



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

|   |  |                                 |
|---|--|---------------------------------|
| <b>1. Name of the Institution</b>             |  | <b>M.G.R COLLEGE</b>            |
| Name of the head of the Institution           |  | <b>A. Muthumoni</b>             |
| Designation                                   |  | <b>Principal</b>                |
| Does the Institution function from own campus |  | <b>Yes</b>                      |
| Phone no/Alternate Phone no.                  |  | <b>04344261004</b>              |
| Mobile no.                                    |  | <b>9443891217</b>               |
| Registered Email                              |  | <b>mgrprincipal@yahoo.co.in</b> |
| Alternate Email                               |  | <b>iqacmgr@gmail.com</b>        |
| Address                                       |  | <b>HOSUR</b>                    |
| City/Town                                     |  | <b>Hosur</b>                    |
| State/UT                                      |  | <b>Tamil Nadu</b>               |
| Pincode                                       |  | <b>635130</b>                   |
| <b>2. Institutional Status</b>                |  |                                 |

|  |                       |
|--|-----------------------|
| Affiliated / Constituent               | Affiliated            |
| Type of Institution                    | Co-education          |
| Location                               | Rural                 |
| Financial Status                       | Self financed         |
| Name of the IQAC co-ordinator/Director | R. YUVARAJ            |
| Phone no/Alternate Phone no.           | 04344261004           |
| Mobile no.                             | 9095889977            |
| Registered Email                       | iqacmgr@gmail.com     |
| Alternate Email                        | yuvaraj_r@outlook.com |

### 3. Website Address

|  |   |
|--|---|
| Web-link of the AQAR: (Previous Academic Year)                           | <a href="http://mgrcollege.ac.in/IOAC/2018-2019/AQAR2018-2019.pdf">http://mgrcollege.ac.in/IOAC/2018-2019/AQAR2018-2019.pdf</a> |
| <b>4. Whether Academic Calendar prepared during the year</b>             | Yes   |
| if yes,whether it is uploaded in the institutional website:<br>Weblink : | <a href="http://mgrcollege.ac.in/calendar.html">http://mgrcollege.ac.in/calendar.html</a>                                       |

### 5. Accreditation Details

| Cycle | Grade | CGPA  | Year of Accreditation | Validity    |             |
|-------|-------|-------|-----------------------|-------------|-------------|
|       |       |       |                       | Period From | Period To   |
| 1     | B+    | 77.60 | 2007                  | 03-Mar-2007 | 31-Mar-2012 |
| 2     | B     | 2.82  | 2015                  | 03-Mar-2015 | 02-Mar-2020 |

|   |             |
|---|-------------|
| <b>6. Date of Establishment of IQAC</b> | 03-Jun-2007 |
|---|-------------|

### 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture |                  |                                       |
|---|------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC                             | Date & Duration  | Number of participants/ beneficiaries |
| Regular Conduct of IQAC meetings  | 08-Jun-2019<br>1 | 16                                    |

[View File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty           | Scheme | Funding Agency | Year of award with duration | Amount |
|--|--------|----------------|-----------------------------|--------|
| <b>No Data Entered/Not Applicable!!!</b> |        |                |                             |        |
| <b>No Files Uploaded !!!</b>             |        |                |                             |        |

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

• Internal Faculty Professional Developmental Trainings • Orientation Programme on Change management/Grooming/ for I year Students • Facilitated staff members to prepare eContent • MoU Between I PRIMED education Solution Private Limited To initiate CSR funded training for training and placements • New Collar Employability Skills Programme by IBM NASSCOM Foundation

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action  | Achievements/Outcomes  |
|---|--|
| Conduction of orientation programme on Life Skills training for I year students | On 20th June 2019, Induction cum Orientation programme was conducted |
| <a href="#">View File</a>   |  |

| 14. Whether AQAR was placed before statutory body ?  | Yes   |                        |              |      |             |
|--|---|------------------------|--------------|------|-------------|
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Name of Statutory Body</th> <th style="width: 50%; text-align: center;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">IQAC</td> <td style="text-align: center;">07-Mar-2020</td> </tr> </tbody> </table> |   | Name of Statutory Body | Meeting Date | IQAC | 07-Mar-2020 |
| Name of Statutory Body   | Meeting Date  |                        |              |      |             |
| IQAC   | 07-Mar-2020   |                        |              |      |             |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?  | No  |                        |              |      |             |
| 16. Whether institutional data submitted to AISHE:   | Yes   |                        |              |      |             |
| Year of Submission   | 2020  |                        |              |      |             |
| Date of Submission   | 19-Feb-2020   |                        |              |      |             |
| 17. Does the Institution have Management Information System ?  | Yes   |                        |              |      |             |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words)   | <p>? The Office and Library of the College maintain the database of the students to be used for academics and related activities. ? Moreover, the database of the teaching and nonteaching staff has also been maintained by the office for academic, administrative and financial purposes. ? Application Forms for admission are uploaded on the website. ? Data required by the Periyar University is sent online based on the information drawn from the Application Forms for admission. ? All relevant information regarding the college, notices and announcements are uploaded on the website. ? Marks obtained by students at all Internal Assessment examinations are uploaded in the University Portal by the teachers. ? All University Examinations Fees are paid through online banking. ? Staff are informed through SMS, What's App group. ? Management through IQAC collects analysed feedbacks from all stakeholders including students, alumni and uses these reports for the improvement of the college</p> |                        |              |      |             |

