



# YEARLY STATUS REPORT - 2020-2021

## Part A

### Data of the Institution

#### 1.Name of the Institution

**M.G.R. COLLEGE**

- Name of the Head of the institution **Dr. A. MUTHUMONI**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **04344261004**
- Mobile no **9443891217**
- Registered e-mail **mgrprincipal@yahoo.co.in**
- Alternate e-mail **iqacmgr@gmail.com**
- Address **Dr. M.G.R. Nagar**
- City/Town **Hosur**
- State/UT **Tamil Nadu**
- Pin Code **635130**

#### 2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **Self-financing**

- Name of the Affiliating University **Periyar University**
- Name of the IQAC Coordinator **Mr. R. YUVARAJ**
- Phone No. **04344261004**
- Alternate phone No.
- Mobile **9095889977**
- IQAC e-mail address **iqacmgr@gmail.com**
- Alternate Email address **yuvaraj\_r@outlook.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://www.mgrcollege.ac.in/IQAC/2019-2020/AQAR2019-2020.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.mgrcollege.ac.in/IQAC/calendar/AC20-21.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>77.60</b>	<b>2007</b>	<b>03/03/2007</b>	<b>31/03/2012</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.82</b>	<b>2015</b>	<b>03/03/2015</b>	<b>02/03/2020</b>

**6. Date of Establishment of IQAC**

**03/06/2007**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year** 02

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** No

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Internal Online Faculty Professional Development Programme on "Effective Usage of Virtual platforms for online teaching"

Conduct of Online First year student induction and orientation programme

Ensuring the effective utilization of e-content for online classes

Conduct of IBM, NASSCOM Foundation's CSR funded training on IBM ICE Certificate in Advanced Technologies - Data Analytics in association with the Training Partner iPRIMED Solutions

Conduct of IBM's Skills Build Training on "Explorations into mindfulness" for students

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Conduct of Online First year student induction and orientation programme	Induction and Orientation Programme was conducted for the First year Students on 09.09.2023 using Google Meet Virtual Platform
Conduct of IBM, NASSCOM Foundation's CSR funded training on IBM ICE Certificate in Advanced Technologies - Data Analytics in association with the Training Partner iPRIMED Solutions	215 students were certified under CSR funded training in Data Analytics - IBM ICE Certificate in Advanced Technologies by IBM, NASSCOM Foundation in association with the Training Partner iPRIMED Solutions - March 2021
Conduct of IBM's Skills Build Training on	Students were attended the Skills Build Training on

**13. Whether the AQAR was placed before statutory body?** **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>M.G.R. COLLEGE</b>
• Name of the Head of the institution	<b>Dr. A. MUTHUMONI</b>
• Designation	<b>PRINCIPAL</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>04344261004</b>
• Mobile no	<b>9443891217</b>
• Registered e-mail	<b>mgrprincipal@yahoo.co.in</b>
• Alternate e-mail	<b>iqacmgr@gmail.com</b>
• Address	<b>Dr. M.G.R. Nagar</b>
• City/Town	<b>Hosur</b>
• State/UT	<b>Tamil Nadu</b>
• Pin Code	<b>635130</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>
• Financial Status	<b>Self-financing</b>
• Name of the Affiliating University	<b>Periyar University</b>
• Name of the IQAC Coordinator	<b>Mr. R. YUVARAJ</b>
• Phone No.	<b>04344261004</b>



website?		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Internal Online Faculty Professional Development Programme on "Effective Usage of Virtual platforms for online teaching"		
Conduct of Online First year student induction and orientation programme		
Ensuring the effective utilization of e-content for online classes		
Conduct of IBM, NASSCOM Foundation's CSR funded training on IBM ICE Certificate in Advanced Technologies - Data Analytics in association with the Training Partner iPRIMED Solutions		
Conduct of IBM's Skills Build Training on "Explorations into mindfulness" for students		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
Conduct of Online First year student induction and orientation programme	Induction and Orientation Programme was conducted for the First year Students on 09.09.2023 using Google Meet Virtual Platform
Conduct of IBM, NASSCOM Foundation's CSR funded training on IBM ICE Certificate in Advanced Technologies - Data Analytics in association with the Training Partner iPRIMED Solutions	215 students were certified under CSR funded training in Data Analytics - IBM ICE Certificate in Advanced Technologies by IBM, NASSCOM Foundation in association with the Training Partner iPRIMED Solutions - March 2021
Conduct of IBM's Skills Build Training on	Students were attended the Skills Build Training on

**13. Whether the AQAR was placed before statutory body?**

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020-2021	04/02/2022

**15. Multidisciplinary / interdisciplinary**

As the institution is an affiliated college, it follows the syllabus prescribed by Periyar University. Choice Based Credit System in Curriculum was introduced in 2008. Courses under Elective, Skill Based Electives (SBEC) and Non-Major Elective (NMEC) in UG programmes and Extra Disciplinary Courses (EDC) in all PG programmes provide students an opportunity to develop interdisciplinary skills for better employability. Courses on Environmental Studies and Human Rights pave the way for multidisciplinary learning. Credit for Extension activity in all



UG programme ensures the students in community engagement.

