisational Commitment of Employees and Climate of Salem Steel Plant " in a Journal of Compositional Theory, ISSN:0731-6755. Volume XIII, Issue.II, February 2020, pp1-12.

**Resource Person Profile: Mrs.B.Gomathi**

To associate myself with a professionally driven and progressive organization contributing to the organization as well as individual growth, with an attitude to learn and venture into new horizons

**Experience: Teaching Experience: 5 years and 11 Months**

**Academic Qualification**

Course	Discipline/ Specialization	School/ College	Board/ University	Year of Passing	Percentage of Marks
<b>M.Phil</b>	Commerce	Don Bosco-College of Arts and Science	Periyar University, Salem	2014	75
<b>M.Com</b>	Commerce	Don Bosco-College of Arts and Science	Periyar University, Salem	2010	60
<b>B.Com</b>	Commerce	Don Bosco-College of Arts and Science	Periyar University, Salem	2008	65

**Other Academic assignments**

- ❖ Online Classes handled for M.Com
- ❖ Acted as a Resource Person in various Institutions
- ❖ Organized numerous Webinars on State/National Levels, FDP's, Workshops, Awareness Programmes etc., (During Pandemic Time)
- ❖ Organized a National Level Conference
- ❖ Actively participated on NAAC, IQAC, Autonomous Board, BOS & NIRF
- ❖ Workshops & Management Events (Departmental and College Level)
- ❖ Motivated Students to Participate / Present the papers in National / International Seminars/Conferences
- ❖ Motivated Students to Publish UGC Recognized Journals
- ❖ Active member in Internal/External Examiner in Other colleges as well as Bharathiar University
- ❖ Question paper setting-VLBJCAS & HICAS for UG and PG

**Paper presentations**

- Paper entitled **“Green Finance in India”** in the National Conference on ICSCO on Feb 2014
- Presented a paper **“CAPITAL MARKET”** at a National Seminar on Financial Markets – Innovation and Growth conducted by the Department of Commerce and Research, VLB Janakiammal College of Arts And Science, Kovaipudur, Coimbatore 641 042 on 6<sup>th</sup> February 2010.
- A paper entitled **“WOMEN EMPOWERMENT & SELF HELP GROUPS”** at a National level seminar on Empowerment of Women Through Self Help Groups organized by School Of Commerce, RVS College Of Arts & Science (Autonomous) Sulur, Coimbatore – 641 402 on 10<sup>th</sup> February 2010.
- A paper entitled **“GLOBAL RECESSION & ITS IMPACT ON IT IDUSTRY”** at a International Conference on Global Recession and Its Impact organized by Nehru Institute Of Management Studies, ‘Nehru Gardens’, T.M. Palayam, Coimbatore – 641 105 on 18<sup>th</sup> February 2010.

## Resource Person Profile: Dr.GOPI.K

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### Educational Qualifications

- Ph.D., (2014) Business Administration, MS University, Tirunelveli.
- M.Phil., (2007) Management, Periyar University, Salem.
- M.B.A., (2006) Panimalar Institute of Management Studies & computer science, Chennai, University of Madras.
- BCA., (2003) P.M.P Arts & Science College , Dharmapuri ,Periyar University.

### Project Details:

Ph.D: Consumer Perception on Fruit Drinks in the Dharmapuri District of Tamilnadu.

M.Phil: Customer satisfaction Towards TVS-Victor

MBA: Retailer satisfaction on Mango Fruit Drinks with Reference to maa fruits .

### Employment History:

Designation: Assistant Professor

Department: Management Studies

College : Pee Gee College of Arts and Science, Periyar University

Duration : 10 .07. 2006 to 18.05. 2019.

Designation: Assistant Professor

Department: Business Administration

College : Sri Vijay Vidyalaya Arts and Science College, Periyar University

Duration : 20.05.2019 to 30.08.2020

Designation: Assistant Professor

Department: Business Administration

College : M.G.R College, Hosur, Periyar University

Duration : 08 .08. 2022 to till date.

### Paper Presentation

1. Consumer preferences towards soft drink products in Dharmapuri ,

Namex international journal of management research vol no 2.issue no 1.jan-jun 2012

2. Service Quality On Relationship Marketing And Customers' Buying Behaviour With Special Reference To Health Insurance Industry In Coimbatore  
Namex international journal of management research vol no 2.issue no 2.jul-dec  
2012

**Personal Profile:**

Name : K.Gopi  
DOB : 06-07-1982.  
Sex : Male  
Marital Status : Married  
Languages Known : English,Tamil,Telugu(Speak only)  
Nationality : Indian.  
Permanent Address : Baisuhalli (post), Periyannahalli (via), Palacode (Tk),  
Dharmapuri (Dt),Tamilnadu-635205

**Declaration**

I hereby declare that the information furnished above is true to the best of my knowledge.

**Place:**

**Date:**

*K.Gopi*  
Yours sincerely

**M.G.R College, Hosur - 635 130**  
**Department of Business Administration**  
**FDP Registered Participant List**

**Title of the FDP: Teaching methods & Effective Communication**

**Date: 06.02.2023 to 10.02.2023**

**Time: 10.00 AM**

**Venue: M.G.R College Seminar Hall**

S.No	Name	Department	Designation
1	Mr.MANJUNATH.TV	BUSINESS ADMINISTRATION	Head & Assistant professor
2	Ms.LEELAVATHI.M	BUSINESS ADMINISTRATION	Assistant professor
3	Mr.PRAKASH.K	BUSINESS ADMINISTRATION	Assistant professor
4	Ms.LEELAVATHI.T	BUSINESS ADMINISTRATION	Assistant professor
5	Mr.MURALIDHARAN.R	BUSINESS ADMINISTRATION	Assistant professor
6	Mr.SURESH.G	BUSINESS ADMINISTRATION	Assistant professor
7	Ms.VIDHYA.T	BUSINESS ADMINISTRATION	Assistant professor
8	Mr.SYED CHOTTU.K	BUSINESS ADMINISTRATION	Assistant professor
9	Dr.GOPI.K	BUSINESS ADMINISTRATION	Assistant professor
10	Ms.UDHAY.R	BUSINESS ADMINISTRATION	Assistant professor
11	Dr.PALANIKUMAR.M	ENGLISH	Head & Assistant professor
12	Mr.MANIVANNAN.G	ENGLISH	Assistant professor
13	Mr.PERUMAL.A	ENGLISH	Assistant professor
14	Mr.RAMAMOORTHY.M	ENGLISH	Assistant professor
15	Mr.VINOTH.M	ENGLISH	Assistant professor
16	Mr.PALANIPRABHAKAR	ENGLISH	Assistant professor
17+	Ms.ALPHONSELIGORIYA	ENGLISH	Assistant professor
18	Ms.RANJANI.N	ENGLISH	Assistant professor
19	Mr.PALANISAMY.M	ENGLISH	Assistant professor
20	Ms.DHARANIS	ENGLISH	Assistant professor
21	Mr.HARI PRASATH.S	ENGLISH	Assistant professor
22	Ms.GAYATHRI.R	ENGLISH	Assistant professor
23	Ms.SADIYA BEGUM.I	ENGLISH	Assistant professor
24	Ms.REKHA.L	ENGLISH	Assistant professor
25	Mr.JAI KUMAR.G	ENGLISH	Assistant professor

  
Coordinator

  
HOD

  
Principal

PRINCIPAL  
M.G.R. COLLEGE  
Dr.M.G.R. Nagar, HOSUR-635130



**M.G.R College, Hosur - 635 130**  
**Department of Business Administration**  
**FDP AttendanceList**

Title of the FDP: Teaching methods & Effective Communication

Date: 06.02.2023 to 10.02.2023

Time: 10.00 AM

Venue: M.G.R College Seminar Hall

S.No	Name	Department	Day-1 06/02/23	Day-2 07/02/23	Day-3 08/02/23	Day-4 09/02/23	Day-5 10/02/23
1	Mr.MANJUNATH.V	BUSINESS ADMINISTRATION	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
2	Ms.LEELAVATHI.M	BUSINESS ADMINISTRATION	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
3	Mr.PRAKASH.K	BUSINESS ADMINISTRATION	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
4	Ms.LEELAVATHI.T	BUSINESS ADMINISTRATION	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
5	Mr.MURALIDHARAN.R	BUSINESS ADMINISTRATION	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
6	Mr.SURESH.G	BUSINESS ADMINISTRATION	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
7	Ms.VIDHYA.T	BUSINESS ADMINISTRATION	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
8	Mr.SYED CHOTTU.K	BUSINESS ADMINISTRATION	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
9	Dr.GOPI.K	BUSINESS ADMINISTRATION	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
10	Ms.UDHAY.R	BUSINESS ADMINISTRATION	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
11	Dr.PALANIKUMAR.M	ENGLISH	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
12	Mr.MANIVANNAN.G	ENGLISH	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
13	Mr.PERUMAL.A	ENGLISH	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
14	Mr.RAMAMOORTHY.M	ENGLISH	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
15	Mr.VINOTH.M	ENGLISH	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>



16	Mr.PALANIPRABHAKARAN.	ENGLISH	P.Palan	P.Palan	P.Palan	P.Palan	P.Palan
17	Ms.ALPHONSELIGORIYA.A	ENGLISH	Ah	Ah	Ah	Ah	Ah
18	Ms.RANJANI.N	ENGLISH	Ranjani	Ranjani	Ranjani	Ranjani	Ranjani
19	Mr.PALANISAMY.M	ENGLISH	M.Palan	M.Palan	M.Palan	M.Palan	M.Palan
20	Ms.DHARANI.S	ENGLISH	SD	SD	SD	SD	SD
21	Mr.HARI PRASATH.S	ENGLISH	H.Prasath	H.Prasath	H.Prasath	H.Prasath	H.Prasath
22	Ms.GAYATHRI.R	ENGLISH	G.Gayathri	G.Gayathri	G.Gayathri	G.Gayathri	G.Gayathri
23	Ms.SADIYA BEGUM.I	ENGLISH	S.Begum	S.Begum	S.Begum	S.Begum	S.Begum
24	Ms.REKHA.L	ENGLISH	Rekha	Rekha	Rekha	Rekha	Rekha
25	Mr.JAI KUMAR.G	ENGLISH	G.Jai	G.Jai	G.Jai	G.Jai	G.Jai

*K. Anand*  
COORDINATOR

*M*  
HOD

*[Signature]*  
PRINCIPAL  
M.G.R. COLLEGE  
Dr.M.G.R. Nagar, HOSUR-535130





**M.G.R. COLLEGE, HOSUR.**  
**DEPARTMENT OF BUSINESS**  
**ADMINISTRATION**

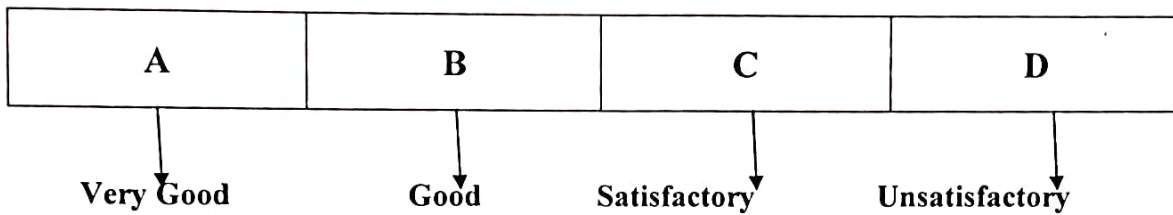


**FDP on Teaching Methods & Effective Communication**

**FEEDBACK FORM**

Name: *Dr. Gopi*  
 Designation: *Asst. Professor*  
 Department: *BBA*

4.00                      3.00                      2.00                      1.50                      0.0



S.No	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the Content Explained		✓		
2	Extend of Coverage of Course	✓			
3	Applicability to real life Situations			✓	
4	Learning value of the Course	✓			
5	Clarity and Relevance of Textual reading Material			✓	
6	Extent of effect required by Staff	✓			
7	Overall Rating		✓		

*K. Gopi*  
**Signature**



**M.G.R. COLLEGE, HOSUR.**  
**DEPARTMENT OF BUSINESS**  
**ADMINISTRATION**

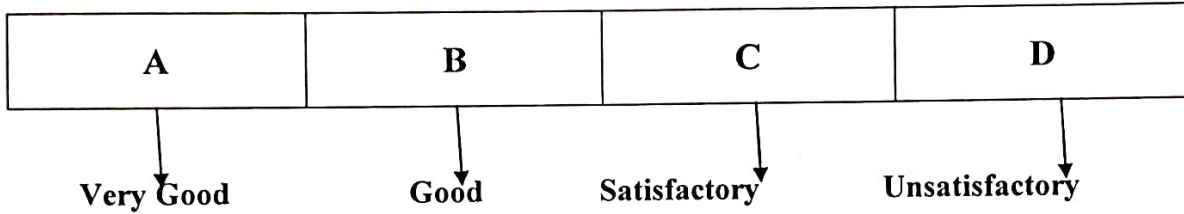


**FDP on Teaching Methods & Effective Communication**

**FEEDBACK FORM**

Name: *VINOTH.M*  
 Designation: *Asst. Professor*  
 Department: *BBA*

4.00                      3.00                      2.00                      1.50                      0.0



S.No	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the Content Explained	✓			
2	Extend of Coverage of Course		✓		
3	Applicability to real life Situations		✓		
4	Learning value of the Course	✓			
5	Clarity and Relevance of Textual reading Material		✓		
6	Extent of effect required by Staff			✓	
7	Overall Rating	✓			

*[Signature]*  
 Signature



M.G.R. COLLEGE, HOSUR.  
DEPARTMENT OF BUSINESS  
ADMINISTRATION



FDP on Teaching Methods & Effective Communication

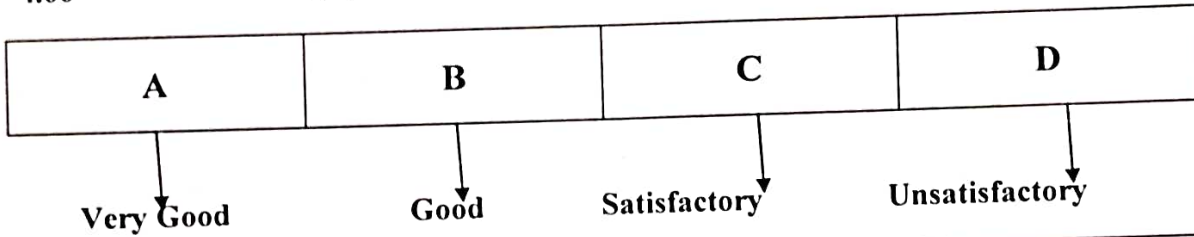
FEEDBACK FORM

Name: *Sujatha Ms. Gayathri.R*

Designation: *Assistant Professor*

Department: *B. A English*

4.00                      3.00                      2.00                      1.50                      0.0



S.No	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the Content Explained	✓			
2	Extend of Coverage of Course		✓		
3	Applicability to real life Situations	✓			
4	Learning value of the Course		✓		
5	Clarity and Relevance of Textual reading Material			✓	
6	Extent of effect required by Staff	✓			
7	Overall Rating		✓		

*Sujatha R*  
Signature



M.G.R. COLLEGE, HOSUR.  
DEPARTMENT OF BUSINESS  
ADMINISTRATION



FDP on Teaching Methods & Effective Communication

FEEDBACK FORM

Name: Mr. SURESH. G.

Designation: Asst. Professor

Department: BBA

4.00                      3.00                      2.00                      1.50                      0.0

A	B	C	D
---	---	---	---

↓                      ↓                      ↓                      ↓

Very Good                      Good                      Satisfactory                      Unsatisfactory

S.No	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the Content Explained	✓			
2	Extend of Coverage of Course		✓		
3	Applicability to real life Situations			✓	
4	Learning value of the Course	✓			
5	Clarity and Relevance of Textual reading Material		✓		
6	Extent of effect required by Staff	✓		✓	
7	Overall Rating		✓		

Signature



# M.G.R.COLLEGE

(AFFILIATED TO PERIYAR UNIVERSITY)

Dr. M.G.R. Nagar, Hosur, Tamilnadu, India, PIN - 635130

## *Certificate of Participation*

This is to Certify that Dr/Mr/Mrs\_\_\_\_\_ has participated FDP  
in TEACHING METHODS & EFFECTIVE COMMUNICATION 06.02.2023 to  
10.02.2023 at M.G.R.COLLEGE,HOSUR conducted by the Department of Business  
Administration during the academic year 2022-2023.

Mr.K.Prakash  
Coordinator

Mr.T.V.Manjunath  
Head

Dr. A. Muthumoni  
Principal



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(AFFILIATED TO PERIYAR UNIVERSITY)


Dr. M.G.R. Nagar, Hosur, Tamilnadu, India, PIN - 635130

## *Certificate of Participation*

This is to Certify that Dr/Mr/Mrs M. LEE LAYATHI has participated FDP in TEACHING METHODS & EFFECTIVE COMMUNICATION 06.02.2023 to 10.02.2023 at M.G.R.COLLEGE,HOSUR conducted by the Department of Business Administration during the academic year 2022-2023.

  
Mr. K. Prakash  
Coordinator

  
Mr. T.V. Manjunath  
Head

  
Dr. A. Mathumoni  
Principal



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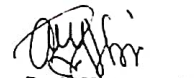
## *Certificate of Participation*

This is to Certify that Dr/Mr/Mrs L. REKHA has participated FDP in TEACHING METHODS & EFFECTIVE COMMUNICATION 06.02.2023 to 10.02.2023 at M.G.R.COLLEGE,HOSUR conducted by the Department of Business Administration during the academic year 2022-2023.

  
Mr. K. Prakash

Coordinator

  
Mr. T.V. Manjunath  
Head

  
Dr. A. Mathumoni  
Principal





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Dr. M.G.R. Nagar, Hosur, Tamilnadu, India, PIN - 635130

## *Certificate of Participation*

This is to Certify that Dr/Mr/Mrs M. VINOTH has participated FDP in TEACHING METHODS & EFFECTIVE COMMUNICATION 06.02.2023 to 10.02.2023 at M.G.R.COLLEGE,HOSUR conducted by the Department of Business Administration during the academic year 2022-2023.