Part B

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

M.G.R. College, Hosur is a prominent self-financing institution affiliated to Periyar University, Salem. The college offers 13 U.G. courses, 9 P.G. courses, 6 M. Phil. programmes and 4 Ph.D. programmes. Adhering the University guidelines, the college follows curriculum developed by the University. The following pivotal mechanisms have been in practice for ensuring the effective implementation of the curriculum: • Submissions of lesson plan at the beginning of the every academic year followed by preparation of notes of lesson by the faculty ensure the effective planning, curriculum delivery and documentation of contents delivered. • Distribution of lab manual and study materials to the students guarantees the better understanding of the courses. • Guaranteeing the availability of Question banks allow students to have a mock drill before the end semester examinations. • Documentation of weekly test, model exam, Documentation of University exam performances, and evaluation of student assignments are done meticulously by the class tutors and the same is communicated to the parents. • Departments ensure the availability notes, question banks and lab manuals at the department libraries for students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|--|-------------------|
| NA          | NA              | Nil                   | 0        | NA                                       | NA                |

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course  | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| Nil               | NA                       | Nil                   |
| No file uploaded. |                          |                       |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| Nil                              | NA                       | Nil   |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 0           | 0              |

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses       | Date of Introduction | Number of Students Enrolled |
|---------------------------|----------------------|-----------------------------|
| Spoken English            | 28/06/2019           | 50                          |
| <a href="#">View File</a> |                      |                             |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|---|
| BSc                     | HMCS                     | 20  |

[View File](#)

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | No  |
| Alumni    | Yes |
| Parents   | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

### Feedback Obtained

Our College recognizes and respects the feedback from all the stakeholders and witnesses the feedback as the most important tool for the up gradation. The obtained feedback from various stakeholders was analyzed scrupulously. Feedback on curriculum and syllabus were discussed in meetings to review the adequacy and viability of the existing courses and changes required if any were discussed with all faculty members. The Principal send the consolidated feedback to the University. Principal, IQAC and HoDs regularly monitor the delivery of course content and syllabus completion based on the student's feedback. Challenges faced in the delivery of syllabus and the head of the institution continuously note the suggestions from teachers for syllabus up gradation. Infrastructure facility (Laboratories/other amenities) up gradation was carried out based on the feedback. Difficulties and issues in curriculum delivery for the teachers were met and ICT based knowledge transfer were encouraged. Employability skill enhancement trainings were offered to the placement registered students to strengthen the placement record through the Training and Placement Cell. Necessary steps were taken and initiated to have a complete alumni database. Hiccups in transportation to the rural areas were addressed based on the feedback received from the parents. Issues Addressed through feedback in the current academic year • Strengthened the Cafeteria/Photocopy centre for Arts building • Increased the toilet and rest room facilities • Arranged an External training partner for training and placements

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BCom                  | Commerce                 | 280                       | 245                            | 245               |

[View File](#)

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
|------|---|---|---|---|--|

|      |      |     |    |   |    |
|------|------|-----|----|---|----|
| 2019 | 3753 | 358 | 75 | 0 | 67 |
|------|------|-----|----|---|----|

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 142                        | 115   | 4                                 | 8                                | 0                          | 4                               |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

- A structured mentoring system was followed with the proportion of 1:30
- The personal and academic details of mentees were maintained
- The slow learners were identified and the remedial classes were arranged
- The toppers were encouraged to secure gold medals and University ranks
- Periodic Parent Teacher interactions are carried out
- Academic Performance of the students is conveyed through mail
- Each week, an hour is devoted for the mentor and mentee interaction

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 4111   | 142                         | 1:29                  |

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 150                         | 115                     | 8                | 27                                       | 33                       |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|-------------|--|
| Nil           | NA  | Nil         | NA   |

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|----------------|--|---|
| BA             | English        | Nov/Dec 2019   | 26/11/2019   | 07/01/2020  |

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

- Assignments were given to the students individually for evaluating their innovative knowledge and writing skills
- Seminars for PG students were given to

strengthen their ability and enhance their cognitive skills • Weekly tests were regularly conducted to assess the performance of the students and the progress reports were sent to their parents • Model exams in theory and practical were conducted to evaluate the performance of students prior to the semester university examinations • Slow learners were identified and slip tests were conducted by providing the question banks and previous year question papers • Internal marks were awarded based on the overall performance in unit tests, assignments, seminars, attendance and model examinations

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

NA

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.mgrcollege.ac.in/IOAC/2018-2019/po18-19.pdf>

2.6.2 – Pass percentage of students

| Programme Code            | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---------------------------|----------------|--------------------------|---|---|-----------------|
| BA                        | BA             | English                  | 42  | 42  | 100             |
| <a href="#">View File</a> |                |                          |   |   |                 |

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://mgrcollege.ac.in/IOAC/2019-2020/SSSR19-20.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Null                  | 0        | NA                         | 0                      | 0                               |
| No file uploaded.     |          |                            |                        |                                 |

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar   | Name of the Dept.           | Date       |
|---|-----------------------------|------------|
| CSIR- TNSCST sponsored 8th National Conference on Emerging Trends and New Challenges in Biotechnology- An Insight on Environmental Toxicology | Department of Biotechnology | 30/01/2020 |
| EXPO – 2K19, National   | Department of Computer      | 05/09/2019 |



|   |                                |            |
|---|--------------------------------|------------|
| level symposium   | Science                        |            |
| Crash course on python in association spoken tutorial IIT, Bombay | Department of Computer Science | 26/05/2020 |
| Seminar - Zelos - LitFest 2K19                                    | Department of English          | 30/09/2019 |