**16.Academic bank of credits (ABC):**

At present, there is no such provision in the existing curriculum

**17.Skill development:**

Courses under Skill Based Electives (SBEC) of both UG & PG programmes cater the needs of the students and help them to grasp concepts faster and also strengthen what they already know. Technical and soft skill training programmes are offered through Centre for Soft Skill Development and Placement cell boost the employability skills of the students to the next dimension. Training on Life skills inculcates values like truth, righteousness, peace, love, non-violence, scientific temper and citizenship values. Technical symposia, talent hunt programmes (VIBE) bring out the creativity of students and develop their skills further.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Regional languages like Tamil, Telugu, Kannada, Malayalam, Urdu, Hindi and Sanskrit are offered as per the choice of the students. For the better understanding of the subjects teachers are encouraged to adopt bilingual mode in the first semester for first year students. To preserve and promote Indian culture and traditions and to uphold the cultural and regional diversity of Hosur, the college celebrates the popular festivals like Pongal, Sankranti, Onam, Ugadhi and Dussarha.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

OBE has been implemented in 2020 onwards with well delineated Course Outcomes (COs) and Programme Outcomes (POs). OBE is aimed to offer student centric courses and to enhance the participative, experiential and self-stimulating learning. It adapts to learners need, provides sufficient time to achieve their mastery and make their choice. It emphasizes the attainment of desired attributes of graduates and intended POs. It has a clear criterion for measuring their proficiency.

**20.Distance education/online education:**

Revised Syllabus from the academic year 2020 - 2021 recommends all the PG students to register for an online course in SWAYAM or MOOCs and made certification is mandatory to complete the programme successfully. e-content (Audio & Video Lectures)

prepared by the faculty facilitates the remote online learning. Courses in ICTACT develop practical, technical and vocational skills.

## Extended Profile

<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>672</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>3454</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>574</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>1381</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>142</b>

File Description	Documents
Data Template	<a href="#">View File</a>
3.2	0
Number of sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
<b>4.Institution</b>	
4.1	91
Total number of Classrooms and Seminar halls	
4.2	168.84
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	200
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>M.G.R College vows effective curriculum planning and delivery through a well defined documental process including academic calendar and conduct of continuous internal assessment through a structured SOP namely Handbook which is distributed to all the faculty members at the beginning of academic year for the reference. The Institution follows the curriculum framed by Periyar University to which it is affiliated. The Varsity has been offering the curriculum under Choice Based Credit System (CBCS) since the academic year 2008 - 2009. Our college has a well-equipped library with access to books, journals, INFLIBNET and other e-resources. The Principal directs all HoDs to allot hours for Languages, English, Core, Elective, Skill Based Elective Course (SBEC), Non Major Elective Course (NMEC), Extra Disciplinary (EDC), Value Education (ManavalakalaiYoga) and Human</p>	

Rights based on the credits earmarked for them. Then HODs allocate the courses based on the expertise, experience and preferences of staff members. During the pandemic time, teaching and evaluation is mainly done by means of online platforms

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepares its academic calendar namely 'Academic Almanac' at the beginning of every academic year following the calendar of the Periyar University. Staff members frame lesson plans and notes of lesson which serves as a souvenir of the course objectives, course outcomes and course contents. All these subsequently help in the systematic delivery of course contents to the students and ease teachers to accomplish objectives. The entire process is continuously monitored and endorsed by HoDs and documented by respective faculty. Core and allied lab courses, teachers compile lab manuals based on the syllabi recommended and the same are distributed to the students for reference which helps them to prepare observation note book. We follow a customized practice of conducting three unit tests for duration of two hours on every Saturdays, assignments, seminars and two model examinations. As per the direction of the Principal, the exam committee prepares Unit Tests and Model exam schedule well in advance for all the programmes and circulate to all the stakeholders. Before the commencement of University Examination, the internal summative assessment is done through Model Exams for both theory and Practical. Slow learners are identified and a special care is instilled through special coaching.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum**

**A. All of the above**

**development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

28

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college encourages students to promote human values through social services, participating in national schemes and programmes such as Fit India, Swachh Bharat Abhiyan etc. displaying ethical and human values thoughts at public places and in official correspondence. The Career Counselling and Placement Cell and Centre for Soft Skill Development of the institution play a vital role in offering training to enrich the ethical practices of the students through programmes like life skills, personality development, career orientation, campus to corporate, corporate etiquette, code of conduct and values. Manavalakali Yoga is offered at the first semester of all the UG programmes. It propels intelligent, emotional and spiritual quotients of the students to the next dimension. It aligns the physical and mental stature of the students in an appropriate way. Environmental Studies course in the prescribed syllabus at the II semester of all the UG programmes. The course deals with ecosystem, renewable and non-renewable resources, biodiversity and conservation, environmental pollution, environmental policies and practices, human communities and the environment and field visit to document environmental assets, polluted areas, to study common plants, insects, birds and simple ecosystems like ponds, lakes etc. Eco club sensitize

students on global warming, ozone depletion and pollution through various programmes.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