  
Mr. K. Prakash  
Coordinator

  
Mr. T.V. Manjunath  
Head

  
Dr. A. Mathumoni  
Principal



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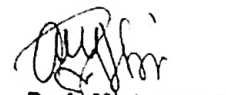
## *Certificate of Participation*

This is to Certify that Dr/Mr/Mrs ALPHONSELIGORIVA has participated FDP in TEACHING METHODS & EFFECTIVE COMMUNICATION 06.02.2023 to 10.02.2023 at M.G.R.COLLEGE, HOSUR conducted by the Department of Business Administration during the academic year 2022-2023.

  
Mr. K. Prakash

Coordinator

  
Mr. T.V. Manjunath  
Head

  
Dr. A. Muthumoni  
Principal

## **POST EVENT REPORT**

**Title of the Event: Let's Protect the Environment**

**VENUE: M.G.R Seminar Hall**

**Date: 10.10.2022 to 12.10.2022**

**Time: 10.30 A.M**

A special seminar was held from 10.10.2022 to 12.10.2022 to “Let's Protect the Environment” for cleaners. Dr.T.Lakshmi, Head of Research Department of Tamil delivered the welcome speech on this occasion. Dr.A.Muthumoni, principal of the college gave a special speech, Ms.R.Suguna, House Keeping (Non-Teaching), Conductor, gave a special speech as the special guest at the function. At the end of the event Mr.L.DileepKumar, Assistant Professor of Tamil delivered the vote of thanks.

**Day: 1**

**10.10.2022**

**Chief Guest: Ms.R.Suguna**

**House Keeping (Non-Teaching),**

**M.G.R. College, Hosur – 635 130.**

**Title: Title – Let's Protect the Environment**

1. Environmental protection
2. A clean city, a safe life
3. Purity and life
4. Environmental protection
5. Home - Family - City - Community Security

**Day: 2**

**11.10.2022**

**Chief Guest: Ms.R.Suguna  
House Keeping (Non-Teaching),  
M.G.R. College, Hosur – 635 130.  
Title: Title – Live With Nature**

1. Nature's contribution to human life
2. A way to preserve human nature
3. Talking to God
4. Nature is the best gift
5. Let's practice cleanliness

**Day: 3**

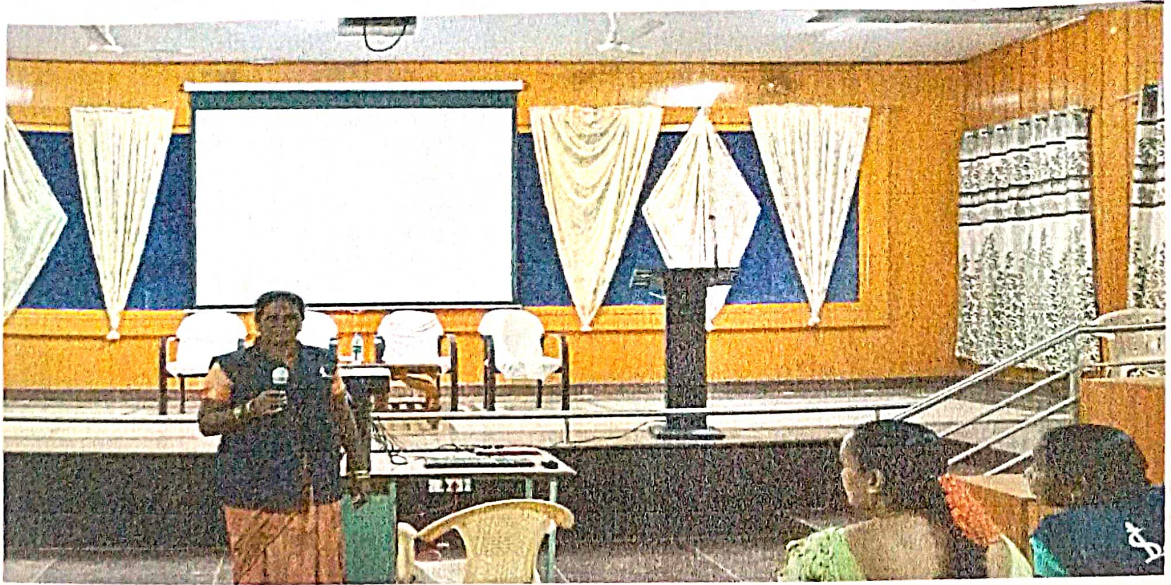
**11.10.2022**

**Chief Guest: Ms.R.Suguna  
House Keeping (Non-Teaching),  
M.G.R. College, Hosur – 635 130.  
Title: Title – Swatch Bharat**

1. Purity is the goal of life
2. A seed of purity
3. Future of India
4. Clean India is the India of tomorrow
5. Let us praise purity, let us praise those who are pure.

### **Programmer Outcomes**

**Totally 50 non-teaching staff were benefited out of this MDP**




**Chief Guest Speech**



**Chief Guest and Participants with the Chief Guest and Principal**



  
**PRINCIPAL**  
**M.G.R. COLLEGE**  
Dr. M.G.R. Nagar, HOSUR-635 130

23<sup>rd</sup> September 2022

From

Dr.T.Lakshmi  
Head, Research Department of Tamil,  
M.G.R. College,  
Hosur - 635130.

To

The Principal  
M.G.R. College  
Hosur-635130

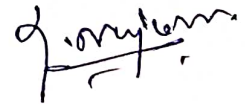
Respected Sir,

**Sub: Permission to organize three-days FDP / MDP for non-teaching staff - Reg.**

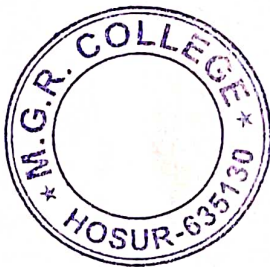
This letter is to bring to your notice that the Research Department of Tamil is planning to organize **three-days FDP / MDP for non-teaching staff on "Let's Protect the Environment" from 10.10.2022 to 12.10.2022**. I kindly seek your kind permission to conduct the seminar and do the needful.

Thanking you

Yours faithfully,



(Dr. T. LAKSHMI)



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M.G.R. COLLEGE  
Dr. M.G.R. Nagar, HOSUR-635 130



# M.G.R. COLLEGE

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Re-Accredited by NAAC

Recognized by UGC under section 2(f) and 12(B), New Delhi  
Dr. M.G.R Nagar, HOSUR – 635 130 Krishnagiri Dist., Tamil Nadu

Dr. A. Muthumoni, M.Com., MBA., M.Phil., Ph.D.,  
Principal

Date: 08<sup>th</sup> October 2022

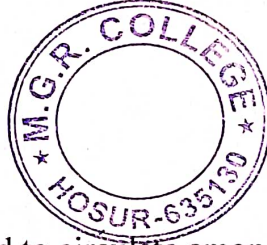
## Circular


The Research Department of Tamil is organizing a three-day FDP / MDP on "Let's Protect the environment" from 10.10.2022 to 12.10.2022 for non-teaching staff.

All the non-teaching staff are asked to attend this seminar and avail the benefit from this event.

**VENUE: M.G.R Seminar Hall**

**Time: 10.30 A.M**



  
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M.G.R. COLLEGE  
HOSUR - 635 130

Copy to:

1. All HOD's for information and to circulate among their non-teaching staff
2. Notice board
3. File

# MGR College, Hosur - 635 130

## Research Department of Tamil



### Let's Protect the Environment

Date : 10.10.2022  
Time : 10.30 AM

### Agenda

Place  
Seminar Hall

#### Day : 1

- Welcome address** : Dr. **T.Lakshmi**  
Head & Assistant Professor  
Department of Tamil.
- Keynote address** : Dr. **A. Muthumoni**  
Principal,  
MGR College.
- Special speech** : Ms.R.Suguna  
Chief Attender and Cleaning Staff Conductor,  
M.G.R. College, Hosur – 635 130.  
Title – Let's Protect the Environment
- Vote of Thanks** : Mr. **L.Dileepkumar**  
Assistant Professor,  
Research Department of Tamil.

#### Day : 2

Date : 11.10.2022 Time : 10.30 Am

- Special speech** : Ms.R.Suguna  
Chief Attender and Cleaning Staff Conductor,  
M.G.R. College, Hosur – 635 130.  
Title – Live With Nature

#### Day : 3

Date : 12.10.2022 Time : 10.30 Am

- Special speech** : Ms.R.Suguna  
Chief Attender and Cleaning Staff Conductor,  
M.G.R. College, Hosur – 635 130.  
Title – Swatch Bharat

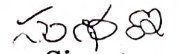


## BIO-DATA

1. Name (in Block letters) : Ms.R.SUGUNA
2. Father's Name : Ramesh
3. Sex : Female
4. Marital Status : Married
5. Date of Birth : 06/05/1980
6. Department : House Keeping (Non-Teaching)
7. Community & Cast : MBC
8. Address & Phone Number : kumudhepalli (vill,po)
1. Hosur (t.k)
2. Krishnagiri (D.t) 635 130.
9. Experience : 5 Years

Place : Hosur

Date : 10.10.2022

  
Signature



**M.G.R COLLEGE, HOSUR 635 130**  
**RESEARCH DEPARTMENT OF TAMIL**  
**MDP Registered Participant List**

**Title of the MDP: Let's Protect the Environment**


**Date: 10.10.2022 to 12.10.2022**

**Venue: Seminar Hall**

**Time: 10.30**

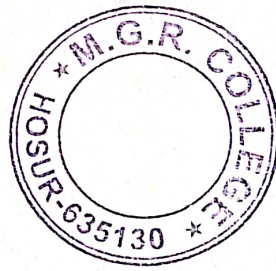
S.NO	NAME	DESIGNATION	COLLEGE / DEPARTMENT
1	Mr.S.Dhanakodi	Physical Director	PED
2	Mr.M.Rajasekaran	Physical Director	PED
3	Mr.S.Saravanamuthu	Librarian	Library
4	Mr.K.Vijaya Kumar	Driver	Transport
5	Mr.T.Subramani	Attender	Principal office
6	Mr.E.Antony	Attender	HCM
7	Mr.V.Venkatachalapathy	Attender	Library
8	Mr.S.M.Rajani	Attender	Bio-Chem
9	Ms.A.Joice	Attender	Bio -tech
10	Ms.R.Jayalakshmi	Attender	CS
11	Mr.M.Muniraju	Attender	Bio -Chem
12	Ms.M.Asha	Attender	Library
13	Ms.B.Vimala	Sweeper	M.G.R college
14	Ms.M.Uma	Sweeper	M.G.R college
15	Ms.R.Lakshamma	Sweeper	M.G.R college
16	Ms.Sujatha	Sweeper	M.G.R college
17	Ms.Kavitha	Sweeper	M.G.R college
18	Ms.R.Saroja	Sweeper	M.G.R college
19	Ms.R.Rajamma	Sweeper	M.G.R college
20	Ms.Valli	Sweeper	M.G.R college
21	Ms.S.Maalathi	Sweeper	M.G.R college
22	Ms.S.Sukanthi	Sweeper	M.G.R college
23	Ms.V.Ratha	Sweeper	M.G.R college
24	Ms.R.Baguyammal	Sweeper	M.G.R college
25	Ms.P.Baguyammal	Sweeper	M.G.R college
26	Ms.J Selvi Jagadesh	Sweeper	M.G.R college
27	Ms.A Selvi	Sweeper	M.G.R college
28	Ms.G Peramela	Sweeper	M.G.R college
29	Ms.Rajehdramma	Sweeper	M.G.R college

30	Ms.Papamma	Sweeper	M.G.R college
31	Ms.R.Sumithra	Sweeper	M.G.R college
32	Ms.Munirathna	Sweeper	M.G.R college
33	Ms.Mamoni Nath	Sweeper	M.G.R college
34	Ms.Bogitora Bordolor	Sweeper	M.G.R college
35	Ms.N.Mamatha	Sweeper	M.G.R college
36	Ms.Vani	Sweeper	M.G.R college
37	Ms.A.Njamma	Sweeper	M.G.R college
38	Ms.T.Sujatha	Sweeper	M.G.R college
39	Ms.Kavitha Marappa	Sweeper	M.G.R college
40	Ms.M.Vijaya	Sweeper	M.G.R college
41	Ms.D.Sarwathi	Sweeper	M.G.R college
42	Ms.Valli Arvind Kumar	Sweeper	M.G.R college
43	Ms.Chinnamma R	Sweeper	M.G.R college
44	Ms.R.Bagayamma	Sweeper	M.G.R college
45	Ms.V.Amaravathi	Sweeper	M.G.R college
46	Ms.M.Lakshamma	Sweeper	M.G.R college
47	Ms.M.Sujatha	Sweeper	M.G.R college
48	Ms.M.Mangamma	Sweeper	M.G.R college
49	Ms.Lakshmi Muniraj	Sweeper	M.G.R college
50	Ms.Rathna Venkatesh	Sweeper	M.G.R college

  
HOD

  
PRINCIPAL

M.G.R. COLLEGE  
HOSUR - 635 130





M.G.R COLLEGE, HOSUR 635 130  
RESEARCH DEPARTMENT OF TAMIL

MDP Registered Signature List

Title of the MDP: Let's Protect the Environment

Date: 10.10.2022 to 12.10.2022

Venue: Seminar Hall

Time: 10.30

S.NO	NAME	DESIGNATION	COLLEGE / DEPARTMENT	10.10.2022	11.10.2022	12.10.2022
				Let's Protect the Environment	Live With Nature	Swatch Bharath
1	Mr.S.Dhanakodi	Physical Director	PED	S.Dhanakodi	S.Dhanakodi	S.Dhanakodi
2	Mr.M.Rajasekaran	Physical Director	PED	M.Rajasekaran	M.Rajasekaran	M.Rajasekaran
3	Mr.S.Saravanamuthu	Librarian	Library	S.Saravanamuthu	S.Saravanamuthu	S.Saravanamuthu
4	Mr.K.Vijaya Kumar	Driver	Transport	K.Vijaya Kumar	K.Vijaya Kumar	K.Vijaya Kumar
5	Mr.T.Subramani	Attender	Principal office	Subramani.T	Subramani.T	Subramani.T
6	Mr.E.Antony	Attender	HCM	E.Antony	E.Antony	E.Antony
7	Mr.V.Venkatachalapathy	Attender	Library	V.Venkatachalapathy	V.Venkatachalapathy	V.Venkatachalapathy
8	Mr.S.M.Rajani	Attender	Bio-Chem	S.M.Rajani	S.M.Rajani	S.M.Rajani
9	Ms.A.Joice	Attender	Bio -tech	A.Joice	A.Joice	A.Joice
10	Ms.R.Jayalakshmi	Attender	CS	R.Jayalakshmi	R.Jayalakshmi	R.Jayalakshmi
11	Mr.M.Muniraju	Attender	Bio -Chem	M.Muniraju	M.Muniraju	M.Muniraju
12	Ms.M.Asha	Attender	Library	Asha	Asha	Asha
13	Ms.B.Vimala	Sweeper	M.G.R college	Vimala	Vimala	Vimala

14	Ms.M.Uma	Sweeper	M.G.R college	Uma	Uma	Uma
15	Ms.R.Lakshamma	Sweeper	M.G.R college	சுஜாதா	Sujatha	Sujatha
16	Ms.Sujatha	Sweeper	M.G.R college	Sujatha	Sujatha	Sujatha
17	Ms.Kavitha	Sweeper	M.G.R college	Kavitha	Kavitha	Kavitha
18	Ms.R.Saroja	Sweeper	M.G.R college	சரோஜா	Saroja	Saroja
19	Ms.R.Rajamma	Sweeper	M.G.R college	ராஜம்மா	Rajamma	Rajamma
20	Ms.Valli	Sweeper	M.G.R college	வள்ளி	Valli	Valli
21	Ms.S.Maalathi	Sweeper	M.G.R college	மாலதி	Maalathi	Maalathi
22	Ms.S.Sukanthi	Sweeper	M.G.R college	S. சுந்தரி	S. Sukanti	S. Sukanti
23	Ms.V.Ratha	Sweeper	M.G.R college	V. ராதா	V. Ratha	V. Ratha
24	Ms.R.Baguyammal	Sweeper	M.G.R college	பாசுபம்மா	Baguyammal	Baguyammal
25	Ms.P.Baguyammal	Sweeper	M.G.R college	பாசுபம்மா	Baguyammal	Baguyammal
26	Ms.J Selvi Jagadesh	Sweeper	M.G.R college	செல்வி ஜகதேஷ்	J. Selvi Jagadesh	J. Selvi Jagadesh
27	Ms.A Selvi	Sweeper	M.G.R college	A. செல்வி	A. selvi	A. selvi
28	Ms.G Peramela	Sweeper	M.G.R college	பெரமேலா	peramela	peramela
29	Ms.Rajehdramma	Sweeper	M.G.R college	ராஜேந்திரம்மா	Rajehdramma	Rajehdramma
30	Ms.Papamma	Sweeper	M.G.R college	papamma	papamma	papamma
31	Ms.R.Sumithra	Sweeper	M.G.R college	சுமீதிரா	Sumithra. R	Sumithra.R
32	Ms.Munirathna	Sweeper	M.G.R college	முனிபத்ரா	Munirathna	Munirathna
33	Ms.Mamoni Nath	Sweeper	M.G.R college	Mamoniath	mamoniath	Mamoniath
34	Ms.Bogitora Bordolor	Sweeper	M.G.R college	போகிதிரா போடொலர்	Bogitora Bordolor	Bogitora Bordolor
35	Ms.N.Mamatha	Sweeper	M.G.R college	Mamatha	Mamathu	Mamatha
36	Ms.Vani	Sweeper	M.G.R college	வானி	Vani	Vani