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| NA                      | NA              | NA              | Nil           | NA       |
| No file uploaded.       |                 |                 |               |          |

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| NA                | NA   | NA           | NA                   | NA                 | Nil                  |
| No file uploaded. |      |              |                      |                    |                      |

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0     | 0        | 0             |

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department      | Number of PhD's Awarded |
|-----------------------------|-------------------------|
| Department of Biotechnology | 2                       |

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type                      | Department                  | Number of Publication | Average Impact Factor (if any) |
|---------------------------|-----------------------------|-----------------------|--------------------------------|
| International             | Department of Biotechnology | 19                    | 1                              |
| <a href="#">View File</a> |                             |                       |                                |

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department                  | Number of Publication |
|-----------------------------|-----------------------|
| Department of Biochemistry  | 2                     |
| Department of Biotechnology | 15                    |
| No file uploaded.           |                       |

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper     | Name of Author   | Title of journal      | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|------------------------|------------------|-----------------------|---------------------|----------------|---|---|
| Recommender System for | D. Santhi Jeslet | ADALYA Journal (ISSN: | 2020                | 0              | MGR College   | 0   |

|   |            |  |  |  |  |
|---|------------|--|--|--|--|
| Distance Education through the implementation of the Association Rule Mining Algorithm. | 1301-2746) |  |  |  |  |
|---|------------|--|--|--|--|

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper   | Name of Author   | Title of journal                 | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--|------------------|----------------------------------|---------------------|---------|---|---|
| Recommender System for Distance Education through the implementation of the Association Rule Mining Algorithm. | D. Santhi Jeslet | ADALYA Journal (ISSN: 1301-2746) | 2020                | 1       | 0   | 0   |

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty           | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 2             | 11       | 7     | 10    |

[View File](#)

**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|-------------------------|--|--|--|
| Yoga day                | MGR College                                  | 2  | 500  |

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|----------------------|-------------------|-----------------|------------------------------|
| NA                   | NA                | NA              | 0                            |

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity             | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------|---|----------------------------------|--|--|
| Swatch Bharath -   | NSS MGR College                             | Cleaning work at Adopted Village | 2  | 100  |
| No file uploaded.  |   |                                  |  |  |

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|----------|
| NA                 | NA          | NA                          | 0        |
| No file uploaded.  |             |                             |          |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|----------------------|---|---------------|-------------|-------------|
| NA                | NA                   | NA  | Null          | Null        | 0           |
| No file uploaded. |                      |   |               |             |             |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation                                | Date of MoU signed | Purpose/Activities                | Number of students/teachers participated under MoUs |
|---|--------------------|-----------------------------------|---|
| I PRIMED education Solution Private Limited | 25/04/2019         | Placement Training and Placements | 460   |
| No file uploaded.                           |                    |                                   |   |

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 150  | 208  |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities                | Existing or Newly Added |
|---------------------------|-------------------------|
| Campus Area               | Existing                |
| <a href="#">View File</a> |                         |

### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| AutoLib                   | Fully                                     | 5.1     | 2017               |

#### 4.2.2 – Library Services

| Library Service Type      | Existing   |       | Newly Added |   | Total |       |
|---------------------------|------------|-------|-------------|---|-------|-------|
|                           | Text Books | 33105 | 11029254    | 0 | 0     | 33105 |
| <a href="#">View File</a> |            |       |             |   |       |       |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
| NA                  | NA                 | NA                                    | Nil                         |
| No file uploaded.   |                    |                                       |                             |

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

| Type     | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 217             | 3            | 217      | 0                | 0                | 2      | 15          | 300                             | 0      |
| Added    | 0               | 0            | 0        | 0                | 0                | 0      | 0           | 0                               | 0      |
| Total    | 217             | 3            | 217      | 0                | 0                | 2      | 15          | 300                             | 0      |

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

|                |
|----------------|
| 300 MBPS/ GBPS |
|----------------|

##### 4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| NA   | Nil  |

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 7                                      | 6.42   | 100                                    | 78   |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

|  |
|--|
|  |
|--|

• The estate management team looks after the building construction and supervise the new construction and extensions needed from time to time and for the overall upkeep infrastructural facilities of the college. • The college has different in-charges for maintaining eco-friendly garden, physical infrastructure, internet and Wi-Fi facility, food court, parking zone, fine arts, student's health care centre, boys and girls hostels, indoor stadium, sports maintenance, RO water filter maintenance, rest rooms, girls waiting hall and gymnasium etc. • The library is digitalized and all books are stacked using bar codes and computer inventory catalogue for tracking available books and reserving them to avail • Computer laboratory established and used to maintain computers in the college. For the repair of computers and maintenance, the college take assistance of technical experts and obsolete systems are disposed. • Water supply and electrification system of the institution is being regularly maintained.