528

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>B. Any 3 of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="86 353 529 421">File Description</th> <th data-bbox="529 353 1436 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 421 529 533">URL for stakeholder feedback report</td> <td data-bbox="529 421 1436 533" style="text-align: center;">Nil</td> </tr> <tr> <td data-bbox="86 533 529 748">Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management</td> <td data-bbox="529 533 1436 748" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 748 529 815">Any additional information</td> <td data-bbox="529 748 1436 815" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	URL for stakeholder feedback report	Nil	Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded	Any additional information	<a href="#">View File</a>	
File Description	Documents								
URL for stakeholder feedback report	Nil								
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded								
Any additional information	<a href="#">View File</a>								
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>B. Feedback collected, analyzed and action has been taken</b>								
<table border="1"> <thead> <tr> <th data-bbox="86 954 529 1021">File Description</th> <th data-bbox="529 954 1436 1021">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1021 529 1124">Upload any additional information</td> <td data-bbox="529 1021 1436 1124" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1124 529 1223">URL for feedback report</td> <td data-bbox="529 1124 1436 1223" style="text-align: center;">Nil</td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	<a href="#">View File</a>	URL for feedback report	Nil			
File Description	Documents								
Upload any additional information	<a href="#">View File</a>								
URL for feedback report	Nil								
<b>TEACHING-LEARNING AND EVALUATION</b>									
<b>2.1 - Student Enrollment and Profile</b>									
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>									
<b>2.1.1.1 - Number of students admitted during the year</b>									
<b>1008</b>									
<table border="1"> <thead> <tr> <th data-bbox="86 1585 529 1653">File Description</th> <th data-bbox="529 1585 1436 1653">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1653 529 1720">Any additional information</td> <td data-bbox="529 1653 1436 1720" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1720 529 1823">Institutional data in prescribed format</td> <td data-bbox="529 1720 1436 1823" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<a href="#">View File</a>	Institutional data in prescribed format	<a href="#">View File</a>			
File Description	Documents								
Any additional information	<a href="#">View File</a>								
Institutional data in prescribed format	<a href="#">View File</a>								
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>									
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>									



1000

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After completing admission, the communication skills of the new entrants are tested through a common assessment. Because majority of the students are admitted to basic stream due to their vernacular medium, bridge courses are conducted for the students to fill the knowledge gap.

The college organizes seminars and workshops to resolve various issues. Tutors enable identifying slow learners and advanced learners through personal interaction, classroom discussions and activities, performance in continuous assessments.

The college suggests appropriate measures for the respective categories of learners.

### Slow Learners

- Tutoring system enables the departments to identify and provide individual care to the slow learners mid-way through the course.
- Staff resort to bilingual method of teaching so that such students could understand the gist of their lecture easily.
- Remedial classes and simplified versions of study materials are offered.

**Advanced Learners** The advanced learners are identified at the entry level itself and encouraged as the following:

- To secure university ranks.
- To participate in various seminar, workshops and conference organized by other institutions.
- The rank holders are felicitated by awards and rewards in the graduation function.
- Advanced learners are encouraged to guide slow learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3454	142

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

M.G.R. College supports the usage of various teaching methodologies by the teachers. According to the student's curriculum and syllabi the College has forming the teaching learning methods.

Student centric methods:

1. Cooperative learning: Students work in teams on problems and concepts. Cooperative learning method is applied to all students.
2. Project Based Learning: Teachers are guiding the students in proper platforms based on the student's problem statements. This learning method is useful for real time problems.
3. Flipped Classroom: It is a method of playing prerecorded information of what the teachers have taken in the class. This learning method is very useful to the student those who are unable to attend the regular classes due to some health issues if any.
4. Other Teaching methods:
  - Presentations- Students are learning through presenting assignments and design concepts by teachers.
  - Brain storming- Puts the thinker to work depends on the present situation.
  - Media designing- Encouraging students to create video for

the problems.

- Discussion- Giving a problem statement for discussion.
- Experiments- Asking the students to try out the experiment for their study related matter Making stories with new ideas with visual technologies is an activity that has very useful features. Students can share their experience and ideas.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

E-based contents, resources, power point presentation, Google classroom, You Tube, Quizzes, etc., Most of the teachers uses the ICT enabled teaching methods. Teaching -learning process of our college is quite necessary. Teachers, under the direction and guidance of the concern HODs prepare their teaching plans and teaching diary. Teachers complete their teaching as per the lesson plan. The conventional chalk and talk method of teaching is supplemented by ICT (e-contents and nation- wide video-conferencing), Power point presentations, seminars, quiz, tutorials etc. Periodical verification of Lesson plans and notes of lessons done by the HODs.

Normally, in science subjects the curricula has 50 to 60% theory component and remaining are practical. Tutorials and seminars form an integral part of teaching. Remedial coaching is provided to the slow learners. The college has a mentor for every group of 40 students. The students have open access to the library. The students are selected for admission to various courses on the basis of their academic record.

Apart from class-room teaching, students learn through projects, Internships, Field-Trainings and seminars. The college conducts bridge course in English. It is beneficial through more remedial, bridge course is conducted for academically weak and socially weaker sections of students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

92

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

142

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

34

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

142

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows an equitable and translucent internal assessment practice to reinforce the caliber of education and to lubricate the students to attain good outcome in the examination.

### Mode of Assessment

UG and PG programmes are offered in semester pattern in accordance with Periyar University standards. Internal assessment is devised in pursuant to the schedule as obligated by the University. Internal evaluation fragments comprise of the following assessment modes.

- Unit Tests
- Model Examinations
- Seminars
- Assignments

- Attendance

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://mgrcollege.ac.in/exam_syllabi.html">http://mgrcollege.ac.in/exam_syllabi.html</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

#### Internal Evaluation

- Tutor ward system counsels the students to readdress the grievances.
- Students Grievance Redressing cell addresses the problems of students.