37	Ms.A.Njamma	Sweeper	M.G.R college	09009	09009	09009
38	Ms.T.Sujatha	Sweeper	M.G.R college	09009	09009	09009
39	Ms.Kavitha Marappa	Sweeper	M.G.R college	09009	09009	09009
40	Ms.M.Vijaya	Sweeper	M.G.R college	09009	09009	09009
41	Ms.D.Sarwathi	Sweeper	M.G.R college	Sarawathi	Sarawathi	Sarawathi
42	Ms.Valli Arvind Kumar	Sweeper	M.G.R college	Arvind	Arvind	Arvind
43	Ms.Chinnamma R	Sweeper	M.G.R college	Chinnamma	Chinnamma	Chinnamma
44	Ms.R.Bagayamma	Sweeper	M.G.R college	Bagayamma	Bagayamma	Bagayamma
45	Ms.V.Amaravathi	Sweeper	M.G.R college	Amaravathi	Amaravathi	Amaravathi
46	Ms.M.Lakshamma	Sweeper	M.G.R college	Lakshamma	Lakshamma	Lakshamma
47	Ms.M.Sujatha	Sweeper	M.G.R college	Sujatha	Sujatha	Sujatha
48	Ms.M.Mangamma	Sweeper	M.G.R college	Mangamma	Mangamma	Mangamma
49	Ms.Lakshmi Muniraj	Sweeper	M.G.R college	Lakshmi	Lakshmi	Lakshmi
50	Ms.Rathna Venkatesh	Sweeper	M.G.R college	Rathna	Rathna	Rathna

*[Signature]*  
HOD



*[Signature]*  
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M.G.R. COLLEGE  
HOSUR - 635 130



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Recognized by UGC under section 2(f) and 12(B), New Delhi  
Dr. M.G.R Nagar, HOSUR – 635 130 Krishnagiri Dist., Tamil Nadu

## FEEDBACK FORM

Title of the Event: Let's Protect the Environment

Date: 10.10.2022 to 12.10.2022

Time: 10.30 A.M

VENUE: M.G.R Seminar Hall

Name of the participant: Vani

Please respond to the following questions by using the rating scale below:

A B C D  
EXCELLENT GOOD FAIR POOR

(Please Tick (✓) in the appropriate box)

SL.NO	QUESTIONS	A	B	C	D
1	How was the programme organized?	✓			
2	Was the content of the programme really created the awareness?		✓		
3	How were interactions between you and the chief guest?	✓			
4	Do you feel the topics covered were new and insightful?		✓		
5	What is your overall assessment of the event	✓			

Vani  
SIGNATURE



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Dr. M.G.R Nagar, HOSUR – 635 130 Krishnagiri Dist., Tamil Nadu

## FEEDBACK FORM

Title of the Event: Let's Protect the Environment

Date: 10.10.2022 to 12.10.2022

Time: 10.30 A.M

VENUE: M.G.R Seminar Hall

Name of the participant: Ratha .V

Please respond to the following questions by using the rating scale below:

A B C D  
EXCELLENT GOOD FAIR POOR

(Please Tick (✓) in the appropriate box)

SL.NO	QUESTIONS	A	B	C	D
1	How was the programme organized?	✓			
2	Was the content of the programme really created the awareness?	✓			
3	How were interactions between you and the chief guest?	✓			
4	Do you feel the topics covered were new and insightful?		✓		
5	What is your overall assessment of the event	✓			

V. Radha  
SIGNATURE





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Re-Accredited by NAAC  
Recognized by UGC under section 2(f) and 12(B), New Delhi  
Dr. M.G.R Nagar, HOSUR – 635 130 Krishnagiri Dist., Tamil Nadu

## FEEDBACK FORM

Title of the Event: Let's Protect the Environment

Date: 10.10.2022 to 12.10.2022

Time: 10.30 A.M

VENUE: M.G.R Seminar Hall

Name of the participant: Uma . M

Please respond to the following questions by using the rating scale below:

A B C D  
EXCELLENT GOOD FAIR POOR

(Please Tick (✓) in the appropriate box)

SL.NO	QUESTIONS	A	B	C	D
1	How was the programme organized?	✓			
2	Was the content of the programme really created the awareness?	✓			
3	How were interactions between you and the chief guest?	✓			
4	Do you feel the topics covered were new and insightful?	✓			
5	What is your overall assessment of the event	✓			

Uma  
SIGNATURE



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Recognized by UGC under section 2(f) and 12(B), New Delhi  
Dr. M.G.R Nagar, HOSUR – 635 130 Krishnagiri Dist., Tamil Nadu

## FEEDBACK FORM

Title of the Event: Let's Protect the Environment

Date: 10.10.2022 to 12.10.2022

Time: 10.30 A.M

VENUE: M.G.R Seminar Hall

Name of the participant: *Sujatha*

Please respond to the following questions by using the rating scale below:

A B C D  
EXCELLENT GOOD FAIR POOR

(Please Tick (✓) in the appropriate box)

SL.NO	QUESTIONS	A	B	C	D
1	How was the programme organized?	✓			
2	Was the content of the programme really created the awareness?		✓		
3	How were interactions between you and the chief guest?	✓			
4	Do you feel the topics covered were new and insightful?	✓			
5	What is your overall assessment of the event	✓			

*Sujatha*  
SIGNATURE



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Dr. M.G.R Nagar, HOSUR – 635 130 Krishnagiri Dist., Tamil Nadu

## FEEDBACK FORM

Title of the Event: Let's Protect the Environment

Date: 10.10.2022 to 12.10.2022

Time: 10.30 A.M

VENUE: M.G.R Seminar Hall

Name of the participant: Asha . M.

Please respond to the following questions by using the rating scale below:

A                      B                      C                      D  
EXCELLENT          GOOD                  FAIR                  POOR

(Please Tick (✓) in the appropriate box)

SL.NO	QUESTIONS	A	B	C	D
1	How was the programme organized?	✓			
2	Was the content of the programme really created the awareness?	✓			
3	How were interactions between you and the chief guest?	✓			
4	Do you feel the topics covered were new and insightful?	✓			
5	What is your overall assessment of the event		✓		

Asha  
SIGNATURE



**MGR College, Hosur - 635 130**  
**RESEARCH DEPARTMENT OF TAMIL**



**Certificate**

On behalf of the Research Department of Tamil, a three-day MDP for non-teaching staff was conducted from 10.10.2022 to 12.10.2022 on the topic Let's Protect the Environment. It is certified that \_\_\_\_\_ has participated in this seminar.

**Dr. T. Lakshmi**  
Head of Department

**Dr. A. Muthumoni**  
Principal



**MGR College, Hosur - 635 130**

**RESEARCH DEPARTMENT OF TAMIL**



## Certificate

On behalf of the Research Department of Tamil, a three-day MDP for non-teaching staff was conducted from 10.10.2022 to 12.10.2022 on the topic **Let's Protect the Environment.**

It is certified that **Mr.S.Dhanakodi, Physical Director, PED** has participated in this seminar.

*Dr. T. Lakshmi*

Dr. T. Lakshmi  
Head of Department

*Dr. A. Muthumoni*

Dr. A. Muthumoni  
Principal



**MGR College, Hosur - 635 130**

**RESEARCH DEPARTMENT OF TAMIL**



## Certificate

On behalf of the Research Department of Tamil, a three-day MDP for non-teaching staff was conducted from 10.10.2022 to 12.10.2022 on the topic **Let's Protect the Environment.**

It is certified that **Mr.M.Rajasekaran, Physical Director, PED** has participated in this seminar.

*Dr. T. Lakshmi*

Dr. T. Lakshmi  
Head of Department

*Dr. A. Muthumoni*

Dr. A. Muthumoni  
Principal



**MGR College, Hosur - 635 130**

**RESEARCH DEPARTMENT OF TAMIL**



## Certificate

On behalf of the Research Department of Tamil, a three-day MDP for non-teaching staff was conducted from 10.10.2022 to 12.10.2022 on the topic **Let's Protect the Environment.** It is certified that **Mr.S.Saravanamuthu, Librarian Library** has participated in this seminar.

*Dr. T. Lakshmi*

Dr. T. Lakshmi  
Head of Department

*Dr. A. Muthumoni*

Dr. A. Muthumoni  
Principal



**MGR College, Hosur - 635 130**

**RESEARCH DEPARTMENT OF TAMIL**



## Certificate

On behalf of the Research Department of Tamil, a three-day MDP for non-teaching staff was conducted from 10.10.2022 to 12.10.2022 on the topic **Let's Protect the Environment.**

It is certified that **Mr.K.Vijaya kumar Driver Transport** has participated in this seminar.

*T. Lakshmi*

Dr. T. Lakshmi  
Head of Department

*A. Muthumoni*

Dr. A. Muthumoni  
Principal





**MGR College, Hosur - 635 130**

**RESEARCH DEPARTMENT OF TAMIL**



## Certificate

On behalf of the Research Department of Tamil, a three-day MDP for non-teaching staff was conducted from 10.10.2022 to 12.10.2022 on the topic **Let's Protect the Environment.**

It is certified that **Mr.T.Subramani, Attendar, Principal office** has participated in this seminar.

Dr. T. Lakshmi  
Head of Department

Dr. A. Muthumoni  
Principal

**M.G.R. COLLEGE, HOSUR**  
(Affiliated to Periyar University Salem & Re-Accredited by NAAC)  
**PG AND RESEARCH CENTER IN BIOTECHNOLOGY**  
**FDP ON BIOTECHNOLOGY FOR THE FUTURE**

**Post Event Report**

**Title** : Biotechnology for the Future

**Category** : Faculty Development Program

**Date** : From 12<sup>th</sup> to 10<sup>th</sup> Sep 2022 (5 days)

**No. of Resource Persons** : 5

**No. of Participants** : 17

**Organizers** : PG and Research Centre in Biotechnology & IQAC

**Resource Persons:**

**Day 1** : **Dr. N. Kiruthiga**  
Assistant Professor and Head  
Department Of Biotechnology  
Arignar Anna Arts and Science College  
Krishnagiri Tamilnadu, India

**Day 2** : **Dr. J. Nallathambi**  
Senior Scientist  
Narayana Nethralaya Hospital  
#1/1 1st Main Binnamangala  
Defence Colony 100 Feet Rd, Indira Nagar,  
Karnataka, 560038, India

**Day 3** : **Dr. P. Sundaresan**  
Senior Scientist  
Molecular Genetics  
Aravind Medical Research Foundation No. 1, Anna Nagar  
Madurai – 625 020 Tamil Nadu, India

**Day 4** : **Dr.V. Manivasagam**  
Professor and Head, Dept. of Biotechnology,  
Adhiyamaan College of engineering,  
Hosur, Krishnagiri, Tamil Nadu, India

**Day 5**

**: Dr. Shashikant Shetty**

Chief, Pediatrics Ophthalmology & Adult Strabismus Services  
Aravind Eye Hospital, Foundation No. 1,  
Anna Nagar Madurai – 625 020 Tamil Nadu, India

**Objective:**

- Digital Healthcare and Precision Medicine
- Bio printing of Organs and Other Individualized Therapies
- Reproductive Engineering to Enhance Human Traits and Performance
- Ecological Engineering
- Computer-Human Interfaces
- Bio manufacturing of Materials and Devices
- DNA-Based Data Storage
- Cures or Eradication of Many Diseases
- On-Demand Medicine Production
- Synthetic Organisms
- Transformed Agriculture and Food Production

**Report:**

The FDP was organized for 5 days from 6<sup>th</sup> to 10<sup>th</sup> February 2023. Program initiated with a hope, followed by Welcome address and FDP dynamics by Dr.G.Neethirajan, Head, and PG and Research center in Biotechnology. The introduction about the speaker was given by Dr. N. Kruthiga, Head Department of Biotechnology.

All the presenters covered the topics such as Basic knowledge of workplace protocol, Capability to interconnect successfully in writing, Knowledge new food production and preparation processes may be increasingly conducted in highly automated, environmentally controlled conditions that use genetically altered organisms.

**Day 1: Recent Trends in Bio hydrogen Production**

The presenter starts with the brief introduction about Current bio hydrogen production technologies, however, face two major challenges such as low-yield and high production cost. Advances have been made in recent years in bio hydrogen research to improve the hydrogen yield through process modifications, physiological manipulations, through metabolic and genetic engineering. Recently, cell immobilization such as microbes trapping with nanoparticles within the bioreactor has shown an increase in hydrogen production. Various biological hydrogen production technologies, key challenges, and recent advancements in bio hydrogen research and development.

**Day 2: Novel role(s) for Non muscle Myosin II isoforms in renal epithelial transport and kidney function**

Day 2 program inaugurates with welcome address by Dr.J.M.Murugan, Assistant Professor, which was followed by the speaker's review of the participants work. Nephrons are the structural and functional units of the kidney that filter blood, and are each composed of a glomerulus, the filtration unit, and a series of unique tubular segments that refine the filtrate. Refinement of the renal filtrate along the tubular segment is carried out by reabsorption of

water, ions, glucose, amino acids, vitamins and other molecules via endocytosis, diffusion, and active transport. The renal tubules can be classified into four segments based on the expression of receptor molecules, transporters, and ion/water channels that determine its function.

The diverse epithelial cell types of the kidneys are segregated into nephron segments and the collecting ducts in order to endow each tubular segment with unique functions. The rich diversity of the epithelial cell types is highlighted by the unique membrane channels and receptors expressed within each nephron segment

### **Day 3: Intellectual Property Rights (IPR) for Biotechnology**

On third day, the speaker give biotechnology intellectual property rights are the legal ownership of an interest in a patent, trademark or trade secret. This means that another company cannot use those assets without permission from the company established as the official owner.

### **Day 4: Metallic engineering & Strain Improvement Strategies**

Fourth day topics covered by the speaker are the use of microorganisms in industry has enabled the (over)production of various compounds (e.g., primary and secondary metabolites, proteins and enzymes) that are relevant for the production of antibiotics, food, beverages, cosmetics, chemicals and biofuels, among others. Industrial strains are commonly obtained by conventional (non-GMO) strain improvement strategies and random screening and selection. However, recombinant DNA technology has made it possible to improve microbial strains by adding, deleting or modifying specific genes. Techniques such as genetic engineering and genome editing are contributing to the development of industrial production strains

### **Day 5: Advances in Modelling and Optimization of Bioprocess**

The FDP ends with this topic, the speaker deliver the speech about developing a bioprocess model can not only reduce cost and time in process development, but now also assist the routine manufacturing and guarantee the quality of the final products through Quality by Design (QbD) and Process Analytical Technology (PAT).

#### **Outcome:**

Biotechnology is a field that has vast applications

- Pharma,
- Agriculture,
- Food sciences,
- Nutrition,

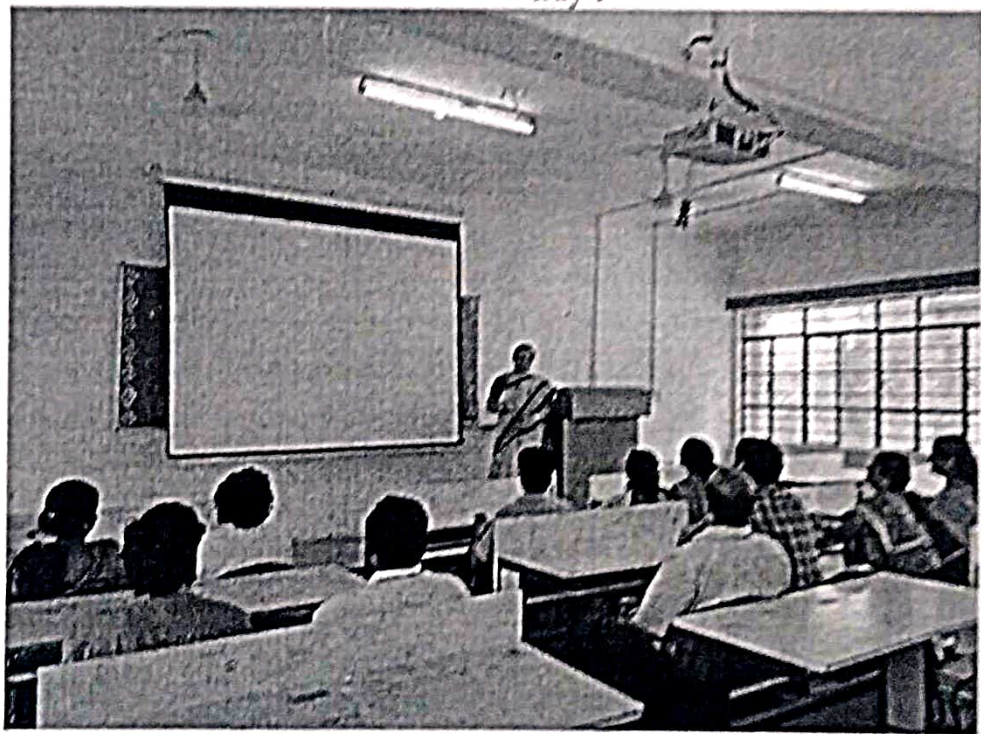
Eradication of most common diseases may be possible within the next 20 years, spurred on by a range of biotech advances, including disease vector control and the development of new medical treatments and preventive medicines.



  
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M.G.R. COLLEGE  
Dr.M.G.R. Nagar, HOSUR-635 130



The Resource person Dr. N. Kruthiga delivers the speech about Biotechnology for the future in FDP on Day 1



The listening part of FDP by the Faculty Members

  
Co-Ordinator



  
Principal  
PRINCIPAL  
M.G.R. COLLEGE  
Dr. M.G.R. Nagar, HOSUR-531300

05.09.2022

From

Dr.G.Neethirajan,  
The Head of the Department,  
PG and Research Center in Biotechnology,  
M.G.R College,  
Hosur.

To

The Principal,  
M.G.R College,  
Hosur.

Respected Sir,

Sub: Requisition for Conducting FDP - Reg.

As we have scheduled to conduct Faculty Development Program from 12.09.2022 to 16.09.2022 proceeding **Biotechnology for the Future** to our Teaching Faculty to update their actual period information in this methodology shows great promise for treating a variety of genetic diseases in gene editing therapy. I request you to kindly permit us to conduct the Program.

Thanking You,

Yours sincerely,



  
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Dr.M.G.R. Nagar, HOSUR-635130



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Recognized by UGC under section 2(f) and 12(B), New Delhi  
Dr. M.G.R Nagar, HOSUR – 635 130 Krishnagiri Dist., Tamil Nadu

Dr. A. Muthumoni, M.Com., MBA., M.Phil., Ph. D  
Principal

Date: 07.09.2022

## Circular

This is to notify that the Biotechnology Department is conducting Faculty Development Program on **Biotechnology for the Future** to our Teaching Faculty to update their actual period information in this methodology shows great promise for treating a variety of genetic diseases in gene editing therapy from 12.09.2022 to 16.09.2022. All the Staff can register their names to the Head of the PG and Research center in Biotechnology on or before 10.09.2022.