<http://mgrcollege.ac.in/Library.html>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme       | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------------|--------------------|------------------|
| Financial Support from institution   | NA                             | 0                  | 0                |
| Financial Support from Other Sources |                                |                    |                  |
| a) National                          | State Government of Tamil Nadu | 146                | 530400           |
| b) International                     | NA                             | 0                  | 0                |
| No file uploaded.                    |                                |                    |                  |

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved     |
|---|-----------------------|-----------------------------|-----------------------|
| Bridge Course                             | 17/07/2019            | 33                          | Department of English |
| <a href="#">View File</a>                 |                       |                             |                       |

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year              | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passedin the comp. exam | Number of studentsp placed |
|-------------------|--------------------|--|--|---|----------------------------|
| Nil               | NA                 | 0  | 0  | 0   | 0                          |
| No file uploaded. |                    |  |  |   |                            |

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
|                           |                                |   |

12

12

30

**5.2 – Student Progression**

## 5.2.1 – Details of campus placement during the year

| On campus                     |                                 |                           | Off campus                    |                                 |                           |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| MPHISIS                       | 224                             | 136                       | NA                            | 0                               | 0                         |
| <a href="#">View File</a>     |                                 |                           |                               |                                 |                           |

## 5.2.2 – Student progression to higher education in percentage during the year

| Year                      | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|---------------------------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| 2019                      | 15   | B.Sc                     | Mathematics               | MGR College                | MSc Mathematics               |
| <a href="#">View File</a> |  |                          |                           |                            |                               |

## 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items             | Number of students selected/ qualifying |
|-------------------|---|
| Nil               | 0                                       |
| No file uploaded. |   |

## 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity                  | Level      | Number of Participants |
|---------------------------|------------|------------------------|
| Foot Ball                 | University | 300                    |
| <a href="#">View File</a> |            |                        |

**5.3 – Student Participation and Activities**

## 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year              | Name of the award/medal | National/ International | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|-------------------|-------------------------|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| Nil               | NA                      | Nil                     | Nil                         | Nil                           | Nil               | NA                  |
| No file uploaded. |                         |                         |                             |                               |                   |                     |

## 5.3.2 – Activity of Student Council &amp; representation of students on academic &amp; administrative bodies/committees of the institution (maximum 500 words)

The students of various disciplines play a significant role in developing the hidden talents of their community through the department association such as Eco-Club, Fine Arts Club and Women Empowerment Cell. The department associations are actively run by the President, General Secretary and Treasurer. Students play a vibrant role in organizing and participating in various academic and cultural events. The student representatives of IQAC and Anti-Ragging Cell are prime responsible for initiating, planning and supervising various activities, which helps the institution to enhance the quality of education. They strongly adhere to anti-ragging policy and are being

implemented through true spirit of actions taken by authorities. It helps us to build and maintain a cordial and conducive atmosphere inside the campus.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The alumni's role is pivotal for the overall development of the institution. The registered alumni association has a structured organizational behaviour and functioning with a senior most alumnus as its President. As the alumni is an effective role model that can be easily accepted by students, experience shared by the alumni with students in corporate life and business environment is always a motivating factor for students and handy to upgrade themselves in the respective skill sets. Hence, our alumni are often invited to share their experience with students regularly. The alumni association conducts periodical meetings to strengthen the alumni database and rapport with them. Alumni are often invited by the Training and Placement cell to improve the soft skills of the students by conducting mock interviews, pep - talk and office etiquettes. Prominent alumni are invited to grace seminars and symposia. A significant number of alumni working as faculty members and heading some departments in the college are an added advantage.

5.4.2 – No. of enrolled Alumni:

1414

5.4.3 – Alumni contribution during the year (in Rupees) :

707000

5.4.4 – Meetings/activities organized by Alumni Association :

Scope of Life Sciences in ITES sectors Significance of Certification courses in Employability Role of Effective Communication in Interviews

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Decentralization Our Institution has a mechanism for delegating authority and providing operational sovereignty to all the functionaries at various levels to work towards decentralized governance system. • Principal Level The Governing Body delegates all the academic powers and operational decisions based on the policy to the Head of the Institution in order to attain the vision and mission of the institution. The Principal formulates common working procedures and entrusts the implementation with the faculty members. • HoDs Level The heads of various departments ensure the smooth functioning of the academic activities of various disciplines and involve in various academic committees viz. IQAC, Anti-Raging Cell, Student Disciplinary Committees and Women Empowerment Committee. • Faculty Level Faculty members are given prime importance to represent in various academic activities and allowed to conduct various programs to exhibit their abilities and hidden talents. They are encouraged to develop leadership skills by being in-charge of various academic, co-curricular, and extra-curricular activities. • Students Level Students are empowered to play an active role as the coordinators of co-curricular , extra-curricular activities, Placement cell and social service groups like NSS, RRC, YRC etc., 2. Participative management Our institution promotes a culture of participative management by involving the staff and students in various activities. All decisions of the institution are governed by the rules and

regulations of the management. Students and faculty are allowed to express their suggestions to equip the excellence in all aspects. • Strategic Level The Principal, HoDs and staff members are extensively involved in defining the policies, procedures, framing guidelines and rules regulations pertaining to admission, placement, discipline, grievance, counselling, training development, and library services etc., and effective implementation of the same to ensure the smooth and systematic running of the institution. • Functional Level The faculty members participate in sharing the knowledge by updating and discussing on the emerging trends in technology during FDP. The collaborative research proposals are submitted to the funding agencies / papers for publication by the faculty members to excel and share their knowledge. • Operational level The Governing Body gives suggestions and monitors the procurement, introduction of new programs and welfare activities and the Principal is responsible for academic, non-academic and administrative activities of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type              | Details  |
|----------------------------|--|
| Examination and Evaluation | <ul style="list-style-type: none"> <li>• Unit tests are being regularly conducted by the departments on every Monday and Saturday (8:30 A.M -10:20 A.M) in order to increase their competent level to face the University semester examination with learning mania</li> <li>• Model examinations are conducted before the commencement of University semester examinations.</li> <li>• Internal marks are awarded based on their overall performance in Unit tests and model examination along with their performance in Model practical, project review and pre viva-voce</li> <li>• As per the direction and guidelines of the University, the semester examinations (Theory, Practical and Project viva) are strictly being adhered</li> <li>• Fifty percentage of hall Superintendants are from neighboring colleges</li> <li>• Single evaluation system is adapted for UG, PG and M.Phil courses</li> <li>• Transparency, re-totaling and revaluation for UG,PG and M. Phil Programmes are available to meet any evaluation grievances</li> </ul> |
| Curriculum Development     | <ul style="list-style-type: none"> <li>• Our College is affiliated to Periyar University, Salem and we follow curriculum designed by the University</li> <li>• Senior most faculty members are active members of BOS of the University and are involved in the design and development of curriculum</li> <li>• The management encourages the faculty members to attend the Orientation programme, Refresher courses, Workshops</li> </ul>  |