#### External Evaluation

- Any grievances related to university question paper, reported by the student/s the principal discusses the issues with the faculty member, based on genuineness, the same is mailed to the controller of examination, Periyar University.
- After the publication of semester exam results, if the student is not satisfied with his/her mark, addresses the grievances like retotaling, revaluation according to the norms of the university after paying prescribed fee through online portal.
- By considering the future career or higher studies of the students, supplementary examination is conducted by the university. The students who have cleared all the papers except one/two arrears in the final semester paper or one arrear in the previous semester and one in the final semester paper are eligible for the supplementary examination. The supplementary exam is conducted within a month after the publication of final semester results.
- If the students have discrepancy in their hall ticket/semester mark sheets/results prior to Name, Date of Birth, Gender etc address to the Hod and then to principal to send an official communication.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

### Course Outcomes (COs)

Understanding the fundamental concept of course thoroughly. wide up their vision to their own way. Learners are encouraged to develop effective communication by taking seminars on recent trends and technologies apart from the topics in the curriculum. The rural learners are developing their Social Consciousness, self respect, respect faculties and co-guys. Develop the student's personal skill and organizational skills throw NSS, Sports and become role model of the society. Students are encouraged in research based learning approach implemented throw e-learning system.

### Program Outcomes (POs)

Day to day Degree programs is listed out under Program outcomes by the Institutions. This enables the graduates to understand and analyze the complex problems. The COs are record that relate to the skills, own knowledge, and behavior of the students acquire as they go through a specific course within a program. Curriculum based credit distribution as per the University and Mapping with program outcomes.

The program specific qualification attributes achieved through subjects in terms of levels (K1 to K6). Graduates are provided with practical training, hands-on to meet the industrial needs. Result analysis is maintained by departments Unit Tests, Model Exam and University Exams. Student's assignments are collected evaluated by staff members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

POs are calculates using the following Direct/Indirect methods

- Students Feedback: Feedbacks collected from current students and year final year students for their future development.
- Alumni Feedback: Out gone students feedback Collected by respective departments and examine their feedbacks

Recruiter Feedback:

With acknowledgement of student's recruitment recruiter feedback collected by Placement cell and examines.

COs are calculates using the following Direct/Indirect methods

- Every week Unit Test is conducted on weekend Saturday.
- Remedial classes are conducted for students who score low in the examination
- Assured 100% placement for graduates followed by Placement Cell
- Full fledged Laboratory and experimental explanation offered for students
- Internship/Industrial Viva-voce followed by the concern departments
- In-Class seminar hours allocated for students and encourage students to take seminars and group discussion activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://mgrcollege.ac.in/img/PG-Merged_outcomes.pdf">http://mgrcollege.ac.in/img/PG-Merged_outcomes.pdf</a>



<b>2.6.3 - Pass percentage of Students during the year</b>	
<b>2.6.3.1 - Total number of final year students who passed the university examination during the year</b>	
1380	
<b>File Description</b>	<b>Documents</b>
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil
<b>2.7 - Student Satisfaction Survey</b>	
<b>2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)</b>	
<a href="http://mgrcollege.ac.in/IQAC/2020-2021/SSSR20-21.pdf">http://mgrcollege.ac.in/IQAC/2020-2021/SSSR20-21.pdf</a>	
<b>RESEARCH, INNOVATIONS AND EXTENSION</b>	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
0	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
<b>3.1.2 - Number of teachers recognized as research guides (latest completed academic year)</b>	

**3.1.2.1 - Number of teachers recognized as research guides**

14

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

MGR College, has fostered a spirit of inclusion for several outreach projects for knowledge creation and transmission.

- The college has created venues like the cultural forum and encourages students to showcase their individual skills
- Professional development programmes, conference planning, seminar attendance, and workshop participation are all encouraged for faculty members.
- College-level policy-making for research and innovation is done by a research committee.
- Several inspirational sessions and orientation events are

being held to uplift the students and teach them about talent and skill development for increased employability.

- There is a Biotechnology, Microbiology, Biochemistry, Computer Science, Tamil and Commerce research Centres, which brings together researchers from many prestigious institutions to further knowledge.
- All departments of Arts, Science, and Commerce have access to large labs, computers, the internet, and other ICT facilities for knowledge generation and transmission.
- The various activities and initiatives are carried out at the departmental level to promote innovative thinking and a scientific mindset among students, including subject-focused competitions, quizzes, poster presentations, exhibitions, and workshops.
- Renowned scientists, researchers, and social entrepreneurs visit the campus and present their cutting-edge concepts.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

5

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

45

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institution's various social responsible cells carries out regular extension activities in neighbourhood communities sensitizing students towards social issues, thus instilling moral

values and responsibilities by service. Blood Camps are conducted every year in different places like Government Hospital, Narayana Hrudhalaya, St.Peter's Medical College Hospital, School Teachers Welfare Association, Augustine School and MGR College, Hosur, imparts the importance of blood donation and 600 units of blood is donated in the last five years. Medical Camps like Eye camp, Ear and Dental camps are conducted regularly for screening of any illness imparting the importance of wellness in the society. Tree Plantation campaigns promote awareness on greener environment, deforestation, soil erosion, and global warming and close to 1080 saplings were planted in the last 5 years. Co-ordinating with Friends of Police, Hosur on various occasions especially during huge social gatherings for smooth functioning of events. NSS organizes blood donation camps, drug abuse awareness rallies, International Yoga Day, FIT India and digital India campaigns Women empowerment and rural development programmes sponsored by Aradhana Trust are conducted regularly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The management continuously makes sincere and committed efforts to expand the infrastructure with the growing needs of the students. Thus, the infrastructural development in the college is a continuous phenomenon. The college provides the necessary infrastructural facilities to promote the teaching learning process with the following initiatives:

#### Facilities for Teaching and Learning:

- Provided with a high-end computer lab that has LAN and internet access.
- Equipped all the departments with computers along with

internet facility.