**Venue:** PG and Research center in Biotechnology, Projector Room

**Time:** 9.30 AM



  
Principal

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Dr.M.G.R. Nagar, HOSUR-635130

### **Copy To:**

- 1). All HODs – To inform and circulate among the Faculties
- 2). Notice Board
- 3). File



# M.G.R. COLLEGE

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Dr. MGR Nagar, Hosur - 635 130,  
Krishnagiri (Dt), Tamilnadu, India.



## PG AND RESEARCH CENTER IN BIOTECHNOLOGY In Association with the IQAC

Organizes  
Faculty Development Programme on  
**BIOTECHNOLOGY FOR THE FUTURE**  
Date: 12.09.2022 to 16.09.2022



Venue: PG AND RESEARCH CENTER IN BIOTECHNOLOGY  
PROJECTOR ROOM

Time: 09.30 AM



### Day 1

Dr. N. Kruthiga  
Assistant Professor and Head  
Department Of Biotechnology  
Arignar Anna Arts and Science  
College Krishnagiri Tamilnadu,  
India  
TOPIC: Recent Trends in  
Biohydrogen Production



### Day 2

Dr. J. Nallathambi Senior Scientist  
Narayana Nethralaya Hospital  
#1/1 1st Main Binnamangala  
Defence Colony 100 Feet Rd, Indira  
Nagar, Karnataka, 560038, India  
TOPIC: Novel role(s) for Nonmuscle  
Myosin II isoforms in renal  
epithelial transport and kidney  
function



### Day 3

Dr. P. Sundaresan  
Senior Scientist  
Molecular Genetics  
Aravind Medical Research  
Foundation No. 1, Anna Nagar  
Madurai - 625 020 Tamil Nadu,  
India  
TOPIC: Intellectual Property Rights  
(IPR) for Biotechnology



### Day 4

Dr. V. Manivasagam  
Professor and Head, Dept. of Biotechnology,  
Adhyamaan College of engineering,  
Hosur, Krishnagiri, Tamil Nadu, India

TOPIC: Metallic engineering & Strain Improvement  
strategies



### Day 5

Dr. Shashikant Shetty  
Chief, Paediatric Ophthalmology & Adult Strabismus  
Services Aravind Eye Hospital, Foundation No. 1, Anna  
Nagar Madurai - 625 020 Tamil Nadu, India

TOPIC: Advances in Modelling and Optimization of  
Bioprocess



  
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**M.G.R. COLLEGE, HOSUR**  
(Affiliated to Periyar University Salem & Re-Accredited by NAAC)

**PG AND RESEARCH CENTER IN BIOTECHNOLOGY**

**FDP ON BIOTECHNOLOGY FOR THE FUTURE**

**PROGRAMME SCHEDULE**

**Date: 12.09.2022**

**Time: 9:30 AM**

**INAUGURATION**

- |                                  |   |   |
|----------------------------------|---|---|
| i. Lightening                    | : | Principal, HODs, Chief Guest  |
| ii. Welcome Address              | : | Dr.J.M Murugan<br>Assistant Professor,Biotechnology   |
| iii. Introduction of Chief Guest | : | Dr. R.Muthusamy<br>Assistant Professor,Biotechnology  |
| iv. Felicitation                 | : | Principal, HOD  |
| v. Presidential Address`         | : | Dr.N.Kiruthiga<br>Head Department of Biotechnology,<br>Arignar Anna Arts and Science College<br>Krishnagiri |



  
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Dr.M.G.R. Nagar, HOSUR-635130

## FDP SESSION

- Day 1** : Recent Trends in Biohydrogen Production
- Resource Person** : Dr. N. Kruthiga  
Assistant Professor and Head  
Department Of Biotechnology  
Arignar Anna Arts and Science College  
Krishnagiri Tamilnadu, India
- Day 2** : Novel role(s) for Non muscle Myosin II isoforms in renal  
Epithelial transport and kidney function
- Resource Person** : Dr. J. Nallathambi Senior Scientist  
Narayana Nethralaya Hospital  
#1/1 1st Main Binnamangala  
Defence Colony 100 Feet Rd, Indira Nagar,  
Karnataka, 560038, India
- Day 3** : Intellectual Property Rights (IPR) for Biotechnology
- Resource Person** : Dr. P. Sundaresan  
Senior Scientist  
Molecular Genetics  
Aravind Medical Research  
Foundation No. 1, Anna Nagar  
Madurai – 625 020 Tamil Nadu, India
- Day 4** : Metallic engineering & Strain Improvement Strategies
- Resource Person** : Dr.V. Manivasagam  
Professor and Head, Dept. of Biotechnology,  
Adhiyamaan College of engineering,  
Hosur, Krishnagiri, Tamil Nadu, India
- Day 5** : Advances in Modelling and Optimization of Bioprocess
- Resource Person** : Dr. Shashikant Shetty  
Chief, Paediatric Ophthalmology & Adult Strabismus Services  
Aravind Eye Hospital,  
Foundation No. 1, Anna Nagar  
Madurai – 625 020 Tamil Nadu, India
- Vote of Thanks** :Dr.R.Muthusamy,  
Assistant Professor Biotechnology



  
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Dr. M.G.R. Nagar, HOSUR-635 130

## FDP ON BIOTECHNOLOGY FOR THE FUTURE

### Resource Person Profile: Dr.N.Kiruthiga

- ✓ She started her Career as a Lecturer in Pee Gee College in the Year of 2003.
- ✓ Then she worked as Lecturer in MGR College in the year of 2003 – 2004.
- ✓ Now She is working as Professor and Head in the Department of Biotechnology in Aringer Anna College, Krishnagiri from 2004 to till now.
- ✓ She did her Ph.D in St.Peter's University in Chennai in the Year of 2010 – 2018 in the field of Biotechnology.
- ✓ She has published more than 8 International Journals.
- ✓ She also served as a member in the PG Board of studies in Periyar University in the year of 2020 - 2023.
- ✓ She served as a member in the UG Board of studies in Periyar University in the year of 2023 to till now.



A handwritten signature in green ink, consisting of several loops and a long horizontal stroke extending to the right.

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M.G.R. COLLEGE  
Dr.M.G.R. Nagar, HOSUR-635 130

## FDP ON BIOTECHNOLOGY FOT THE FUTURE

### Resource Person Profile: Dr.J.Nallathambi

- Dr.J.Nallathambi has working as a Senior Scientist in Narayana Nethralaya eye Hospital in Bangalore.
- His Postdoctoral Research in the Department of Ophthamology and Pathology in Duke University USA in the year of 2010 – 2012.
- He got the Postdoctoral Fellowship in the field of Animal model of eye disease and Molecular signaling in the Department of Cell and Molecular Biology Goteborg University in Sweden in the year of 2008 – 2010.
- He did Ph.D in the field of Biomedical Science in Madural Kamarajar University in the Year of 2008.
- He has published several National and International Publications and also Published 25 Book chapters.




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Dr.M.G.R. Nagar, HOSUR-635 130



## FDP ON BIOTECHNOLOGY FOT THE FUTURE

### Resource Person Profile: Dr. P. Sundaresan

- Dr. P.Sundaresan received his Ph.D in Microbiology from Madurai Kamaraj University, Madurai in 1990 and served as Lecturer for two years at Birla Institute of Science and Technology, Pilani, Rajasthan, India.
- He then moved to the U.S and served as post-doctoral fellow at University of Pennsylvania, Philadelphia, (1993-1995) and Georgetown University, Washington DC (1996-1998).
- He worked as Research Assistant Professor at School of Medicine, Mount Sinai, New York (1999-2000). Dr. Sundaresan's postdoctoral training was on structure-function of Herpes simplex virus-1 glycoprotein gE; HSV-1: Viral Gene therapy for brain and prostate cancer and making Herpes Simplex Virus-2 gB -2 recombinant viruses to study cell entry.
- Dr.P.Sundaresan's research focuses on the Molecular Genetics of eye diseases and molecular diagnosis for inherited eye diseases. His specific areas of research include molecular genetics on Aniridia, POAG, PACG, BPES, CHED, Diabetic Retinopathy; Ocular Albinism and Age related Macular Degeneration, FEVR, LHON, Congenital and Age related cataract and Identification of Biomarkers for Primary Open Angle Glaucoma.
- He has published 140 scientific papers in peer reviewed national and international journals. He is a recognized Ph.D supervisor under Madurai Kamaraj University, The Tamilnadu Dr.M.G.R Medical University, Alagappa University and Sastra University.
- He has guided 18 scholars and currently 6 Research scholars are working under his guidance. He has been awarded the Biotechnology Overseas Associateship Award (2005-2006) and CREST award (2010-2011) from Ministry of Science and Technology, DBT, Govt. of India.
- He has received 2 ICMR awards: (1) for Biomedical Research for scientists belonging to underprivileged communities for the year 2006 and (2) for Biomedical research conducted in underdeveloped areas for the year 2009 and also received TamilNadu Scientist award (TANSA 2013) under the discipline Biological Sciences. In addition, received Hari Om Ashram Alembic Research Award (Medial council of India ) for 2010 from Honourable President of India at Rashtrapati Bhawan. He has received funding for research from Government of India ( ICMR, NMITLI-CSIR, DST and DBT) and Wellcome Trust.



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Dr.M.G.R. Nagar, HOSUR-635 130

## FDP ON BIOTECHNOLOGY FOT THE FUTURE

### Resource Person Profile: Dr.V.Manivasagam

- ✓ He is Working as Professor and Head in the Department of Biotechnology in Adhyamaan College of Engineering in Hosur.
- ✓ He has more than 17 years of Teaching Experience.
- ✓ He has published more than 25 national and International Articles.
- ✓ He did his Ph.D in the Department of Biotechnology in Anna University in the year of 2008 – 2013.
- ✓ He did his M.Tech Degree in the Department of Industrial Biotechnology in SASTRA University in the year of 2004 – 2006.
- ✓ He has guided 18 scholars and currently 6 Research scholars are working under his guidance. He has been awarded the Biotechnology Overseas Associateship Award (2005-2006) and CREST award (2010-2011) from Ministry of Science and Technology, DBT, Govt. of India.



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Dr. M.G.R. Nagar, HOSUR-635 130

**FDP ON BIOTECHNOLOGY FOR THE FUTURE**

**Resource Person Profile: Dr. Shashikant Shetty**

- ❖ Dr. Shashikant Shetty is working as a chief Pediatric Ophthalmologist Aravind eye hospital Madurai he graduated medicine from Kasturba medical college Manipal.
- ❖ He did fellowship in Aravind eye hospital Madurai.
- ❖ He has Published many Research Articles in many Peer reviewed Journals.
- ❖ He Participated and attended many National and International level Conferences, and Workshops.
- ❖ His area of interest is Oculocutaneous Albinism, Retraction syndrome, Retinitis Pigmentosa and Strabismus.
- ❖ He has more than 20 years of experience in the field of Ophthalmology



A handwritten signature in green ink, consisting of a stylized, cursive script.

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M.G.R. COLLEGE  
Dr. M.G.R. Nagar, HOSUR-635 130

**M.G.R College, Hosur - 635 130**

**Department of Biotechnology**

**FDP Registered Participant List**

**Title of the FDP: Biotechnology for the Future**


**Date: 12-09-2022 to 16-09-2022**

**Time: 9.30 AM**

**Venue: Seminar Hall**

S.No	Name	Department	Designation
1	Dr. NEETHIRAJAN.G	Bio technology	Assistant Professor /Head
2	Dr.MURUGAN. J.M	Bio technology	Assistant Professor
3	Dr.SURESH.K	Bio technology	Assistant Professor
4	Mr.SELVAM.R	Bio technology	Assistant Professor
5	Dr.MUTHUSAMY.R	Bio technology	Assistant Professor
6	Ms.SOWMYA N	Bio technology	Assistant Professor
7	Mr.CHETHANKUMAR.T	Bio technology	Assistant Professor
8	Dr.KEERTHANA.G	Bio technology	Assistant Professor
9	DR SHOBANA P	Bio technology	Assistant Professor
10	Dr.PAKUTHARIVU.T	Bio chemistry	Assistant Professor/Head
11	Dr CHITRA S	Bio chemistry	Assistant Professor
12	Dr. ANITHA. T. A	Bio chemistry	Assistant Professor
13	Ms.SUDHA.M	Bio chemistry	Assistant Professor
14	Ms.PRIYADHARSHINI.M	Bio chemistry	Assistant Professor
15	Ms.PAVITHRA.V	Bio chemistry	Assistant Professor
16	Ms.HEMAMALINI S	Bio chemistry	Assistant Professor
17	Ms.UMA.T	Bio chemistry	Assistant Professor



  
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Dr.M.G.R. Nagar, HOSUR-635130



M.G.R College, Hosur - 635 130  
 Department of Biotechnology  
 FDP Registered Attendance List

Title of the FDP: Biotechnology for the Future

Date: 12-09-2022 to 16-09-2022

Time: 9.30 AM

Venue: Seminar Hall

S.No	Name	Department	Designation	Day-1	Day-2	Day-3	Day-4	Day-5
1	Dr. NEETHIRAJAN,G	Bio technology	Assistant Professor /Head					
2	Dr.MURUGAN, JM	Bio technology	Assistant Professor					
3	Dr.SURESH,K	Bio technology	Assistant Professor					
4	Mr.SELVAM,R	Bio technology	Assistant Professor					
5	Dr.MUTHUSAMY,R	Bio technology	Assistant Professor					
6	Ms.BOWMYA N	Bio technology	Assistant Professor					
7	Mr.CHIETHANKUMAR,T	Bio technology	Assistant Professor					
8	Dr.KBIRTHANA,G	Bio technology	Assistant Professor					

9	DR SHOBANA P	Bio technology	Assistant Professor	<i>Shobana P</i>	<i>Shobana P</i>	<i>Shobana P</i>	<i>Shobana P</i>	<i>Shobana P</i>
10	Dr.PAKUTHARIVU.T	Bio chemistry	Assistant Professor/Head	<i>T.Palthe</i>	<i>T.Palthe</i>	<i>T.Palthe</i>	<i>T.Palthe</i>	<i>T.Palthe</i>
11	Dr CHITRA S	Bio chemistry	Assistant Professor	<i>Chitra S</i>	<i>Chitra S</i>	<i>Chitra S</i>	<i>Chitra S</i>	<i>Chitra S</i>
12	Dr. ANITHA. T. A	Bio chemistry	Assistant Professor	<i>Anitha T.A</i>	<i>Anitha T.A</i>	<i>Anitha T.A</i>	<i>Anitha T.A</i>	<i>Anitha T.A</i>
13	Ms.SUDHA.M	Bio chemistry	Assistant Professor	<i>K.M.Sudha</i>	<i>K.M.Sudha</i>	<i>K.M.Sudha</i>	<i>K.M.Sudha</i>	<i>K.M.Sudha</i>
14	Ms.PRIYADHARSHINI.M	Bio chemistry	Assistant Professor	<i>Priyadharshini M</i>	<i>Priyadharshini M</i>	<i>Priyadharshini M</i>	<i>Priyadharshini M</i>	<i>Priyadharshini M</i>
15	Ms.PAVITHRA.V	Bio chemistry	Assistant Professor	<i>V.Pavithra</i>	<i>V.Pavithra</i>	<i>V.Pavithra</i>	<i>V.Pavithra</i>	<i>V.Pavithra</i>
16	Ms.HEMAMALINI S	Bio chemistry	Assistant Professor	<i>Hemamalini S</i>	<i>Hemamalini S</i>	<i>Hemamalini S</i>	<i>Hemamalini S</i>	<i>Hemamalini S</i>
17	Ms.UMA.T	Bio chemistry	Assistant Professor	<i>T.Uma</i>	<i>T.Uma</i>	<i>T.Uma</i>	<i>T.Uma</i>	<i>T.Uma</i>



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PRINCIPAL  
M.G.R. COLLEGE  
Dr. M.G.R. Nagar, HOSUR-635 130



**M.G.R. COLLEGE, HOSUR.**  
**PG AND RESEARCH CENTER IN**  
**BIOTECHNOLOGY**



**FDP ON RECENT TOOLS AND TECHNIQUES IN BIOTECHNOLOGY**

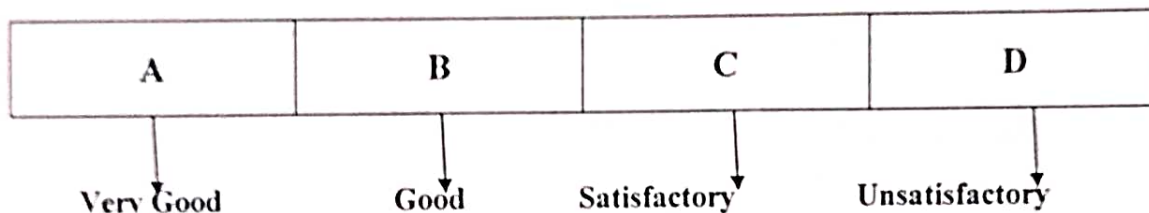
**FEEDBACK FORM**

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Department: \_\_\_\_\_

4.00                      3.00                      2.00                      1.50                      0.0



S.No	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the Content Explained				
2	Extend of Coverage of Course				
3	Applicability to real life Situations				
4	Learning value of the Course				
5	Clarity and Relevance of Textual reading Material				
6	Extent of effect required by Staff				
7	Overall Rating				

Signature \_\_\_\_\_



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PG AND RESEARCH CENTER IN BIOTECHNOLOGY