|  |   |
|--|---|
|  | <p>training program conducted by various academic bodies on curriculum developments</p>   |
| Teaching and Learning                                      | <ul style="list-style-type: none"> <li>• ICT enabled education</li> <li>• Experienced and dedicated faculty members</li> <li>• LCD Projectors</li> <li>• Learning is initiated through guided teaching and library assignments, group discussion, seminars, debates, quiz, role-plays, viva, Workshops and Industrial Visits etc</li> <li>• Regular feedback received from students to improve teaching and learning methods</li> </ul>   |
| Research and Development                                   | <ul style="list-style-type: none"> <li>• The College also has a vibrant, rapidly expanding student research culture which is now being fully integrated into multi disciplinary research environment.</li> <li>• State / National / International Seminars, conferences and workshops are being organized every year by different departments to strengthen the research culture</li> <li>• Faculty members with Ph.D are also guiding M.Phil/Ph.D research scholars. Some of our faculty members are at the verge of completing their Ph.D Degrees</li> <li>• Students and research scholars are encouraged to participate and present their papers in conferences and seminars frequently</li> </ul>  |
| Library, ICT and Physical Infrastructure / Instrumentation | <p>Library • The Library is equipped with sufficient quantity of Books • It has pleasant reading atmosphere with 120 seating capacity • Easy accessibility of materials through web OPAC and INFLIBNET • Library materials and services are automated with Commercial software called AUTOLIB • All the books and Non-book materials are bar-coded for effective use • Internet facility is provided to the users of the Library for accessing e-Journals and e-materials subscribed by the Institution. ICT • The College uses ICT tools for teaching and learning • Faculty members are given training in the use of basic ICT tools. Physical Infrastructure • Excellent learning infrastructure facilities are always available to urge the students for an effective learning and creative thinking • The lush green landscape about 25acres provokes the stakeholders to use the environment in a productive manner for spreading unique fragrance • Three academic blocks with adequate infrastructure to cater both the</p> |

|                                      |   |
|--------------------------------------|---|
|                                      | Curricular and Co- curricular activities of the students  |
| Human Resource Management            | <ul style="list-style-type: none"> <li>• The Management entrust the power to the Principal for selecting the staff and constitutes a committee to fill the vacancy</li> <li>• Various committees and clubs have been formulated to streamline the system for the better outcome from various functional areas</li> <li>• Orientation and training programs are periodically organized and conducted for the new appointees</li> <li>• Need-based training/workshops are organized for faculty in order to enhance their abilities in the field of educational pedagogy</li> </ul> |
| Industry Interaction / Collaboration | <ul style="list-style-type: none"> <li>• Students are encouraged to visit industries and research institutions as part of their curriculum to carryout research projects</li> <li>• Trainers from various industries like IT and ITES, train our students on Employability skills in a periodical basis</li> </ul>  |
| Admission of Students                | <ul style="list-style-type: none"> <li>• Students are admitted to various programmes as per the guidelines given by TANSCHÉ and University</li> <li>• Rural and Economically weaker students are given preference in admission</li> <li>• To confirm their eligibility for admission, all original certificates have been submitted to the University for verification</li> <li>• Students are admitted for M.Phil and Ph.D on merit through the entrance test conducted by the department concerned</li> </ul>   |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area        | Details   |
|--------------------------|---|
| Planning and Development | <ul style="list-style-type: none"> <li>• All Academic plans and developments are made through e-governance, the Management is fully equipped with computer systems. All Internal and External Communications are made through e-mail and other technological mediums</li> </ul>   |
| Administration           | <ul style="list-style-type: none"> <li>• All administrative correspondence are made through e-mail channels</li> <li>• Staff attendance are maintained through Bio-Metric devices which are installed in all blocks</li> <li>• Pay roll system are fully maintained with dedicated computer software systems</li> </ul> |
| Finance and Accounts     | <ul style="list-style-type: none"> <li>• Payroll is maintained and prepared through Bio-Metric associated computer system</li> <li>• Students Tuition Fees and</li> </ul>   |

|                               |   |
|-------------------------------|---|
|                               | other fees are collected and updated through a dedicated database system • Separate online portal for payment of University related fees  |
| Student Admission and Support | <ul style="list-style-type: none"> <li>• Admission notifications are published in College website every year</li> <li>• Student's scholarships are applied through online portals</li> </ul>  |
| Examination                   | <ul style="list-style-type: none"> <li>• Online Exam application portal for University Examination</li> <li>• Online Internal Mark portal for Internal Assessments</li> <li>• Online External Practical Mark portal for External Assessments</li> <li>• Online University examination fee portal for the payment of semester exam fees</li> <li>• Downloads of University Examination hall tickets through online portal</li> </ul> |