- Provided with ICT enabled class rooms for all the departments
- Making available with INFLIBNET for our faculty members and students.
- Entering into CUG arrangement with BSNL by the management for faculty members.
- The classrooms are well equipped with modern furniture.
- Procuring up-to-date systems for the laboratories.
- All of the courses have access to advanced laboratories.
- Up keeping, maintaining and improving existing infrastructures.
- Making optional use of all created resources available in the campus.
- Well-equipped seminar halls are provided in departments, in addition to the four centralized seminar halls.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://mgrcollege.ac.in/Facilities.html">http://mgrcollege.ac.in/Facilities.html</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College features sophisticated, advanced sporting infrastructure. The sports ground is spread over 15,500 sq.m. for playing Foot Ball, Hockey Cricket, Volley Ball, Basket Ball, Ball Badminton, Kabadi, Athletics, Tennis, Kho-Kho and Hand Ball.

**a. Indoor Auditorium:**

Ball Badminton, Kabadi, Tennis, Kho-Kho, and Hand Ball are provided on campus specifically for indoor games. The AERI indoor stadium is a top-notch indoor sports facility that is stretched out over a 2787.1 sq. m. space. It is ideal for playing Basketball, Volleyball, Table Tennis, Boxing, Yoga, and other indoor activities. Additionally, it has a first aid section with modern equipments for indoor games of the highest calibre with safety features. There are 1,500 seats available in the gallery. It contains a pantry and a VIP room with air conditioning. Fitness professionals offer weight loss and weight management programmes that include machine exercises, group fitness, aerobics, and more. Well furnished rooms for the outstation teams to provide



accommodation during tournaments.

**b.Yoga Centre:**

Every year, yoga classtraining is provided to undergraduate students in order to promote mental and physical health. Students regularly participate in manavalakklai yoga to maintain a healthy mind and soul.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://mgrcollege.ac.in/sports.html">http://mgrcollege.ac.in/sports.html</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

90

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://mgrcollege.ac.in/img/facilities/Infrastructure.pdf">http://mgrcollege.ac.in/img/facilities/Infrastructure.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

168.84

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

MGR College Central Library is fully automated. We are using Autolib software Advanced Version for Library automation which is designed and developed by Autolib software systems, Chennai. Barcode Technology is used for books circulation. Users can search books by using Field search, Boolean Search, Truncation Search, and wild card search. This facility is available on all working days.

MGR Central Library provides information relevant to academics WEBOPAC, syllabus, question bank, e- journals , e-books, National Library and Information Services Infrastructure for Scholarly Content (N-LIST) UGC-INFONET Digital Library Consortium, INFLIBNET, open educational resources, like NPTEL (<http://nptel.ac.in/>) NME-ICT , National Mission on Education through ICT (NMEICT) Sakshat , PG Pathashala portal.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The extensive infrastructure of the college includes three Computer laboratories with a modular design that mimic an environment close to industry. The college offers 200 computer workstations, to give students a practical education. In a Client/Server design, every PC is completely networked with a LAN

environment using a high-capacity Windows Server in a Client / Server architecture.

Broadband internet connectivity with internet speed of 300 Mbps has been provided in the laboratories and Departments.

In the computer laboratory students have their login and they have restriction to install new software.

Through the firewall policy the students are allowed to access only education related web sites.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

200

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

73.56

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

M.G.R College has organizational system for the monitoring and maintenance of the infrastructure and IT facilities of the institution. A full-time Maintenance Engineer, Financial Manager and an administrative office are the responsibility centers for infrastructure augmentation and maintenance. Monitoring Utilization of Facilities and Maintenance:

#### Support Facilities

- **Building Maintenance:** All the buildings in the campus are designed and constructed under proper planning & supervision of the Architects & Structural Engineers.
- **Electrical maintenance:** Continuous checks are being conducted by the in- house electrical maintenance team and periodical checks are being conducted by the Electrical Inspectorate of Government of Tamilnadu. Earth pits, alarm system, lightning arrester, power factor controller are in place with proper functioning.
- **Fire Safety arrangements:** Good ventilation and exhaust system in the class rooms, seminar halls, auditoriums, and laboratories are installed as per norms.
- **Periodical, Preventive and Calibration of equipments:** The departments are following well defined precautionary and preventive maintenance exercises, periodical checks, continuous monitoring towards safety of civil structures, electrical installations, calibrations, validity checks, wiring and safety of handling and disposal of chemical wastages.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
<b>STUDENT SUPPORT AND PROGRESSION</b>	
<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
103	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>B. 3 of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="71 427 539 506">File Description</th> <th data-bbox="539 427 1449 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="71 506 539 613">Link to Institutional website</td> <td data-bbox="539 506 1449 613" style="text-align: center;"><b>Nil</b></td> </tr> <tr> <td data-bbox="71 613 539 680">Any additional information</td> <td data-bbox="539 613 1449 680" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="71 680 539 824">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="539 680 1449 824" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Link to Institutional website	<b>Nil</b>	Any additional information	<a href="#">View File</a>	Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Link to Institutional website	<b>Nil</b>								
Any additional information	<a href="#">View File</a>								
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>								
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>									
<b>0</b>									
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>									
<b>0</b>									
<table border="1"> <thead> <tr> <th data-bbox="71 1196 539 1274">File Description</th> <th data-bbox="539 1196 1449 1274">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="71 1274 539 1341">Any additional information</td> <td data-bbox="539 1274 1449 1341" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="71 1341 539 1554">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="539 1341 1449 1554" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<b>No File Uploaded</b>	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>			
File Description	Documents								
Any additional information	<b>No File Uploaded</b>								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>								
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>D. Any 1 of the above</b>								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