FDP ON BIOTECHNOLOGY FOR THE FUTURE

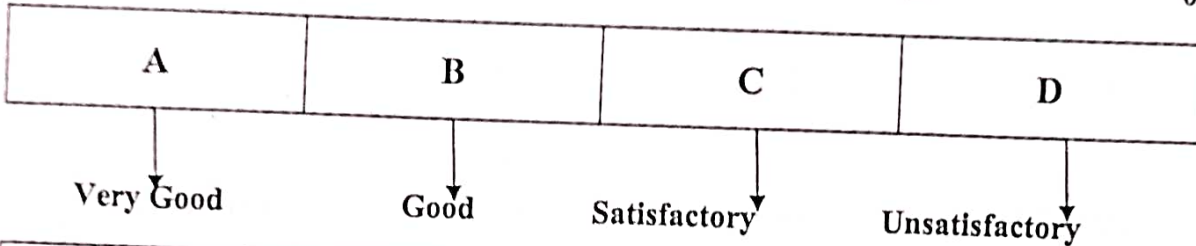
FEEDBACK FORM

Name: Dr. R. MUTHUSAMY

Designation: Assistant Professor

Department: Biotechnology

4.00 3.00 2.00 1.50 0.0



S.No	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the Content Explained	✓			
2	Extend of Coverage of Course	✓			
3	Applicability to real life Situations		✓		
4	Learning value of the Course	✓			
5	Clarity and Relevance of Textual reading Material	✓			
6	Extent of effect required by Staff		✓		
7	Overall Rating	✓			

R. Muthu  
Signature



M.G.R. COLLEGE, HOSUR.  
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BIOTECHNOLOGY



FDP ON BIOTECHNOLOGY FOR THE FUTURE

FEEDBACK FORM

Name: Dr. K. SURESH

Designation: Assistant Professor

Department: BIOTECHNOLOGY

4.00

3.00

2.00

1.50

0.0

A	B	C	D
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Very Good

Good

Satisfactory

Unsatisfactory

S.No	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the Content Explained	✓			
2	Extend of Coverage of Course		✓		
3	Applicability to real life Situations		✓		
4	Learning value of the Course	✓			
5	Clarity and Relevance of Textual reading Material		✓		
6	Extent of effect required by Staff	✓			
7	Overall Rating	✓			

Signature



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FDP ON BIOTECHNOLOGY FOR THE FUTURE

FEEDBACK FORM

Name: Mrs. K.M. SUDHA

Designation: Assistant professor

Department: BIOCHEMISTRY

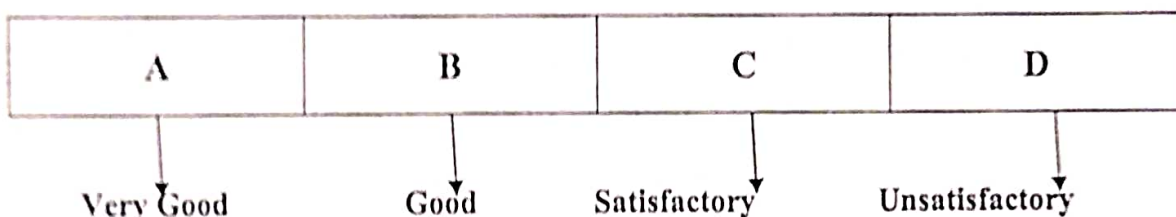
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S.No	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the Content Explained	✓			
2	Extend of Coverage of Course	✓			
3	Applicability to real life Situations		✓		
4	Learning value of the Course	✓			
5	Clarity and Relevance of Textual reading Material	✓			
6	Extent of effect required by Staff		✓		
7	Overall Rating	✓			

K.M. SM  
Signature



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BIOTECHNOLOGY



FDP ON BIOTECHNOLOGY FOR THE FUTURE

FEEDBACK FORM

Name: Dr. T. PAKUTHARIVU

Designation: Assistant professor & Head

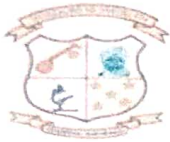
Department: BIOCHEMISTRY

4.00                      3.00                      2.00                      1.50                      0.0

A	B	C	D
↓	↓	↓	↓
Very Good	Good	Satisfactory	Unsatisfactory

S.No	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the Content Explained		✓		
2	Extend of Coverage of Course	✓			
3	Applicability to real life Situations		✓		
4	Learning value of the Course	✓			
5	Clarity and Relevance of Textual reading Material	✓			
6	Extent of effect required by Staff	✓			
7	Overall Rating	✓			

T. Pakutharivu  
Signature



**PG AND RESEARCH CENTER IN BIOTECHNOLOGY  
M.G.R. COLLEGE, HOSUR-635130**

**CERTIFICATE  
Faculty Development Programme  
on  
BIOTECHNOLOGY FOR THE  
FUTURE**



**This is to certify that Prof./Dr./Mr. /Ms. \_\_\_\_\_  
Of \_\_\_\_\_ has participated in the 5  
Days Faculty Development Program on BIOTECHNOLOGY FOR THE  
FUTURE organized by Department of Biotechnology held from  
12.09.2022 to 16.09.2022**

**Co-Ordinator**



**Principal**



**PG AND RESEARCH CENTER IN BIOTECHNOLOGY**

**M.G.R. COLLEGE, HOSUR-635130**



**CERTIFICATE  
Faculty Development Programme**

**on**

**BIOTECHNOLOGY FOR THE**

**FUTURE**



**This is to certify that Prof./Dr./Mr. /Ms. \_\_\_\_\_**

**Of \_\_\_\_\_ has participated in the 5  
Days Faculty Development Program on BIOTECHNOLOGY FOR THE  
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**Co-Ordinator**



**Principal**

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Faculty Development Programme



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FUTURE

This is to certify that Prof./Dr./Mr. /Ms. Dr. Neethirajan, Assistant Professor  
Of Department of Biotechnology has participated in the 5  
Days Faculty Development Program on BIOTECHNOLOGY FOR THE  
FUTURE organized by Department of Biotechnology held from  
12.09.2022 to 16.09.2022

Co-Ordinator



Principal

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CERTIFICATE

Faculty Development Programme

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FUTURE

This is to certify that Prof./Dr./Mr./Ms. Dr. R. Muthusamy Assistant Professor  
of Department of Biotechnology has participated in the 5  
Days Faculty Development Program on BIOTECHNOLOGY FOR THE  
FUTURE organized by Department of Biotechnology held from  
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Co-Ordinator



  
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FUTURE

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of Department of Biotechnology has participated in the 5  
Days Faculty Development Program on BIOTECHNOLOGY FOR THE  
FUTURE organized by Department of Biotechnology held from  
12.09.2022 to 16.09.2022



  
Co-Ordinator



  
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FUTURE

This is to certify that Prof./Dr./Mr. /Ms. Dr. T. Pakutharivu, Assistant Professor  
of Department of Biochemistry has participated in the 5  
Days Faculty Development Program on BIOTECHNOLOGY FOR THE  
FUTURE organized by Department of Biotechnology held from  
12.09.2022 to 16.09.2022

  
Co-Ordinator





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FUTURE

This is to certify that Prof./Dr./Mr./Ms. Dr. S. Chitra, Assistant Professor  
of Department of Biochemistry has participated in the 5  
Days Faculty Development Program on BIOTECHNOLOGY FOR THE  
FUTURE organized by Department of Biotechnology held from  
12.09.2022 to 16.09.2022

Co-Ordinator



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Faculty Development Programme

on

BIOTECHNOLOGY FOR THE  
FUTURE

This is to certify that Prof./Dr./Mr./Ms. M. N. Sowmya Assistant Professor  
Of Department of Biotechnology has participated in the 5  
Days Faculty Development Program on BIOTECHNOLOGY FOR THE  
FUTURE organized by Department of Biotechnology held from  
12.09.2022 to 16.09.2022

Co-Ordinator



Principal

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M.G.R. COLLEGE  
- Dr. M.G.R. Nagar, HOSUR-635130

**M.G.R. COLLEGE, HOSUR**

(Affiliated to Periyar University Salem & Re-Accredited by NAAC)

**DEPARTMENT OF COMMERCE**

**FDP ON UNDERSTANDING WORKPLACE MANAGING CHANGE &  
STRESS**

**Post Event Report**

**Title** : Understanding Workplace Managing Change & Stress

**Category** : Faculty Development Program

**Date** : From 22<sup>nd</sup> to 26<sup>th</sup> August 2022 (5 days)

**No. of Resource Persons** : 5

**No. of Participants** : 21

**Organizers** : Department of Commerce & IQAC

**Resource Persons:**

**Day 1**

: Dr.R.Venkatesh,  
Assistant Professor,  
Department of Commerce,  
Don Bosco College, Dharmapuri.

**Day 2**

: Mr.K.N.Srinivasanmurthy  
Assistant Professor,  
Department of Collegiate & Technical Education,  
Karnataka.

**Day 3**

: Dr.M.Anbuselvi,  
Assistant Professor,  
Department of Commerce,  
Adhiyaman Arts & Science College for Women, Uthangarai.

**Day 4**

: Dr.M.Raja,  
Head & Assistant Professor,  
Department of Commerce,  
Don Bosco College, Dharmapuri

**Day 5**

: Mrs.G.Elavarasi,  
Assistant Professor,  
Department of Commerce,  
Govt Arts & Science College, Hosur.



## **Objective:**

- To find the Basics stress
- To handling different Types of Stress
- To Identifying Stress
- Building a Stress-free life Cycle
- Skills of an effective Stress Manager
- Stress Management Tool Kit

## **Report:**

The Faculty Development Program was organized for 5 days from 22<sup>nd</sup> to 26<sup>th</sup> Program began with a prayer, followed by Welcome address and FDP dynamics by Dr.B.Mathivanan, Prof. & Head Department of Commerce. The introduction about the speaker was given by Dr.G.Venkatesan, Assistant Professor, Department of Commerce (CA).

All the speakers covered the topics such as Basic knowledge of work life balance, Strategy for Managing Stress, Conflict Management, Way to Relieve Stress, Stress in Modern Work Environment

### **Day 1: Work Life Balance**

The speaker starts with the brief introduction The kingdom of equilibrium in which someone similarly prioritizes the needs of one's profession and the needs of one's private life styles. Many human beings are searching for work-lifestyles balance, however it is now no longer constantly smooth to achieve.

### **Day 2: Strategy for Managing Stress**

Day 2 program begins with welcome address by Mr S.V. Rajappa, Assistant Professor, which was followed by the speaker's review of the participants work. He gave suggestions to handle the stress by eat healthy, exercise, get masses of sleep, and provide your self a ruining case you experience pressured out. Take care of your body. Take deep breaths, stretch, or meditate.

### **Day 3: Conflict Management**

On third day, the speaker gives suggestions for using processes, tools, and talents to discover innovative and respectful methods to control disagreements and disputes. It consists of the capacity to remedy war collaboratively via powerful communicqué talents, which include lively listening and assertive speaking.

### **Day 4: Way to Relieve Stress**

Fourth day topics covered by the speaker is about way to relieve stress by some of the keys to appropriate strain control are constructing emotional strength, being on top of things of your situation, having a great social network, and adopting a superb outlook.

## Day 5: Stress in Modern Work Environment

The FDP ends with this topic stress in modern work environment, the speaker deliver the speech about the understanding the concept you may want to attempt meditation or yoga. Make certain you've got sufficient loose time to yourself each week. Don't take out your strain on cherished ones. Instead, inform them approximately your paintings troubles and ask for his or her guide and suggestions.

### Outcome:

- The participants have acquired knowledge about handling the stress in the work place and lead a healthy life
- This FDP provide a thorough overview of Learn to identify stress in self and others
- It offers tactics for organizing and managing the stress in the work place

The faculty development programme have enough discussions upon learn to build a balanced lifestyle, Understand how to build a stress-free environment, Know the importance of acceptance and reducing expectation ,Equip self with tools to fight stress.



The Resource person Mr.K.N. Srinivasanmurthy delivers the speech about Understanding Workplace Managing Change & Stress with Power point presentation.

*B. Mathi*

Co-Ordinator  
Head  
Department of Commerce  
MGR COLLEGE,  
HOSUR - 635 109



*[Signature]*

Principal  
PRINCIPAL  
M.G.R. COLLEGE  
Dr.M.G.R. Nagar, HOSUR-635130

13.08.2022

From

Dr.B.Mathivanan,  
Prof. & Head,  
PG & Research Department of Commerce,  
M.G.R College,  
Hosur.

To

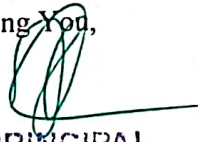
The Principal,  
M.G.R College,  
Hosur.

Respected Sir,

Sub: Requisition for Conducting FDP - Reg.

As we have planned to conduct Faculty Development Program from 22.08.2022 to 26.08.2022 on "Understanding Workplace Managing Change & Stress" to our Teaching Faculty to update their real time knowledge in Personalized Learning Pathways & Automated Administrative Tasks. I request you to kindly permit us to conduct the Program.

Thanking You,



PRINCIPAL  
M.G.R. COLLEGE  
Dr.M.G.R. Nagar, HOSUR-635130



Yours truly, ^



Head  
Department of Commerce  
MGR COLLEGE,  
HOSUR - 635 100



# M.G.R. COLLEGE

Approved by Government of Tamilnadu, Affiliated to Periyar University, Salem  
Re-Accredited by NAAC  
Recognized by UGC under section 2(f) and 12(B), New Delhi  
Dr. M.G.R Nagar, HOSUR – 635 130 Krishnagiri Dist., Tamil Nadu

Dr. A. Muthumoni, M.Com., MBA., M.Phil., Ph. D  
Principal

Date: 18.08.2022

## Circular

This is to inform that the Department of Commerce is conducting Faculty Development Program on “Understanding Workplace Managing Change & Stress” to our Teaching Faculty from 22.08.2022 to 26.08.2022 (Monday to Friday). Interested Staff can enroll their names to the Head of the Department of Commerce on or before 20.08.2022.

Venue: M.G.R College, Seminar Hall

Time : 10.00 AM



  
Principal

PRINCIPAL  
M.G.R. COLLEGE  
Dr.M.G.R. Nagar, HOSUR-635130

### Copy To:

- 1). All HODs – To inform and circulate among the Faculties
- 2). Notice Board
- 3). File



# M.G.R. COLLEGE

Recognized under 2(f) and 12 (B) of UGC ACT 1956

Accredited by NAAC, Affiliated to Periyar University, Salem - 11.

Dr. MGR Nagar, Hosur – 635 130,  
Krishnagiri (Dt), Tamilnadu, India.



## Department of Commerce In Association with the IQAC

Organizes

Faculty Development Programme on  
Understanding Workplace Managing Change & Stress



Date: 22.08.2022 to 26.08.2022

Venue: M.G.R. COLLEGE SEMINAR HALL

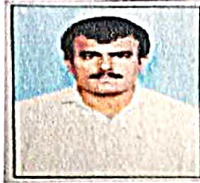
Time: 10.00 AM



### Day 1

Dr. R. Venkatesh,  
Assistant Professor,  
Department of Commerce,  
Don Bosco College,  
Dharmapuri.

Topics: Work life balance



### Day 2

Mr. K. N. Srinivasanmurthy  
Assistant Professor,  
Department of Collegiate &  
Technical Education,  
Karnataka.

Topics: Strategies for  
Managing Stress



### Day 3

Dr. M. Anbuselvi,  
Assistant Professor,  
Department of Commerce,  
Adhiyaman College,  
Uthangarai.

Topics: Conflict  
Management



### Day 4

Dr. M. Raja,  
Head & Assistant Prof.  
Department of Commerce,  
Don Bosco College,  
Dharmapuri.

Topics: Way to Relieve Stress



### Day 5

Mrs. G. Elavarasi,  
Assistant Professor,  
Department of Commerce,  
Govt Arts & Science College, Hosur.

Topics: Stress in a Modern Work Environment

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M.G.R. COLLEGE  
Dr. M.G.R. Nagar, HOSUR-635130



**M.G.R. COLLEGE, HOSUR**  
(Affiliated to Periyar University Salem & Re-Accredited by NAAC)

**DEPARTMENT OF COMMERCE**

**FDP ON “UNDERSTANDING WORKPLACE MANAGING CHANGE &  
STRESS”**

**AGENDA**

**Date: 22.08.2022**

**Time: 10 AM – 11 AM**

**INAUGURATION**

- |   |          |  |
|---|----------|--|
| <b>i. Lightening</b>                    | <b>:</b> | Principal, HODs, Chief Guest   |
| <b>ii. Welcome Address</b>              | <b>:</b> | Dr.B.Mathivanan,<br>Head & Assistance Professor of Commerce.   |
| <b>iii. Introduction of Chief Guest</b> | <b>:</b> | Dr.K.Venkadisamy<br>Assistance Professor / Commerce  |
| <b>iv. Felicitation</b>                 | <b>:</b> | Principal, HOD   |
| <b>v. Presidential Address</b>          | <b>:</b> | Dr.R.Venkatesh,<br>Assistant Professor,<br>Department of Commerce,<br>Don Bosco College, Dharmapuri. |

**Break: 11 AM – 11.30 AM**

**FDP SESSION**

- |                        |          |  |
|------------------------|----------|--|
| <b>Day 1</b>           | <b>:</b> | Work life balance  |
| <b>Resource Person</b> | <b>:</b> | Dr.R.Venkatesh,<br>Assistant Professor,<br>Department of Commerce,<br>Don Bosco College, Dharmapuri. |
| <b>Day 2</b>           | <b>:</b> | Strategies for Managing Stress   |
| <b>Resource Person</b> | <b>:</b> | Mr.K.N.Srinivasanmurthy<br>Assistant Professor,  |

Department of Collegiate & Technical Education,  
Karnataka.

**Day 3** : Conflict Management

**Resource Person** : Dr.M.Anbuselvi,  
Assistant Professor,  
Department of Commerce,  
Adhiyaman Arts & Science College for Women, Uthangarai.

**Day 4** : Way to Relieve Stress

**Resource Person** : Dr.M.Raja,  
Head & Assistant Professor,  
Department of Commerce,  
Don Bosco College, Dharmapuri.

**Day 5** : Stress in a Modern Work Environment

**Resource Person** : Mrs.G.Elavarasi,  
Assistant Professor,  
Department of Commerce,  
Govt Arts & Science College, Hosur.