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year              | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|-------------------|-----------------|--|--|-------------------|
| Nil               | NA              | NA   | NA   | 0                 |
| No file uploaded. |                 |  |  |                   |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year              | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|-------------------|--|---|-----------|---------|---|---|
| Nil               | NA   | NA  | Nil       | Nil     | Nil                                     | Nil   |
| No file uploaded. |  |   |           |         |   |   |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme                             | Number of teachers who attended | From Date  | To date    | Duration |
|---|---------------------------------|------------|------------|----------|
| Crash course on python in association spoken tutorial IIT, Bombay (Webinar) | 15                              | 26/05/2020 | 30/05/2020 | 05       |
| No file uploaded.   |                                 |            |            |          |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| 142       | 142       | 12           | 12        |

6.3.5 – Welfare schemes for

| Teaching   | Non-teaching  | Students  |
|--|---|---|
| <ul style="list-style-type: none"> <li>• Free transport facility within city limit</li> <li>• ESI / EPF Schemes/Pension scheme</li> <li>• Group Insurance</li> <li>• Casual Leave Benefits</li> <li>• Marriage leave</li> <li>• Canteen</li> </ul> | <ul style="list-style-type: none"> <li>• Free transport facility within city limit</li> <li>• ESI / EPF Schemes</li> <li>• Group Insurance</li> <li>• Casual Leave Benefits</li> <li>• Marriage leave</li> <li>• Canteen</li> </ul> | <ul style="list-style-type: none"> <li>• Medical Assistance</li> <li>• Community Scholarship benefits</li> <li>• Cash rewards for Students who secure University Ranks</li> <li>• Food court</li> </ul> |

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

• The Finance Committee prepares the annual budget and it is approved by the Chairperson • Proper procedure is followed by the purchase committee for the purchase of laboratory requirements • Income/expenditures accounts are properly maintained by the accounts section • The effective and efficient use of available financial resources is monitored through internal audit and external audit

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| NA   | 0                             | NA      |
| No file uploaded.  |                               |         |

6.4.3 – Total corpus fund generated

|   |
|---|
| 0 |
|---|

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |        | Internal |            |
|----------------|----------|--------|----------|------------|
|                | Yes/No   | Agency | Yes/No   | Authority  |
| Academic       | No       | Nil    | Yes      | IQAC       |
| Administrative | No       | Nil    | Yes      | Management |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• The College does not have an established Parent - Teacher Association. However, the college systematically carrying out following exercises meticulously • The College office, departments and the deputy wardens maintain a comprehensive parent database to contact them whenever required. • A special Orientation programme is conducted during the induction on 20/06/2019 for the newly admitted students along with their parents. • The tutors regularly contact with the parents and also invited them to discuss their ward's progress

6.5.3 – Development programmes for support staff (at least three)

NA

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Internal professional enhancement training programmes for faculty and non teaching staff
- Training on change management/grooming/communication skills for first year students
- Funded Extension Programmes

6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF               | No  |
| c) ISO certification                   | No  |
| d) NBA or any other quality audit      | No  |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC                                     | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|--|-------------------------|---------------|-------------|------------------------|
| 2019 | Effective Public Speaking Work Shop for Placement Student Coordinators | 20/12/2019              | 20/12/2019    | 21/12/2019  | 32                     |

[View File](#)

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme    | Period from | Period To  | Number of Participants |      |
|---------------------------|-------------|------------|------------------------|------|
|                           |             |            | Female                 | Male |
| Child Harassment Rally    | 03/08/2019  | 03/08/2019 | 150                    | 220  |
| Women's Equality Day      | 26/08/2019  | 26/08/2019 | 155                    | 115  |
| National Girl Day         | 01/02/2020  | 01/02/2020 | 220                    | 100  |
| International Women's Day | 07/03/2020  | 07/03/2020 | 210                    | 200  |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- ? Sewage treatment plant ? Solar water heater ? Solar street light ? Rain water harvesting ? Check dam collection ? Solid waste management Observation of World environment day Jal sakthi abiyam Earth day

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities  | Yes/No | Number of beneficiaries |
|--|--------|-------------------------|
| Physical facilities                                      | Yes    | Nil                     |
| Provision for lift                                       | No     | Nil                     |
| Ramp/Rails   | Yes    | Nil                     |
| Braille Software/facilities                              | No     | Nil                     |
| Rest Rooms   | Yes    | 2                       |
| Scribes for examination                                  | Yes    | Nil                     |
| Special skill development for differently abled students | No     | Nil                     |
| Any other similar facility                               | No     | Nil                     |

#### 7.1.4 – Inclusion and Situatedness

| Year                      | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date       | Duration | Name of initiative  | Issues addressed  | Number of participating students and staff |
|---------------------------|--|--|------------|----------|---------------------|---|--|
| 2019                      | 3  | 3  | 07/08/2019 | 03       | Swatch Bharath Camp | To create awareness about cleanliness, Thorapalli village, Hosur. | 105  |
| <a href="#">View File</a> |  |  |            |          |                     |   |  |

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title     | Date of publication | Follow up(max 100 words) |
|-----------|---------------------|--------------------------|
| Hand Book | 07/06/2019          | NA                       |