127

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

185

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)



**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

In order to look up the academic environment, the college encourages student to participate in various activities. Student opinions and suggestions are taken into account when making

decisions based on their perceptions. The institute makes efforts for the development of a student by involving them in various academic committees/cells. The students were enhanced by the organization of co-curricular activities through various academic bodies of the Institution. The Following committees have student representatives

- 1.IQAC
- 2.Anti-ragging Committee
- 3.Grievance Appeal Committee
- 4.Department Association
- 5.Class Committee Meeting
- 6.NSS and Placement cell
- 7.Women empowerment

The Internal Quality Assurance Cell (IQAC) is responsible for the overall assistance of the system and it guides the institution properly. Grievance Redressal Committee and Anti-ragging committee are functioning well. Student and staff discussion helps for the betterment of the students and issues of the students are rectified at the earliest. The solutions for the problems are discussed in the HoD's meeting. All the departments have a Department Association to promote and encourage students to develop their leadership skills and teamwork by organizing curricular and co-curricular activities at the intra and inter-departmental levels. The Department alliance conducts programs such as seminars, workshops, conferences, guest lectures, intra and inter-educative programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the**

**Institution participated during the year**

9

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association is a established link between the college and alumni. The registered alumni association has a structured organizational behavior and functioning with a senior most alumnus as its President. The number of registered Alumni grew gradually more and more per annum. Every Graduation day is a day of celebration for the Alumni as they have a separate Alumni get together in their respective departments. Alumni contribute to the development of the college in many ways. The alumni's role is essential for the overall improvement of the institution. As the alumni is an competent role model that perhaps easily accepted by the students, experience shared by the alumni with students in corporate life and business atmosphere is usually a motivating factor for students and handy to upgrade themselves within the several talent sets. Lectures are delivered by alumni members in their field of specialization to extend employment for current students. The alumni association often conducts meetings to strengthen the alumni info and rapport with them. Suggestions from the Alumni member were noted to improve the alumni activities. A remarkable number of alumni working as faculty members and heading some departments in the college are an added advantage for our Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our Institution has a mechanism for delegating authority and providing operational sovereignty to all the functionaries at various levels to work towards decentralized governance system. Principal Level The Governing Body delegates all the academic powers and operational decisions based on the policy to the Head of the Institution in order to attain the vision and mission of the institution. The Principal formulates common working procedures and entrusts the implementation with the faculty members. HoD's Level The heads of various departments ensure the smooth functioning of the academic activities of various disciplines and also involve in various academic committees. Faculty Level Faculty members are given prime importance to represent in various academic activities and allowed to conduct various programs and attend FDP to exhibit their abilities and hidden talents. Students Level Students are empowered to play an active role as the coordinators of co-curricular, extracurricular activities, Placement cell and social service groups like NSS, RRC, YRC etc.,

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Board of Governance, Industry Experts, Eminent Educationists, Principal and other Faculty are responsible for planning and policy development, academic and research growth of the institute and other extension activities. The HOD conducts a meeting with all the faculty members of the department and asks them to submit requirements along with relevant quotations as per the Principal's instructions. For the acquisition of goods and services, including requisition preparation, funds approval, payments to suppliers, college practices decentralization by providing operational autonomy to the departments.

#### Academic Decentralization:

There are 23 different committees with well-defined functions that give academic and administrative leadership to the College. A Committee comprising of administrative staff and faculty members recommends on the enhancement of student facilities, students' life and experiences at the Campus. Its responsibilities are

? Prepare the Academic Calendar.

?To make arrangements for the conduct of examinations.

?To discuss and review the co/extracurricular activities of the college.

? Maintaining discipline in the campus.

? Organizing Conferences/Workshops.

Anti-Ragging, Grievance Redressal and Discipline Committees take care of healthy, enjoyable and disciplined culture in the institute. It comprises of the Principal, HODs, Senior Faculty members and student representatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

## 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Admission of Students**

Students are admitted as per the guidelines given by the University. Rural and Economically weaker students are given preference in admission.

**Human Resource Management**

The Management and the Principal fills the staff vacancies with the help of Various committees. The new appointees are given Orientation and training programs.

**Library, ICT and Physical Infrastructure / Instrumentation Library**

The Library is equipped with sufficient quantity of Books through web OPAC and INFLIBNET, AUTOLIB, ICT Tools. Internet facility is provided to the students for accessing e-Journals.