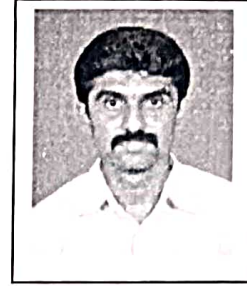
**vi. Vote of Thanks** :Mr.N.Srikanth,  
Assistant Professor / Commerce



  
PRINCIPAL  
M.G.R. COLLEGE  
Dr.M.G.R. Nagar, HOSUR-635130

## BIO-DATA

Name : Dr.R. Venkatesh  
Father's Name : M.Ramasamy  
Marital status : Married  
Religion : Hindu  
District and State : Dharmapuri and Tamil nadu  
Mother Tongue : Tamil  
Date of Birth : 14.06.1981  
Cell NO : 9842076248 9487013400  
Mail ID : [drvenkatesh1980@gmail.com](mailto:drvenkatesh1980@gmail.com)  
Website : [www.dbcedharmapuri.com](http://www.dbcedharmapuri.com)



### Educational Qualification

Sl. No	Examination Passed	Subjects	Specialization	Year of Passing	% of Marks /Grade Class/Rank	Name of the Institution /College/University
1	Ph.D	Commerce	HR,Marketing and Finance	Nov.2012		Periyar University
2	M.Phil	Corporate		June 2004	72	Alagappa University
3.	M.Com	Commerce		May 2003	57	Alagappa University
4.	B.A Corporate	Corporate		May 2001	54	Periyar University

### Teaching Experience

Sl.No	Institution	Position	From	To	Total Year of Service
1	Pec Gee College	Asst.Professor and Vice Principal	1.06.2003	31.05.2007	4 years
2	Kamadhenu College	Ass.Professor	1.06.2007	31'.05.2008	1 year
3	Don Bosco College	Asst. Prof Cum COE And PRO	1.06.2008	Till date	16 years



### Other Experience

Sl.No	Nature of Service	Institution	From & To	Total Year of Experience
1	Question Paper Setting	Selvam College Namakkal	2012 to till date	12 years
2.	TNPSC Exam Co-Ordinator		2013 to till date	11 years
3.	PRO	Don Bosco College	2015 to till date	12 years

Papers Presented In National and International : 12

Publications : 8

Research Papers in Journals : 23

#### Declaration

I Dr.R. Venkatesh hereby declare that the entries in this form are true to the best of my knowledge and belief.



A handwritten signature in green ink, consisting of several loops and a long horizontal stroke extending to the right.

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Dr.M.G.R. Nagar, HOSUR-635130

## **Prof. Srinivasamurthy K N**

Srinivasamurthy K N is an Assistant Professor of Commerce in Department of Collegiate & Technical Education, Government of Karnataka. He is a M.Com graduate from Bangalore University. His areas of specialization are Accounting and Taxation.

Srinivasamurthy K N has completed 10 years of teaching at the UG level and worked as Supervisor and Inspector of Accounts for 04 years in Karnataka State Road Transport Corporation.

He has authored a text book on Goods & Service tax for 5<sup>th</sup> semester Bcom of Bangalore University. He also presented papers in National level seminars and published papers in journals.

Also he worked as member of Board of Examiners, Chief Squad and Custodian in Bengaluru north university.

He has cleared UGC-NET for six times and three times JRF and also KSET.

Presently Srinivasamurthy K N is working as an Assistant Professor in the Department of Commerce and Management in Government First Grade College, Kolar, Karnataka.



A handwritten signature in green ink, consisting of a series of loops and a long horizontal stroke extending to the right.

**PRINCIPAL**  
**M.G.R. COLLEGE**  
Dr.M.G.R. Nagar, HOSUR-635130

# CURRICULUM VITATE

**Er. M. ANBUSELVI, M.Com., M.Phil., Ph.D.,**  
**E- Mail: [kabianbu28@gamil.com](mailto:kabianbu28@gamil.com)**  
**Contact Number: 90805 80443**

**132, Main Road,**  
**Gandhipuram Fort,**  
**Sendamangalam (T.K),**  
**Namakkal (D.T).**  
**Pin: 637 409.**

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## ***CAREER OBJECTIVE***

Seeking a position to utilize my skill and abilities that offers professional growth while being resourceful, innovative and flexible.

## ***1. PERSONAL PROFILE***

NAME	: M.ANBUSELVI
DATE OF BIRTH	: 07/07/1979
SEX	: Female
HUSBAND NAME	: P.Sasikumar
MARITAL STATUS	: Married
NATIONALITY	: Indian
RELIGION	: Hindu
MOTHER TONGUE	: Tamil
COMMUNITY & CASTE	: BC &KonguVellalar

## ***2. ACADEMIC QUALIFICATION :B.Com., M.Com., M.Phil., Ph.D.,***

S.NO.	DEGREE	MONTH & YEAR OF PASSING	INSTITUTION STUDIED	NAME OF THE UNIVERSITY / BOARD	REGULAR/ DISTANCE	% OF MARKS & CLASS OBTAINED
06	Ph.D.	June - 2016	Arignar Anna Government Arts College	Bharathidasan University	Part Time	Highly Commanded
05	M. Phil.	Oct - 2006	Nehru Memorial College	Bharathidasan University	Regular	83% I - Class with Distinction
04	M.Com.	Apr - 2005	Nehru Memorial College	Bharathidasan University	Regular	80.07% <b>University III Rank</b>
03	B.Com.	Mar - 2003	Trinity College For Women	Periyar University	Regular	66% I - Class
02	HSC	Mar - 2000	Government Girls & Boys Higher Secondary School	State Board	Regular	73.33% I - Class
01	SSLC	Mar - 1996	Government Higher Secondary School	State Board	Regular	52.80% II - Class

### 3. PROJECT PROFICIENCY:

**M. Phil.** - Project Title "A Study on the Working Capital Management of the K.K.P. Textiles Limited, N. Pudupatti".

**Ph.D** - Thesis Title "Customer Based Brand Equity with Reference to Fast Moving Consumer Goods in Namakkal District, Tamil Nadu"

### 4. TEACHING EXPERIENCE

COURSE TAUGHT	NAME OF THE INSTITUTION	DATE (DD/MM/YY)		TOTAL EXPERIENCE
		FROM	TO	



1. Name : **Dr.M.RAJA,**
2. Qualification : M.Com (CA),M.Phil., Ph.D.
3. Designation : **Head** and Assistant Professor , Department of Commerce
4. Address a) Official : **Dr .M. Raja,**  
Assistant Professor in Commerce  
DONBOSCO COLLEGE  
Dharmapur-636-809
- b) Residential : 3/171,Kasthuripatty,  
Varadharajapuram (PO)  
Erumapatty,  
Sendhamangalam (TK),  
Namakkal (Dist), Tamilnadu.Pin -637013.
5. Mobile : 97510-43280
6. E-mail : ravirajandpc@gmail.com
7. Academic Qualifications

Course	Year of Passing	Board/University	Institutions studied	Marks %
<b>Ph. D (Commerce)</b>	<b>2017</b>	Madurai Kamaraj University	Ayya Nadar Janaki Ammal College, Sivakasi	<b>Highly Commended</b>
<b>M. Phil (Commerce )</b>	<b>2010</b>	Periyar University	Selvamm Arts & Science College, Namakkal	<b>76</b>
<b>M.Com (CA),.</b>	<b>2008</b>	Madurai Kamaraj University	Ayya Nadar Janaki Ammal College, Sivakasi	<b>65</b>

<b>B.Com</b>	2006	Periyar University	Selvamm Arts & Science College, Namakkal	57
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**Title of the M.Phil Dissertation:** A study on poultry production and marketing in Namakkal Taluk

**Title of the Ph.D Thesis :** Services Marketing – A study with reference to private Hospitals in Salem district.

**8. Teaching Experience (as on 28.02.2021) : 11 years 4 months and 22 days.**

Institution	Teaching Experience		Total YEAR OF EXPERIENCE		
	UG level	PG level	Y	M	D
P.M.P Arts And Science College, Dharmapuri.	1.8	-	1	8	22
DON BOSCO COLLEGE DHARMAPURI	1.6.2011 TO Till Date	1.7.2012 TO Till Date	9	8	0

**9. Research guide approval:**

S.No	Name of the Staff & Designation	Qualification	M.Phil guide approval order no. and date	Ph.D guide approval order no. and date.
1.	<b>DR.M.RAJA, HEAD AND ASSISTANT PROFESSOR IN COMMERCE</b>	M.Com (CA), M.Phil, Ph.D.	PU/RD/Ph.D/023980/2019 AND 29.01.2020.	PU/RD/Ph.D/023980/2019 AND 29.01.2020

10. No. of Projects / Research output :

Ph.D : 04  
M.Phil : 01  
M.Com : 20

11. Field of Research / Specialization :

Marketing, Finance.

12 . List of Publications:

## RESUME

**ELAVARASI.G**

D NO 555/10-A

BATHALAPALLI, HOSUR,

Phone: 9786948045

Email: [remithavarun@gmail.com](mailto:remithavarun@gmail.com)

### CARRIER OBJECTIVE:

My career objective would primarily focus on understanding the short-term as well as long-term work goals of the Institution and according working towards it with dedication and hard work.

### EDUCATIONAL QUALIFICATION:

<u>COURSE</u>	<u>INSTITUTION</u>	<u>YEAR OF PASSING &amp; PERCENTAGE</u>
PHD	Govt Arts and Science College, Papperiedpatti, Dharmapuri.	2016 - purshing
M PHIL	Govt Arts and Science College, Dharmapuri.	2010 -2012 79%
M COM	Govt Arts and Science College, Dharmapuri.	2008 - 2010 74 %
B COM	Muthu Masi Arts and Science College, Harur	2004 - 2007 68%
HSC	Govt. Boys. Hr. Sec. School, Harur.	2002 - 2004 83%
SSLC	Govt. Boys. Hr. Sec. School, Harur.	2000 - 2001 65%

### HOBBIES :

- ❖ Reading Books.
- ❖ Newspaper .

**Computer Skills :**

- Basic Operating.
- Internet

**PERSONAL SKILLS:**

- Hard Working
- Positive attitude in facing new challenging
- Excellent Communication Skills
- Good Competitive Spirit

**WORKING EXPERIENCE:**

Name of the Institution : Govt Arts and Science College, Hosur-635110  
Job Responsibility : Assistant Professor  
Period : 2013 - 2022

**PERSONAL DETAILS :**

Name : ELAVARASI. G  
Father's Name : GUNASEKARAN  
Date of Birth : 15/06/1987  
Gender : FEMALE  
Nationality : Indian  
Marital Status : Married  
Languages Known : Tamil & English.

**DECLARATION :**

I hereby declare that all statements made in this application are true, to best of my knowledge and belief.

Date :

Place :

Yours Faithfully



  
PRINCIPAL  
M.G.R. COLLEGE  
Dr.M.G.R. Nagar, HOSUR-635130

(ELAVARASI G)



M.G.R College, Hosur - 635 130

Department of Commerce

FDP Registered Participant List

Title of the FDP: Understanding Workplace Managing Change and Stress

Date: 22-08-2022 to 26-08-2022

Time: 10.00 a.m to 03.00 p.m

Venue: Seminar Hall

S.No	Name	Department
1	Dr.MATHIVANAN.B	COMMERCE
2	Dr.VENKIDASAMY.K	COMMERCE
3	Ms.BHUVANA.G	COMMERCE
4	Mr.MANIKANDAN.S	COMMERCE
5	Mr.RAJAPPA .S.V	COMMERCE
6	Ms.SUMANGALI.S	COMMERCE
7	Mr.IMRANULLAH.K.S	COMMERCE
8	Mr.ASHOKKUMAR.M	COMMERCE
9	Mr.SEENIVASAN.V	COMMERCE
10	Ms.AAMINI.V	COMMERCE
11	Ms.SARANYADEVI.R	COMMERCE
12	Ms.SAIPREETHI.R	COMMERCE
13	Mr.VIJAYARAJ R S	COMMERCE
14	Ms.SHILPA.V	COMMERCE
15	Ms.NITHYA.K	COMMERCE
16	Dr.VENKATESAN.G	COMMERCE(CA)
17	Mr.SRIKANTH.N	COMMERCE(CA)
18	Ms.HEMALATHA.V	COMMERCE(CA)
19	Ms.SHIVASHANKARI.R	COMMERCE(CA)
20	Mr.KANAGARAJ.S	COMMERCE(CA)
21	Mr.NAGESH.Y	COMMERCE(CA)

*B. Mathi*  
COORDINATOR

*B. Mathi*  
HOD

*[Signature]*

PRINCIPAL

M.G.R. C.  
HOSUR - 635 130



M.G.R College, Hosur - 635 130

Department of Commerce

FDP Registered Attendance List

Title of the FDP: Understanding Workplace Managing and Stress

Date: 22-08-2022 to 26-08-2022

Time: 10.00 a.m to 03.00 p.m

Venue: Seminar Hall

S.No	Name	Department	Day-I	Day-II	Day-III	Day-IV	Day-V
1	Dr.MATHIVANAN.B	COMMERCE	B. Math	B. Math	B. Math	B. Math	B. Math
2	Dr.VENKIDASAMY.K	COMMERCE	K. Mani	K. Mani	K. Mani	K. Mani	K. Mani
3	Ms.BHUVANA.G	COMMERCE	G. Mani	G. Mani	G. Mani	G. Mani	G. Mani
4	Mr.MANIKANDAN.S	COMMERCE	S. Mani	S. Mani	S. Mani	S. Mani	S. Mani
5	Mr.RAJAPPA .S.V	COMMERCE	V. Mani	V. Mani	V. Mani	V. Mani	V. Mani
6	Ms.SUMANGALI.S	COMMERCE	S. Mani	S. Mani	S. Mani	S. Mani	S. Mani
7	Mr.IMRANULLAH.K.S	COMMERCE	K. Mani	K. Mani	K. Mani	K. Mani	K. Mani
8	Mr.ASHOKKUMAR.M	COMMERCE	M. Mani	M. Mani	M. Mani	M. Mani	M. Mani
9	Mr.SEENIVASAN.V	COMMERCE	V. Mani	V. Mani	V. Mani	V. Mani	V. Mani
10	Ms.AAMINI.V	COMMERCE	V. Mani	V. Mani	V. Mani	V. Mani	V. Mani
11	Ms.SARANYADEVI.R	COMMERCE	R. Mani	R. Mani	R. Mani	R. Mani	R. Mani
12	Ms.SAIPREETHI.R	COMMERCE	R. Mani	R. Mani	R. Mani	R. Mani	R. Mani
13	Mr.VIJAYARAJ R.S	COMMERCE	S. Mani	S. Mani	S. Mani	S. Mani	S. Mani
14	Ms.SHILPA.V	COMMERCE	V. Mani	V. Mani	V. Mani	V. Mani	V. Mani
15	Ms.NITHYA.K	COMMERCE	K. Mani	K. Mani	K. Mani	K. Mani	K. Mani
16	Dr.VENKATESAN.G	COMMERCE(CA)	G. Mani	G. Mani	G. Mani	G. Mani	G. Mani
17	Mr.SRIKANTH.N	COMMERCE(CA)	N. Mani	N. Mani	N. Mani	N. Mani	N. Mani
18	Ms.HEMALATHA.V	COMMERCE(CA)	V. Mani	V. Mani	V. Mani	V. Mani	V. Mani
19	Ms.SHIVASHANKARI.R	COMMERCE(CA)	R. Mani	R. Mani	R. Mani	R. Mani	R. Mani
20	Mr.KANAGARAJ.S	COMMERCE(CA)	S. Mani	S. Mani	S. Mani	S. Mani	S. Mani
21	Mr.NAGESH.Y	COMMERCE(CA)	Y. Mani	Y. Mani	Y. Mani	Y. Mani	Y. Mani

B. Math  
COORDINATOR



B. Math  
HOB

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Dr.M.G.R. Nagar, HOSUR-635130



**M.G.R. COLLEGE, HOSUR.**

**DEPARTMENT OF COMMERCE**



**FDP on "Understanding Workplace Managing Change & Stress"**

**FEEDBACK FORM**

**Name:**

**Designation:**

**Department:**

S.No	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the subject Explained				
2	Extension of the Course's Coverage				
3	Relevance to Actual Circumstances				
4	The course's learning value				
5	Readability and Significance of Written Textual Content				
6	Depth of impact mandated by personnel				
7	Overall Rating				

**Signature**



M.G.R. COLLEGE, HOSUR.  
DEPARTMENT OF COMMERCE



FDP on "Understanding Workplace Managing Change & Stress"

FEEDBACK FORM

Name: V. HEMALATHA

Designation: Asst. professor

Department: COMMERCE (CA)

S.No	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the subject Explained		✓		
2	Extension of the Course's Coverage		✓		
3	Relevance to Actual Circumstances			✓	
4	The course's learning value		✓		
5	Readability and Significance of Written Textual Content			✓	
6	Depth of impact mandated by personnel	✓			
7	Overall Rating	✓			

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V. Hemalatha  
Signature



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DEPARTMENT OF COMMERCE



FDP on "Understanding Workplace Managing Change & Stress"

FEEDBACK FORM

Name: Y. Nagesh

Designation: Assistant Professor

Department: Commerce (CA)

S.No	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the subject Explained		✓		
2	Extension of the Course's Coverage	✓			
3	Relevance to Actual Circumstances			✓	
4	The course's learning value		✓		
5	Readability and Significance of Written Textual Content	✓			
6	Depth of impact mandated by personnel		✓		
7	Overall Rating		✓		

Y. Nagesh  
Signature

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DEPARTMENT OF COMMERCE



FDP on "Understanding Workplace Managing Change & Stress"

FEEDBACK FORM

Name: Mr. N. Srikant

Designation: Assistant Professor

Department: B-com (CA)

S.No	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the subject Explained	✓			
2	Extension of the Course's Coverage	✓			
3	Relevance to Actual Circumstances	✓			
4	The course's learning value	✓			
5	Readability and Significance of Written Textual Content	✓			
6	Depth of impact mandated by personnel	✓			
7	Overall Rating	✓			

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Signature



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DEPARTMENT OF COMMERCE



FDP on "Understanding Workplace Managing Change & Stress"

**FEEDBACK FORM**

Name: K. NITHYA

Designation: Assistant Professor

Department: Commerce

S.No	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the subject Explained		✓		
2	Extension of the Course's Coverage			✓	
3	Relevance to Actual Circumstances		✓		
4	The course's learning value		✓		
5	Readability and Significance of Written Textual Content			✓	
6	Depth of impact mandated by personnel		✓		
7	Overall Rating		✓		

Signature

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DEPARTMENT OF COMMERCE




FDP on "Understanding Workplace Managing Change & Stress"