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity                   | Duration From | Duration To | Number of participants |
|----------------------------|---------------|-------------|------------------------|
| International day of peace | 21/09/2019    | 21/09/2019  | 140                    |
| <a href="#">View File</a>  |               |             |                        |

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

|  |
|--|
| ? College bus transport ? Parking facilities ? Public transport ? Tree plantation ? Well-planned drainage system ? Rain water harvesting ? Plastic free campus |
|--|

#### 7.2 – Best Practices

## 7.2.1 – Describe at least two institutional best practices

**BEST PRACTICE - I**

1. Title of the Practice Promotion of Tutor-Ward-Parent Rapport
2. Goal Thinking is an essential component of goal setting and working on the goal helps us attain success. The goal of "Promotion of Tutor-Ward-Parent rapport" is to bring out the hidden talents of the students and mould them to become an active and responsible citizen with the strong support of the tutor and the cooperation of the parents.
3. The Context As the institution is located in an economically and socially backward area, its relationship with parents is of paramount importance to elevate the students to the global standards. It also emphasizes the importance of parent's responsibilities over the holistic development of their wards during their stay in the institution.

Moreover, the tutor system is practiced in the institution to tap their inherent talents, to create a strong awareness of the opportunities available and to address the limitations of the students. It enables us to compete with other institutions in the region and helps the students to garner more job opportunities.

4. Practice
  - The students and parents are educated on the importance of tutoring system followed in our college through the induction programme.
  - Every year, the orientation programme is conducted for the freshers so that they could get acclimatized to the new environment, to be well informed about their subject of study, to know how to get on with others, to strengthen their character and to improve knowledge.
  - A bridge course is conducted to assess the level of freshers and this information is conveyed to the respective Head of the Department, they in turn, instruct the tutors to take special care of the students based on the obtained information.

- Declaration forms comprising personal details, contact address, contact phone numbers, etc. are collected from the students and tutors maintain separate file for each student to file the declaration form, photocopies of mark sheets, leave letter, unit test assessments, model exam and university examination marks.
- Students personal and academic records are also computerized regularly.
- Tutors monitor the academic progress made by the students of that particular class for which they are responsible.
- Students learning disabilities such as communication inhibitions, psychological problems, personal problems and stress-related issues are identified and analyzed by the tutor, and corrective measures are taken by giving counseling and offering special coaching.
- Academic evaluation of the students starts with the commencement of Unit Tests which are conducted during the first two periods on Monday and Saturday of every week, and it helps tutors to assess the level of knowledge of the students.
- The progress of the students is intimated to their parents through the progress report entailing their percentage of attendance, discipline and performance in Unit Tests.
- The progress report helps the tutor to categorize the students into slow and advanced learners.
- Remedial classes and improvement tests are conducted to the slow learners so that they could cope with the syllabus demands.
- Advanced learners are encouraged to guide slow learners and they are motivated to participate in various seminars, workshops and conferences organized by other institutions.
- Advanced learners aspiring to become University Rank Holders are given special attention and guidance.
- Prior to the university examinations, model examinations are conducted to enable the students to prepare and perform well in the university examinations.
- A regular semester-wise parent - tutor meeting is conducted by all the departments to update the parents with their wards performance.

5. Evidence of success The impact of the above best practice is quite evident from the following facts:
  - Student pass percentage has increased immensely with numerous gold medalists, rank holders and centum holders in various courses
  - At the time of parents-teacher meet, the college collects feedback from the parents to get to know about their expectations in terms of facilities, activities, teaching and learning methodologies, and records of feedback are maintained in the department as evidence.
  - Student personality traits and



character are molded by the tutor and if a student is found to conduct himself / herself inappropriately in the campus or lack interest in studies, the concerned parents are intimidated about it and hence, students cannot hide either about their unethical practices or poor academic performance. • In most of the departments 100 percent results were produced in various subjects in the university examinations. • Due to a constructive and healthy relationship between the institution and parents, the students are mostly admitted for their higher studies in our institution itself. • Above all, the employability skills of students have improved drastically and the acquisition of these skills empower them to garner global placements in various corporate sectors, industries and other concerns. • For the last few years, the students of our college have been offered 1026 jobs through on-campus placement drives. 6. Problems encountered • Inadequate co-operation of parents from rural areas. • Improper delivery of the progress report to remote areas. • Communication gap between the tutor and parents as many parents speak neither English nor Tamil. 7. Resources Required • Web based access to students academic performance and other details for the perusal of parents must be created at the earliest. •

Separate computer facility is required for tutors to update the student performance electronically and ensure minimal use of papers. BEST PRACTICE - II Training on Life Employability Skills 1. Title of the practice Training on Life Employability Skills 2. Goal To improve the life and employability skills of students 3. The context The Training and Placement Cell acts as an interface

between the industries and students as most of them hail from Government schools in the rural areas. Training is given to develop and improve different skills. First year : Life Skills training Second year : Communication and Aptitude Training Third year : Interview Skills 4. Practice • The prime focus of the training is to update the students with the skills that are required to cater the needs in career development. • Life Skill Training programs are offered to the first year students to improve their confident, grooming and taking their academic forward. • Adequate level trainings are provided to students to face campus interviews by arranging training in Aptitude tests,

Group Discussions, preparing for Technical and HR interviews through professional trainers and alumni. • Training and Placement Cell is providing an opportunity of Industrial Visit to discover and connect with various industries and companies across the world for better opportunities for students. •