**Physical Infrastructure**

Excellent learning infrastructure facilities are available for an effective learning and creative thinking. Three academic blocks with adequate infrastructure to cater student's activities.

**Research and Development**

The College also has vibrant faculties to help the students in participating and presenting research papers. Research department faculties guiding M.Phil/Ph.D scholars for completing their degrees.

**Examination and Evaluation**

Unit & Model examinations, practical, pre viva-voce are all being conducted through online for awarding Internal marks. Semester examination is conducted through online. Single Evaluation process is adopted for UG, PG and M.Phil Programmes.

**Curriculum Development**

We follow the curriculum designed by Periyar University, Salem. The syllabus designed by Senior most faculty members in the BOS.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### Human Resource Planning:

A process of reviewing the current Human Resource and determining the right number of persons required at every section / department, keeping in mind the plans for the academic year.

- Manpower planning will be, an annual exercise initiated by the principal during the month of April after finalizing the overall academic plan for the following year.
- The subject experts and IQAC members prepares HR Approval Form before the recruitment of every person.
- The Principal initiates the process of conducting interviews for teaching and non teaching staff.
- Mode of recruitment - Advertisement through website/other relevant social media /paper.
- The selection process includes three stages, Screening, Technical Session, Final Interview with the Principal.
- For non teaching staffs preliminary interview panel would be Principal, the concerned HOD and Admin Head
- The new recruit shall submit the joining letter at the time of Joining.
- The Appointment Order is generated by Principal for the new recruit on the date of Joining.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- OD permission will be granted per academic year for the faculty who are undergoing research work, similarly, OD permission will be accorded in an academic year for the faculty who are attending the external exam duties such a invigilation and answer paper validation etc. though they are remunerative, the vacation etc. though they are remunerative.
- Fees concession is provided to the wards of employees.
- Summer Four weeks and winter vacation for one week is given in each semester.
- 5 days leave will be grant for marriage.
- Organizing orientation program in every year for all the employees.
- All the non-doctoral faculties are encouraged to get enrolled for Ph.D. program in various Universities. Providing on duty to pursue Ph.D.



- ESI, PF coverage is provided for the entire non-teaching faculty, who has completed one year service.
- Free transport facility is available within the city limit for Teaching and Non-Teaching Staffs.
- Recommendation and permission given by the institute to the employees for loan facility from the bank.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal System of teaching staff is under the rules of UGC & Higher education. At the ending of every year, all teachers fill a Comprehensive Self Assessment. College also provides an opportunity for the faculty member to discuss his/her

performance with the Principal. The faculty member also gets an opportunity to discuss his/her constraints with the Principal and the necessary support expected from the Principal to overcome these constraints.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has the budgetary control system to monitor the effective and efficient use of financial resources. Many reforms were brought in the financial administration of the institution. Financial committee headed by the principal and representations of the management, teaching staff and administrative staff will be sought budgetary requirements from various departments and cells. At the beginning of the academic year the annual budgets are prepared, reviewed and approved by the finance committee. The institute regularly follows internal and external financial audit system. The institutional accounts are audited regularly by both internal and statutory audits. Qualified internal auditors have been permanently appointed and a team of staff under them verify all vouchers of the transactions that are carried out in each financial year. The internal auditor shall evaluate and confirm the effectiveness of internal system of accounting of the receipts. The auditor verifies the income and expenditure details of the college as per the balance sheet and provisions stipulated by law. The external auditing is done by a Chartered Accountant, specially designated for this purpose. External audit is also carried out on an elaborate way on quarterly basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

**during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

M.G.R College (Arts & Science) is a self-financed private institution, tuition fee is the main source of income. Along with tuition fee, research grants from various Government and Non Government agencies, consultancy projects and funding from alumni are add on resources for mobilization of funds. These funds are utilized for all recurring and non-recurring expenditure. The institution has a well-defined mechanism to monitor effective utilization of available financial resources for the development of the infrastructure to augment academic needs. All the administrative and academic heads along with coordinators of different cells (viz., research committee, placement cell, library advisory committee (for the purchase of books / journals), purchase committee (for repair and maintenance cost) software and internet charges, printing and stationary, equipment and consumables, furniture and fixtures). The finance committee prepares an annual budget estimate duly considering the proposals received and also the recommendations of the principal and management. All the major financial decisions are taken by the institute's financial committee and Governing Body (GB). After final approval of budget the purchasing process is initiated by purchase committee which includes all head of departments and account officer, accordingly the quotations called and purchase orders are placed after final negotiations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

MGR College attempts to chisel out the total quality person through a persistent focus on

imparting quality education, through its innovative, comprehensive and flexible education

policy. Its Internal Quality Assurance Cell (IQAC) carries out activities that encompass all

aspects of the Institute's functioning. The IQAC at MRCET was constituted on 03rd June , 2007. Since then, it has been performing the following tasks on a regular basis:

1. Improvement in quality of teaching and research by regular inputs to all concerned based

on feedback from students.

2. Providing inputs for best practices in administration for efficient resource utilization and

better services to students and staff.

3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak.

4. Students and staff give their feedback and suggestions on teaching and administrative performance through the Head of the Institution.