FEEDBACK FORM

Name: RAJAPPA.S.V  
Designation: ASST- professor  
Department: Commerce

S.No	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the subject Explained		✓		
2	Extension of the Course's Coverage			✓	
3	Relevance to Actual Circumstances		✓		
4	The course's learning value		✓		
5	Readability and Significance of Written Textual Content			✓	
6	Depth of impact mandated by personnel			✓	
7	Overall Rating		✓		

  
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DR.M.G.R. NAGAR, HOSUR -635 130

## DEPARTMENT OF COMMERCE



### Understanding Workplace Managing Change & stress



This is to Certify that prof/Dr./Mr./Ms \_\_\_\_\_

of \_\_\_\_\_ has participated in the 5 days Faculty Development Program on Understanding workplace managing change & stress by Department of Commerce held from 22/08/2022 to 26/08/2022

**Co-ordinator**

**Principal**



# M.G.R COLLEGE

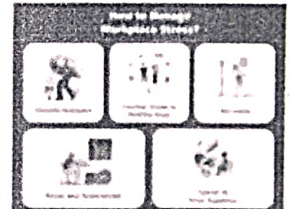
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DR.M.G.R. NAGAR, HOSUR -635 130

## DEPARTMENT OF COMMERCE



### Understanding Workplace Managing Change & stress



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**Co-ordinator**

**Principal**

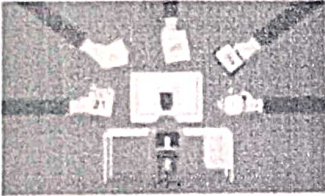


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## DEPARTMENT OF COMMERCE



### Understanding Workplace Managing Change & stress



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of M.G.R. college, Hosur has participated in the 5 days Faculty Development Program on Understanding workplace managing change & stress by Department of Commerce held from 22/08/2022 to 26/08/2022

  
Co-ordinator

  
Principal

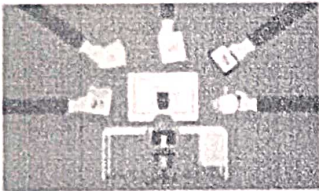


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## DEPARTMENT OF COMMERCE



### Understanding Workplace Managing Change & stress



This is to Certify that prof/Dr./Mr./Ms SARANYA DEVI S

of M.G.R. College, Hosur has participated in the 5 days Faculty Development Program on Understanding workplace managing change & stress by Department of Commerce held from 22/08/2022 to 26/08/2022

*B. Mathur*  
Co-ordinator

*[Signature]*  
Principal

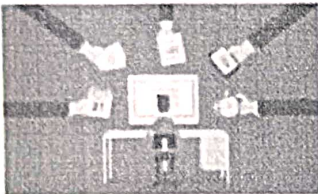


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## DEPARTMENT OF COMMERCE



### Understanding Workplace Managing Change & stress



This is to Certify that prof/Dr./Mr./Ms \_\_\_\_\_ SHIVASHANKARI. R

of M.G. R. college, Hosur has participated in the 5 days Faculty Development Program on Understanding workplace managing change & stress by Department of Commerce held from 22/08/2022 to 26/08/2022

  
Co-ordinator

  
Principal

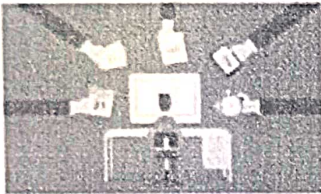


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DR.M.G.R. NAGAR, HOSUR -635130

## DEPARTMENT OF COMMERCE



### Understanding Workplace Managing Change & stress



This is to Certify that prof/Dr./Mr./Ms \_\_\_\_\_ KANAGARAJ, S

of M.G.R. college, Hosur has participated in the 5 days Faculty Development Program on Understanding workplace managing change & stress by Department of Commerce held from 22/08/2022 to 26/08/2022

  
**Co-ordinator**

  
**Principal**

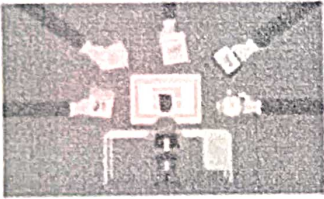


# M.G.R COLLEGE

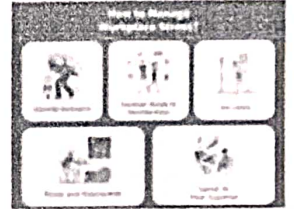
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DR.M.G.R. NAGAR, HOSUR -635130

## DEPARTMENT OF COMMERCE

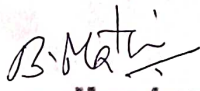


**Understanding Workplace Managing  
Change & stress**



This is to Certify that prof/Dr./Mr./Ms \_\_\_\_\_ ASHOK KUMAR.M

of M.G.R. college, Hosur has participated in the 5 days Faculty Development Program on Understanding workplace managing change & stress by Department of Commerce held from 22/08/2022 to 26/08/2022

  
**Co-ordinator**

  
**Principal**

## POST EVENT REPORT

**Title of the Event:** Modern Software Tools

**Venue:** Seminar Hall

**Date:** 13.06.2022 to 17.06.2022

**Time:** 10.00 a.m.

Department of Mathematics organized Faculty Development Programme on “Modern Software Tools” from 13.06.2022 to 17.06.2022 inviting experts from reputed institutions. The Programme began with the Inaugural and ends with the valedictory and it was presided by the Principal Dr.A.Muthumoni, M.G.R. College.

### DAY 1

First day began with the Prayers of almighty and the welcome address by Dr.G.Mayelvaganan, Head of the Department and Mr.R.Yuvaraj, Head of IQAC delivered the presidential address, and Principal Dr.A.Muthumoni delivered the Inaugural address. Session was began with the address of the chief guest Dr.G.P.Youvaraj, Ph.D, Professor, Department of Mathematics, Ramanujan Institute for Advanced study in Mathematics, University of Madras,Chepauk,Chennai. He handled the session entitled SPSS – Statistical Package for Social Sciences.

### DAY 2

Day Two began with the session which was handled by Dr.A.CharlesSagayaraj, Ph.D, Assistant Professor, Head of the Department, Department of Mathematics, Sri VidhyaMandir arts & science college, Uthangarai. He handled the session Mathematica.This session was also very useful for our faculties who are in non mathematics and also explained the techniques of the software and its uses.

### DAY 3

Day Three began with the session which was handled by Dr.J.Ravi Ph.D, Associate Professor, Department of Statistics, Reva University, Bangalore.He handled the session R - Software. This session was also very useful for the entire faculty.In this session sir was shared more information about R – Software and its applications also.

### DAY 4

Day four began with the session which was managed by Dr.S.Mohanaselvi, M.sc., M.Phil., Ph.D, Assistant Professor (Senior Grade), Department of Mathematics, Faculty of Engineering &Technology,SRM Institute of Science & Technology, Kattankulathur. She was Handled this session was very interesting and she was shared her knowledge to



all faculty. Now days these kind of softwares useful for all not only mathematics staff its useful to all major Faculties.MAT Lab is very useful session to all.

## DAY 5

Day 5 started with Mr.R.Raguvaran, Department of Mathematics,M.G.R.College,Hosur. Sir was handled this session was amazing. This Latex is useful for staffs because now a day's some of the projects should be followed by Latex format only, for this purpose we arranged this session. This is used for not only staffs its most useful for students also. So faculties are informed to concern department students about the Latex.

The Programme ended with Valedictory session Dr.M.Rajeswari, Assistant Professor, Department of Mathematics welcomed the gathering. Dr.G.Mayelvaganan, Head of the Department, Department of Mathematics delivered his Valedictory address. The session ends with the vote of thanks by Dr.R.Shenbagavalli, Assistant Professor, Department of Mathematics.

### Programme Outcome:

Our Staffs are got some new information about the FDP's. They interacted with the guest and cleared their doubts. The programme got an overwhelming response.



Interaction session of the FDP on 14.06.2022

Coordinator



HoD

Principal

PRINCIPAL  
M.G.R. COLLEGE  
Dr.M.G.R. Nagar, HOSUR-635130

From

Dr.G.Mayelvaganan,  
Head of the Department,  
Department of Mathematics,  
M.G.R.College,  
Hosur – 635 130

To

The Principal,  
M.G.R. College,  
Hosur – 635 130

Respected Sir,

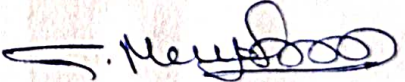
Sub: Asking Permission for conducting FDP – reg.

I would like to inform you that, we are planning to organize the Faculty Development Program on Modern Software Tools for college staffs. In this regard, I kindly request your permission to conduct the above program from 13.06.2022 to 17.06.2022 on Seminar Hall. Kindly do the needful.

Place: Hosur  
Date: 06.06.2022



  
PRINCIPAL  
M.G.R. COLLEGE  
Dr.M.G.R. Nagar, HOSUR-635130



Yours faithfully,



# M.G.R. COLLEGE

Approved by Government of Tamilnadu, Affiliated to Periyar University, Salem  
Re-Accredited by NAAC  
Recognized by UGC under section 2(f) and 12(B), New Delhi  
Dr. M.G.R Nagar, HOSUR – 635 130 Krishnagiri Dist., Tamil Nadu

Dr.A.Muthumoni M.Com., M.B.A., M.Phil., Ph.D.

Date: 09.06.2022

Principal

## CIRCULAR

The Department of Mathematics is planning to conduct a Faculty Development Program for the faculty Members of Mathematics, Physics & Chemistry on the topic “**Modern Software Tools**” from 13.06.2022 to 17.06.2022. Hence all the faculty members are requested to attend the Program without fail.

Venue: Seminar Hall

Time: 10.00 a.m



Principal

PRINCIPAL  
M.G.R. COLLEGE  
Dr.M.G.R. Nagar, HOSUR-635130

Copy to:

1. All HoDs – for information and circulate it among their staff
2. College Notice Board
3. File



# M.G.R. COLLEGE

(Affiliated to Periyar University, Salem)  
(Recognized by UGC under Section 2(f) and 12(B) )  
Dr. M.G.R. Nagar, Hosur, Tamil Nadu - 635 130



## FACULTY DEVELOPMENT PROGRAMME

ON

## MODERN SOFTWARE TOOLS

ORGANIZED BY

DEPARTMENT OF MATHEMATICS



DAY - 1

**DR. YOUVARAJ**

DIRECTOR & HEAD (Rtd)

INSTITUTE FOR ADVANCED STUDY IN MATHEMATICS  
MADRAS, CHAPPAUK  
CHENNAI

TOPIC: SPSS SOFTWARE



DAY - 2

**DR. A. CHARLES SAGAYARAJ**

ASSISTANT PROFESSOR

DEPARTMENT OF MATHEMATICS

SRI VIDYA MANDIR ARTS & SCIENCE COLLEGE  
UTHANGARAI

TOPIC: MATHEMATICA SOFTWARE



DAY - 3

**DR. J. RAVI**

ASSISTANT PROFESSOR

DEPARTMENT OF MATHEMATICS  
REVA UNIVERSITY  
BANGALORE

TOPIC: R SOFTWARE



DAY - 4

**DR. S. MOHANASELVI**

ASSISTANT PROFESSOR (SENIOR GRADE)  
FACULTY OF ENGINEERING & TECHNOLOGY  
SRM INSTITUTE OF SCIENCE & TECHNOLOGY  
KATTANKULATHUR

TOPIC: MATLAB SOFTWARE



DAY - 5

**MR. R. RAGUVARAN**

ASSISTANT PROFESSOR

DEPARTMENT OF MATHEMATICS  
M.G.R. COLLEGE  
HOSUR

TOPIC: LATEX SOFTWARE

Date : 13.06.2022 to 17.06.2022  
Venue : Seminar Hall  
Time : 10.00 am

Website: [www.mgrcollege.ac.in](http://www.mgrcollege.ac.in)

## AGENDA

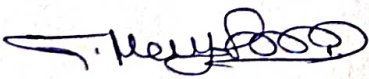
Title of the Programme: Faculty Development Programme on “Modern Software Tools

Date: 13.06.2022 to 17.06.2022

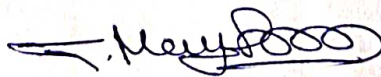
Time: 10.00 a.m.

Venue: Seminar Hall

S.No	Date	FDP Title	Name, Designation & Department of Speaker
1	13.06.2022	SPSS	Dr.G.P.Youvaraj, Director & Head
2	14.06.2022	Mathematica software	Dr.A.Charles Sagayaraj,Assistant Professor, Department of Mathematics
3	15.06.2022	R-software	Dr.J.Ravi , Assistant Professor, Department of Statistics
4	16.06.2022	MATLAB software	Dr.S.Mohanaselvi, Assistant Professor, Department of Mathematics
5	17.06.2022	Latex software	Mr.R.Raguvaran, Assistant Professor, Department of Mathematics



Coordinator



Head of the department



Principal



PRINCIPAL  
M.G.R. COLLEGE  
Dr.M.G.R. Nagar, HOSUR-635130



Dr. G.P. Youvaraj, Ph.D.  
Professor

### Specialization :

Fourier Analysis, Complex Analysis

### Contacts :

**Address:**

**Office**

Ramanujan Institute for Advanced Study in Mathematics,  
University of Madras,  
Chepauk,  
Chennai 600005.

**Residential:**

45/24 Dhanapal Street, Viswam Flats F-2,  
West Mambalam, Chennai 600 033.

**Phone:** Off : 044-2851 0357

**E-Mail:** youvarajgp@yahoo.com, youvarajgp@unom.ac.in

### Achievements:

Ph.D., Kansas State University, USA, 1994.

Ph.D., Indian Institute of Technology, Kanpur, India, 1989.

### Membership:

Ramanujan Mathematical Society (National)

### Articles

1. Youvaraj, G.P., Jain, R.K., On Pseudo-Analytic Matrix Functions, Complex Variables, 15 (1990), 259-278 [MR:#91i 30041,
2. Youvaraj, G.P., Saeki, S., olmogorov's Rearrangement Problem with Respect to Some Summability Methods, Expositiones Mathematicae, 15 (1997) , 339-358 [MR:#98k 42049],
3. Youvaraj, G.P., Existence of a Generating Pair for Simple p-Analytic Matrix Functions, The Journal of Analysis, 9 (2001), 201-212.,
4. Youvaraj, G.P., Cauchy Integral Formula for Simple p-Analytic Matrix Functions, The Journal of the Indian Academy of Mathematics, 25 no.2 (2003), 435-448.,
5. Youvaraj, G.P., Some Important Limits in Calculus, The Mathematics Teacher, 38 (2002), 167-179.,
6. Youvaraj, G.P., The Story of Fourier Series, Mathematics Newsletter, Vol. 17 (2007), 3-- 10,

### Research Guidance

Ph.D Awarded 1

Ph.D Students 2 Regular, 1 Part time

M.Phil Awarded

M.Phil Students

## CURRICULUM VITAE

Dr. A. CHARLES SAGAYARAJ  
M.Sc.,M.Phil.,Ph.D  
Mobile : +91-9944349798 E-mail: cskyacs@gmail.com



### Personal Profile

Father's Name : A. Amirtharaj  
Date of Birth : 12.06.1974  
Marital Status : Married  
Language Known : Tamil & English  
Religion : R C [ Roman Catholic]  
Nationality : Indian  
Community : BC

### Address for Communication

# 29 / 16B, Hanumantha Upasagar Pet ,  
Tirupattur (TK) & (DT),  
Tamil Nadu, India -635 601

### Educational Profile

- Ph.D Mathematics Completed in Kandaswami Kandar's College,P.Velur,Periyar University Awarded April 2021.M.Phil Mathematics Completed Islamiah College, Vaniyambadi University of Madras 68.67 % August 2002.M.Sc Mathematics completed in Sacred Heart College,TirupatturUniversityof Madras 65.95 % April 1997.B.Sc Mathematics completed in Sacred Heart College,Tirupattur University of Madras 76.32 %April 1995.

Ph.D Research Area : STOCHASTIC PROCESS IN QUEUING THEORY

- Teaching Experience (In College) : 19 years & 10 Months
- Research Experience : 12 Years
- Programmes Handled : UG,PG & M.Phil Programmes
- Guided : 22 M.Phil & 38 M.Sc Students
- Memberships in Scientific Bodies : 02
- Number of Awards / Honour received : 03
- Number of Workshops organized : 03
- Number of Seminars organized : 36
- Number of Papers presented in Conferences : 11
- Papers published in Peer -Reviewed Journals :08
- Number of SCOPUS Book Chapters Published : 02
- Number of Conferences Attended : 38
- Number of Workshops Attended : 11
- Number of FDPs Participated : 06

- Number of Virtual Conferences Attended : 01
- Number of Virtual Workshops Attended : 14
- Number of Virtual FDPs Attended : 19
- Number of Webinars Attended : 73

Technical Skills

- Working knowledge in windows environment,
- Computer language known: Ansi C, C++, FORTRAN 77
- Sci lab
- Matlab
- Latex





**Dr.J.Ravi, M.Sc., M.Phil., Ph.D.,**

43/8, Third Floor, Pavayee Apartment, Thillaipuram Second Street,  
Namakkal, Tamil Nadu, India.

E-mail:jravistat@gmail.com,

drravi@vicas.org

Mobile: 9788831433.

### **Permanent Address**

1/228, Amman Nagar

Kattanacham patty post

Rasipuram TK, Namakkal-637408, Tamil Nadu, India.

### **Personal Details**

Date of Birth: February 14, 1981.

Community & Religion: BC & Hindu

Language Known: Tamil, English, Kannadam.

### **Handled Subjects**

Mathematical Statistics, Numerical Analysis, Inferential Statistics, Business Statistics, Quantitative Techniques, Research Methodology, Business Mathematics & Statistics, Statistics for Mgt., Resource Management Techniques, Operations Research, Probability Theory.

### **Educational Degrees**

Ph.D.,(Statistics) Department of Statistics, Bharathiar University, Coimbatore, Tamil Nadu, 2017. (Highly Commended).

M.Phil.,(Statistics) Periyar University, Salem, Tamil Nadu, 2007 (61%).

M.Sc.,(Statistics) Salem Sowdeswari College, Salem, Tamil Nadu, 2005 (73%).