Activity based trainings and mock interviews were conducted to help the students to fetch knowledge with respect to the demands and expectation of the industries related to placement. • Training and Placement Cell is headed by two faculty members and both are certified Zonal Trainers from Junior Chamber International India. • Placement Cell is functioning with the 3-tier principle:

Pre-Placement Training, Placement Drives and Post-Placement Training. Pre-Placement Training focuses the area of the following. First year : Life Skills training, Personality Development Training Second year : Communication Training, Essay Writing, Aptitude Training Third year : Interview Skills, Group Discussion, Face to Face Interview Practices, Mock Interviews • Training and Placement Cell is organizing campus interviews for Final year students with industries and reputed business houses from all over India • Post-Placement Training comprises the following activities - Finishing School ? Post-Placement Training for the students who are offered by companies ? Company's suggestions carried out during this training ? Training on Communication and Corporate Skills 5. Evidence of Success Training and Placement cell has given prominent and consistent results every year. The following are the evidences for the practice. • Placement Record for the current academic year Academic Year No. of

Students Offered 2019 - 2020 365 (Without multiple Offers) • Minimum 20 companies visiting our campus every year for the recruitment process • Entering into a MoU with JCI Hosur Emerald for regular training practices • Training and Placement Cell of MGR College is leading as Top 3 Best Placement Cells in Periyar University, Salem • Alumni of MGR College who are working in a reputed

and consistent results every year. The following are the evidences for the practice. • Placement Record for the current academic year Academic Year No. of Students Offered 2019 - 2020 365 (Without multiple Offers) • Minimum 20 companies visiting our campus every year for the recruitment process • Entering into a MoU with JCI Hosur Emerald for regular training practices • Training and Placement Cell of MGR College is leading as Top 3 Best Placement Cells in Periyar University, Salem • Alumni of MGR College who are working in a reputed



companies are visiting every month and training the students towards industry needs • Awarded as "Most Valuable Partner" from Tata Consultancy Services 6. Problems encountered and resources required • As many of the students are from rural areas, having communication gap and adequate training had given for them to improve their level of communication. • Less adoptability of the students to the new environment and reluctant to move out from Hosur • Lack of awareness among the students about the corporate and social needs 7. Resources Required • Web based Aptitude practice • Tools required to update their technical skills

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://mgrcollege.ac.in/IOAC/2019-2020/BP19-20.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision To elevate M.G.R College as a centre of excellence in the field of higher education by making it intellectually stimulating and academically rewarding with sustainable core competence in all its activities. Mission The vision of the college is attained by committing to excellence in arts and science education and research and development with a perpetual interaction with industries and inculcating holistic concern for values, environment and society Student's Empowerment Our college strongly believes that empowering students, the most important stakeholders of the institution, is the key to elevate M.G.R College as a centre of excellence in the field of higher education. Hence, the college devotes its various resources to empower students in different domains as most of the students hail from the rural background. To achieve the vision of the institution, a perpetual interaction with industries and inculcating holistic concern for values, environment and society are fulfilled through student's empowerment. Empowerment through Teaching and Learning Attaining academic excellence is a continuous process, which requires time, patience and practice to reach the desired level of intellectual. Teaching, Research and Development are the key components of academia. The individual student must make conscious and constant efforts to attain academic brilliance. To make the learning a student centric, teaching methodology has been improvised largely by introducing ICT enabled classes and smart class rooms along with conservative teaching approaches. Students are educated to use 'Boom Writer, and 'Think Out of Box' to enhance the writing skills. This encourages students to learn innovative skills. Teaching techniques like brainstorming, discussion leading, group discussion, role-play and case study analysis are adapted to make learning fun filled and mutual. Different methods such as word-game, word-pun, logical reasoning, aptitude test, Google classrooms, quizlet, kahoot, storybird and stage-enactment etc. are being taken up to increase the learning efficiency. Slow learners are identified and special coaching and remedial classes are arranged to be successful in the subsequent examinations. Empowerment through Research Development Research departments of our college have elevated the research environment to a significant level compared to the past academic years. PG Research Centre in Biotechnology facilitated 2 scholars to complete their Ph.D Viva Voce To keep abreast in the field of research, faculty members attended 02 international and 11 national conferences, 17 state level and local seminars in the current academic year. 42 research articles were published in peer-reviewed journals. CSIR TNSCST Sponsored 8th National Conference on Emerging Trends and New Challenges in Biotechnology - An insight to Environmental Toxicology on 30th 31st January 2020, Expo 2K19 - A National level symposium, organized by Department of Computer Science and FDP on Crash course on python in association spoken tutorial IIT, Bombay by Department of Computer Science from

26/05/2020 to 30/05/2020 brought men of eminence of various disciplines to our doorstep that empowered our students and staff members in the field of Eco-Biology, advanced domains of IT. Empowerment through Training and Placement Cell Orientation, grooming and life skill trainings for first year students have brought

Provide the weblink of the institution

<http://mgrcollege.ac.in/IOAC/2019-2020/InstDist19-20.pdf>

### **8.Future Plans of Actions for Next Academic Year**

- To conduct more number of funded seminars and workshops of National importance in the campus
- To implement Industry - Academia Lecture series
- To encourage the faculty members to qualify in NET / SET
- Increasing the number of environment friendly initiatives
- To concentrate on student grievances
- To conduct funded extension programme
- To conduct a technical programme on creativity
- CSR based training programmes for campus placements
- To encourage students to undergo industrial internship
- To have MoU for training placement
- To encourage staff to familiarize in online teaching platforms
- To provide ample hands on trainings on the usage of e learning