B.Sc.,(Statistics) Salem Sowdeswari College, Salem, Tamil Nadu, 2003 (63%).

### **My Contribution for Presently working College**

- ✓ Got 2(f) & 12(b) status for 2018.
- ✓ Got Certification of Insitution & Innovation Cousile on 2020.
- ✓ Under process going on College with Potential for Excellence on 2022.
- ✓ Conduct various Certificate courses.
- ✓ Exam Cell Incharge/Acted as Additional Chief Superintendent in Periyar University Exams.

### **Professional Experience**

1. Associate Professor, Department of Mathematics & Statistics, Vivekanandha College of Arts & Sciences for Women (Autonomous), Tiruchengode, Namakkal, Tamil Nadu, India (Oct 2021- Till).
2. HoD cum Assistant Professor, Department of Mathematics & Statistics, Vivekanandha College for Women, Tiruchengode, Namakkal, Tamil Nadu, India (June 2016- Oct 2021).
3. HoD cum Assistant Professor, Department of Mathematics and Statistics, PGP College of Arts and Science, Namakkal, Tamil Nadu, India (June 2013-May 2016).
4. HOD cum Assistant Professor, Department of Mathematics, Annapoorana Engineering College, Salem, Tamil Nadu, India (Aug 2010-May 2013).
5. Assistant Professor, Department of Mathematics and Statistics, King College of Arts and Science for Women, Namakkal, Tamil Nadu, India (July 2008-July 2010).
6. Lecturer, Department of Statistics, Vivekanandha College of Arts and Sciences for Women, Namakkal, Tamil Nadu, India (January 2006-June 2008).

### **Research Experience**

- ✓ Research & Development coordinator, PGP College of Arts and Science, Namakkal, Tamil Nadu.
- ✓ Research & Development coordinator, Vivekanandha College for Women, Tiruchengode, Namakkal.
- ✓ Question paper setter for various Government and Self – Financing (Autonomous) Arts and Science Colleges.

### **Member of Editorial Board of Journals**

1. Member: Universal Association of Computer and Electronics Engineers (UACEE).
2. Member: International Association of Engineers (IAENG).
3. Reviewer: International Journal of Advanced Engineering and Technology (IJAET).
4. Reviewer: International Journal of Electrical and Electronics Engineers (IJEET).
5. Reviewer: International Journal of Science, Technology and Management (IJSTM).
6. Reviewer: International Journal of Advanced Research in Science and Engineering (IJARSE).
7. Reviewer: International Journal of Advanced Technology in Engineering and Science (IJATES).
8. Reviewer: International Journal of Advanced Science and Research (IJASR).
9. Reviewer: International Journal of Multidisciplinary Research and Development  
Reviewer: Indian Journal of Science and Technology (IJST).
10. Editorial Board Member: International Journal of Statistical Distribution and Applications (IJSDA).
11. Editorial Board Member: Americal Journal of Theoretical and Applied Statistics (AJTAS).
12. Editorial Board Member: Science Journal of Applied Mathematics and Statistics (SJAMS).

**Dr.Mohanaselvi,M.Sc., M.Phil., Ph.D.,**

E-Mail:mohanass@srmist.edu.in

Mobile:7010941647

**Permanent Address**

DPT Apartment,Thambaram,Chennai.

**Handled Subjects**



Operations Research, Linear Algebra, Fuzzy Set, Matrices, calculus, Discrete Mathematics, Advanced Calculus, Complex analysis, Numerical Methods.

**Educational Degrees**

Ph.D., SRM Institute of Science Technology,Chennai, Tamil Nadu, 2014.

M.Phil. Madurai Kamaraj University, Tamil Nadu, 2007.

M.Sc., Annamalai University,Chidambaram, Tamil Nadu, 2001.

B.Sc., Madras University, Tamil Nadu, 1997.

**My Contribution for Presently working College**

- ✓ Department of NAAC Coordinator-2021-22.
- ✓ Department NBA Co coordinator (EEE)-AY 2019-20; AY2020-21.
- ✓ Additional Chief Superintendent-AY 2017-18.

**Professional Experience**

1. Assistant Professor (S.G), SRM Institute of Science and Technology, 1/7/2018 to till date
2. Assistant Professor (O.G), SRM Institute of Science and Technology, 2/2/2002 to 31/06/2018.
3. Lecturer, Arulmigu Thirupura Sundari Amman Polytechnic College, 2002-2005.

**Other Professional Experience:**

- Currently guiding 4 Ph.D research scholars and 1 M.Sc student.
- Completed 5 PG projects(M.Sc Mathematics)
- Created LMS teaching resources for SRMIST Online –MCA.

**Academic Achievements:**

- Number of Workshops / Conference Attended : 21
- Total Publications : 34
- Number of Membership : 04

**M.G.R. COLLEGE, HOSUR -635 130**  
**DEPARTMENT OF MATHEMATICS**  
**STAFF PROFILE**



1. Name : Mr. R. RAGUVARAN
2. Educational Qualification : M.Sc., M.Phil.,
3. Eligibility (SET/NET/Ph.D) : -
4. Year of Experience : 5 Years, 11Months, 5 Days  
Teaching : 5 Years, 11Months, 5 Days  
Research : -
5. Guideship : -  
Number of Ph.D., Scholars guided/  
ongoing : -  
Number of M.Phil., Scholars guided/  
ongoing : -  
Number of M.Sc., Projects guided/  
ongoing : -  
Number of UG Projects guided/ongoing : -
6. Project Grant Received : -
7. Publication : 01  
Number of Research articles : 01  
National : - International 01  
Books : - Book Chapters -
8. Paper presented in Seminars / Conferences  
State : - National 01  
International : 01
9. Number of Seminars/ Conferences/ Workshops/Training Attended  
Academic : 07 General 01
10. Additional Responsibilities held @ :  
M.G.R College
11. Member of Board of :  
Studies/Examination/Academic  
Bodies/Editorial Board
12. Number of Conferences/ Seminars/ :  
Workshop/ Extension activities  
Coordinated or Organized
13. Number of Programmes as a Resource :  
Person/ Trainer/ Invited Talk
14. Other salient Features (Specify) :

M.G.R College, Hosur - 635 130  
Department of Mathematics  
FDP Registered Participant List

Title of the FDP: Modern Software Tools

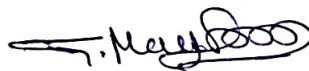
Date: 13-06-2022 to 17-06-2022

Time: 10.00 a.m

Venue: Seminar Hall

S.No	Name	Department
1	Dr.MAYELVAGANAN.G	MATHEMATICS
2	Dr.RAJESWARI.M	MATHEMATICS
3	Dr.SHENBAGAVALLI.R	MATHEMATICS
4	Ms.MAHESWARI.B	MATHEMATICS
5	Mr.PRABAKARAN.S	MATHEMATICS
6	Mr.SATHISH.M	MATHEMATICS
7	Mr.RAGUVARAN.R	MATHEMATICS
8	Mr.ABIBUSAIN.S	MATHEMATICS
9	Mr.MANIBARATHI.V	MATHEMATICS
10	Mr.RAJMATHANRAJ.R	PHYSICS
11	Mr.VIJAYAN.S	PHYSICS
12	Dr. RAJALAKSHMI.P	PHYSICS
13	Dr.JANAKI.K	PHYSICS
14	Mr.KARTHIKEYAN.P	PHYSICS
15	Dr.SILAMBARASU.A	CHEMISTRY
16	Ms USHA.A	CHEMISTRY
17	Ms VANIE.V	CHEMISTRY
18	Ms.JEEVITHA.R	CHEMISTRY
19	Mr MUGESHKUMAR.M	CHEMISTRY
20	Mr PERIYANNAN.M	CHEMISTRY

  
COORDINATOR

  
HOD

  
PRINCIPAL



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Dr.M.G.R. Nagar, HOSUR-635130

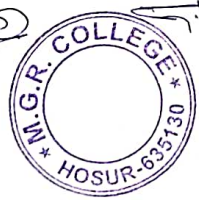
M.G.R College, Hosur - 635 130  
 Department of Mathematics  
 FDP Registered Attendance List

Title of the FDP: Modern Software Tools  
 Date: 13-06-2022 to 17-06-2022  
 Time: 10.00 a.m  
 Venue: Seminar Hall

S.No	Name	Department	Day-I	Day-II	Day-III	Day-IV	Day-V
1	Dr.MAYELVAGANAN.G	MATHEMATICS	GA	GA	GA	GA	GA
2	Dr.RAJESWARI.M	MATHEMATICS	NR	NR	NR	NR	NR
3	Dr.SHENBAGAVALLI.R	MATHEMATICS	R.S	R.S	R.S	R.S	R.S
4	Ms.MAHESWARI.B	MATHEMATICS	EM	EM	EM	EM	EM
5	Mr.PRABAKARAN.S	MATHEMATICS	Prabakaran.S	Prabakaran.S	Prabakaran.S	Prabakaran.S	Prabakaran.S
6	Mr.SATHISH.M	MATHEMATICS	Sathish.M	Sathish.M	Sathish.M	Sathish.M	Sathish.M
7	Mr.RAGUVARAN.R	MATHEMATICS	Raguvan.R	Raguvan.R	Raguvan.R	Raguvan.R	Raguvan.R
8	Mr.ABIBUSAIN.S	MATHEMATICS	Abibusain.S	Abibusain.S	Abibusain.S	Abibusain.S	Abibusain.S
9	Mr.MANIBARATHI.V	MATHEMATICS	Manibarathi.V	Manibarathi.V	Manibarathi.V	Manibarathi.V	Manibarathi.V
10	Mr.RAJMATHANRAJ.R	PHYSICS	Rajmathanraj.R	Rajmathanraj.R	Rajmathanraj.R	Rajmathanraj.R	Rajmathanraj.R
11	Mr.VIJAYAN.S	PHYSICS	Vijayan.S	Vijayan.S	Vijayan.S	Vijayan.S	Vijayan.S
12	Dr. RAJALAKSHMI.P	PHYSICS	Rajalakshmi.P	Rajalakshmi.P	Rajalakshmi.P	Rajalakshmi.P	Rajalakshmi.P
13	Dr.JANAKI.K	PHYSICS	Janaki.K	Janaki.K	Janaki.K	Janaki.K	Janaki.K
14	Mr.KARTHIKEYAN.P	PHYSICS	Karthikeyan.P	Karthikeyan.P	Karthikeyan.P	Karthikeyan.P	Karthikeyan.P
15	Dr.SILAMBARASU.A	CHEMISTRY	Silambarasu.A	Silambarasu.A	Silambarasu.A	Silambarasu.A	Silambarasu.A
16	Ms USHA.A	CHEMISTRY	Usha.A	Usha.A	Usha.A	Usha.A	Usha.A
17	Ms VANIE.V	CHEMISTRY	Vanie.V	Vanie.V	Vanie.V	Vanie.V	Vanie.V
18	Ms.JEEVITHA.R	CHEMISTRY	Jeevitha.R	Jeevitha.R	Jeevitha.R	Jeevitha.R	Jeevitha.R
19	Mr MUGESHKUMAR.M	CHEMISTRY	Mugeshkumar.M	Mugeshkumar.M	Mugeshkumar.M	Mugeshkumar.M	Mugeshkumar.M
20	Mr PERIYANNAN.M	CHEMISTRY	Periyannan.M	Periyannan.M	Periyannan.M	Periyannan.M	Periyannan.M

*[Signature]*  
 COORDINATOR

*[Signature]*  
 HOD



*[Signature]*  
 PRINCIPAL  
 M.G.R. COLLEGE  
 Dr.M.G.R. Nagar, HOSUR-635130



**M.G.R.COLLEGE, HOSUR-635 130**  
**DEPARTMENT OF MATHEMATICS**  
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Reaccredited by NAAC  
Recognized by UGC under section 2(f) and 12(B) of UGC

### FEEDBACK FORM

Title of the Programme: Five days Faculty Development Programme on "Modern Software Tools

Date: 13.06.2022 to 17.06.2022

Time: 10.00 a.m

Venue : Seminar Hall

Name of the Participant:

Department:

Please respond to the following questions by using the rating scale below:

A                      B                      C                      D  
EXCELLENT          GOOD                  FAIR                  POOR

(Please tick (✓) in the appropriate box)

S. No	QUESTIONS	A	B	C	D
1	How was the programme organized?				
2	Was the content of the programme really creating the awareness of Mathematical software?				
3	How was the interaction between you and the chief guest?				
4	Do you feel the topics covered were new and insightful?				
5	What is your overall assessment of the event?				

Signature



**M.G.R.COLLEGE, HOSUR-635 130**  
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### FEEDBACK FORM

Title of the Programme: Five days Faculty Development Programme on "Modern Software Tools

Date: 13.06.2022 to 17.06.2022

Time: 10.00 a.m - 12.00 p.m

Venue : Seminar Hall

Name of the Participant: **S. PRABAKARAN**

Department: **MATHEMATICS**

Please respond to the following questions by using the rating scale below:

A B C D  
EXCELLENT GOOD FAIR POOR

(Please tick (✓) in the appropriate box)

S. No	QUESTIONS	A	B	C	D
1	How was the programme organized?	✓			
2	Was the content of the programme really creating the awareness of Mathematical software?		✓		
3	How was the interaction between you and the chief guest?	✓			
4	Do you feel the topics covered were new and insightful?	✓			
5	What is your overall assessment of the event?	✓			

  
Signature





**M.G.R.COLLEGE, HOSUR-635 130**  
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Recognized by UGC under section 2(f) and 12(B) of UGC

### FEEDBACK FORM

Title of the Programme: Five days Faculty Development Programme on "Modern Software Tools

Date: 13.06.2022 to 17.06.2022

Time: 10.00 a.m

Venue : Seminar Hall

Name of the Participant: M. Sathish

Department: Mathematics

Please respond to the following questions by using the rating scale below:

A B C D  
EXCELLENT GOOD FAIR POOR

(Please tick (✓) in the appropriate box)

S. No	QUESTIONS	A	B	C	D
1	How was the programme organized?	✓			
2	Was the content of the programme really creating the awareness of Mathematical software?		✓		
3	How was the interaction between you and the chief guest?		✓		
4	Do you feel the topics covered were new and insightful?		✓		
5	What is your overall assessment of the event?	✓			

  
Signature



**M.G.R.COLLEGE, HOSUR-635 130**  
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### FEEDBACK FORM

Title of the Programme: Five days Faculty Development Programme on "Modern Software Tools

Date: 13.06.2022 to 17.06.2022

Time: 10.00 a.m

Venue : Seminar Hall

Name of the Participant: V. Mani Barathi

Department: Mathematics

Please respond to the following questions by using the rating scale below:

A                      B                      C                      D  
EXCELLENT          GOOD                  FAIR                  POOR

(Please tick (✓) in the appropriate box)

S. No	QUESTIONS	A	B	C	D
1	How was the programme organized?	✓			
2	Was the content of the programme really creating the awareness of Mathematical software?		✓		
3	How was the interaction between you and the chief guest?		✓		
4	Do you feel the topics covered were new and insightful?		✓		
5	What is your overall assessment of the event?	✓			

  
Signature



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### FEEDBACK FORM

Title of the Programme: Five days Faculty Development Programme on "Modern Software Tools

Date: 13.06.2022 to 17.06.2022

Time: 10.00 a.m

Venue : Seminar Hall

Name of the Participant: Mr. Raj Mathanraj.R

Department: Physics

Please respond to the following questions by using the rating scale below:

A B C D  
EXCELLENT GOOD FAIR POOR

(Please tick (✓) in the appropriate box)

S. No	QUESTIONS	A	B	C	D
1	How was the programme organized?	✓			
2	Was the content of the programme really creating the awareness of Mathematical software?		✓		
3	How was the interaction between you and the chief guest?	✓			
4	Do you feel the topics covered were new and insightful?	✓			
5	What is your overall assessment of the event?	✓			

*Raj Mathanraj.R*  
Signature



**M.G.R.COLLEGE, HOSUR-635 130**  
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### FEEDBACK FORM

Title of the Programme: Five days Faculty Development Programme on "Modern Software Tools

Date: 13.06.2022 to 17.06.2022

Time: 10.00 a.m

Venue : Seminar Hall

Name of the Participant: M. Periyannan

Department: Chemistry

Please respond to the following questions by using the rating scale below:

A B C D  
EXCELLENT GOOD FAIR POOR

(Please tick (✓) in the appropriate box)

S. No	QUESTIONS	A	B	C	D
1	How was the programme organized?	✓			
2	Was the content of the programme really creating the awareness of Mathematical software?		✓		
3	How was the interaction between you and the chief guest?		✓		
4	Do you feel the topics covered were new and insightful?	✓			
5	What is your overall assessment of the event?	✓			

Periyannan  
Signature



## M.G.R.College , Hosur - 635130

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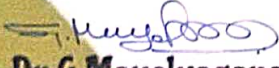
Dr.MGR Nagar , Hosur,Tamilnadu,Pin - 635130


### Five Days Faculty Development Program on Modern Software Tools

## CERTIFICATE

This is to certify that Mr./Mrs./Ms./Dr.....

.....has Participated in the Five Days  
Faculty Development Program on " Modern Software Tools " from 13.06.2022 to  
17.06.2022 Organized by the Department of Mathematics, M.G.R.College,  
Hosur-635130.

  
**Dr.G.Mayelvaganan**  
Head of the Department

  
**Dr.A.Muthumoni**  
Principal



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This is to certify that Mr./Mrs./Ms./Dr.....Dr.M.Rajeswari,Assistant Professor,  
.....Department of Mathematics.....has Participated in the Five Days  
Faculty Development Program on " Modern Software Tools " from 13.06.2022 to  
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This is to certify that Mr./Mrs./Ms./Dr.....Dr.P.Rajalakshmi ,Assistant Professor,  
.....Department of Physics.....has Participated in the Five Days  
Faculty Development Program on " Modern Software Tools " from 13.06.2022 to  
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This is to certify that Mr./Mrs./Ms./Dr..... Ms.R.Jeevitha , Assistant Professor.....  
.....Department of Chemistry.....has Participated in the Five Days  
Faculty Development Program on " Modern Software Tools " from 13.06.2022 to  
17.06.2022 Organized by the Department of Mathematics, M.G.R.College,  
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**Dr.G.Mayelvaganan**  
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