The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels. The IQAC conduct its regular meetings with its members to ensure the following Quality assurance strategies

- (a) Annual Quality Assurance Report
- (b) Stakeholder's feedback
- (c) Action Taken Reports
- (d) New Programmes as per National Missions and Govt. Policies

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The institution follows the academic calendar which is released by the Affiliating University. The college publishes the calendar in the website at the commencement of every semester. This calendar will help the students, parents and teachers to plan for their academic year. Each department in the college functions according the teaching plan, course plan prepared at the department level. The course work is distributed to each faculty member by the head of the department. The faculty members follow a lesson plan which consist the details regarding institutional objectives to be achieved, details of contents to be covered, the types of teaching aids and the logistics to be used inside the class room. IQAC provides the development and application of quality benchmarks/parameters for the various academic and administrative activities of the institution. It also promotes art of infrastructure through the collaborations with research and consultancy. These activities also promote good relationship with the industries and society in appointing experienced and expert faculty to upgrade their expertise in their concerned areas. It also guarantees timely, efficient and progressive performance of attaining the academic goals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is dynamic in indorsing the cause of gender equity and has a detailed policy. Though the institution is co-education; it brings up women empowerment right from enrolment of girl students and recruitment of women in both teaching and non-teaching. The institution has 39.7% of women faculties and 33.6 % of girl's students in the campus. Our institution relays goodness both to the students and staff members by inculcating awareness of gender equity by sensifying them on various issues and challenges.

To foster equality between genders opportunities are given for women in education, workplace and sports and encourage them to

participate in events organized in the campus and outside the campus.

1. Student induction programme conducted sensitize the new aspirants to gender equity.
2. Course on human rights serve as primary initiatives of gender sensitization.
3. Observation of mother's day, International women's day, International woman's equality day and National girl child day are conducted annually.
4. The institution has framed various committees including the discipline committee, Anti-Ragging committee, Anti-sexual, Women empowerment and women related counselling cell information displayed in various places in the campus ensure the safety and security of students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid-waste management**



- Academic and Administrative blocks have bins for wastes collection
- Used papers and paper waste are sold to local vendors for recycling.
- In place of paper documents, the institution uses biometric attendance facilities as part of the paperless (E-mail) office and green campus initiatives to lessen the amount of solid paper waste produced in campus.

#### Liquid Waste Management

- The institution liquid waste is processed in a sewage treatment plant.

#### E-waste management

- Electronic gadgets are properly maintained and routinely updated employing by back systems in order to reduce e-waste such as those generated from computers, electrical and electronic waste parts.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

<p><b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b></p> <ol style="list-style-type: none"> <li><b>1.Restricted entry of automobiles</b></li> <li><b>2.Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3.Pedestrian-friendly pathways</b></li> <li><b>4.Ban on use of plastic</b></li> <li><b>5.Landscaping</b></li> </ol>	<p><b>A. Any 4 or All of the above</b></p>										
<table border="1"> <thead> <tr> <th data-bbox="86 568 539 631">File Description</th> <th data-bbox="539 568 1436 631">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 631 539 734">Geo tagged photos / videos of the facilities</td> <td data-bbox="539 631 1436 734" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 734 539 878">Various policy documents / decisions circulated for implementation</td> <td data-bbox="539 734 1436 878" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 878 539 949">Any other relevant documents</td> <td data-bbox="539 878 1436 949" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>		File Description	Documents	Geo tagged photos / videos of the facilities	<a href="#">View File</a>	Various policy documents / decisions circulated for implementation	No File Uploaded	Any other relevant documents	No File Uploaded		
File Description	Documents										
Geo tagged photos / videos of the facilities	<a href="#">View File</a>										
Various policy documents / decisions circulated for implementation	No File Uploaded										
Any other relevant documents	No File Uploaded										
<p><b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b></p>											
<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>E. None of the above</b></p>										
<table border="1"> <thead> <tr> <th data-bbox="86 1317 539 1379">File Description</th> <th data-bbox="539 1317 1436 1379">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1379 539 1518">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="539 1379 1436 1518" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1518 539 1621">Certification by the auditing agency</td> <td data-bbox="539 1518 1436 1621" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1621 539 1724">Certificates of the awards received</td> <td data-bbox="539 1621 1436 1724" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1724 539 1796">Any other relevant information</td> <td data-bbox="539 1724 1436 1796" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>		File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	No File Uploaded
File Description	Documents										
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded										
Certification by the auditing agency	No File Uploaded										
Certificates of the awards received	No File Uploaded										
Any other relevant information	No File Uploaded										
<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and</b></p>	<p><b>E. None of the above</b></p>										

**facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information :**  
**Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The institution plans events to promote tolerance and concord towards differences in cultural, geographical, linguistic, socio economic and other aspects.
- The institution has framed counselling cell and anti-Ragging Committee.
- An annual sports and cultural day is organized to provide platform for the students to display their inherent talents.
- International yoga day and National youth festival are observed
- Value education, Human rights, women studies, salai pathukappu vidigal, Human health and hygiene are offered in curriculum of Parent University.
- Unanimity is evidenced with uniform dress code
- Extension activities are organized to meet the needs of the disadvantaged.
- The institution organizes awareness programme on social issues through various cell activities like NSS, IQAC cell, women cell etc.
- Students are oriented towards the use of minority languages by explaining the rights given in Article 350(A) and 350(B).Peer assistance and eight languages provided in part 1 of the University syllabus are helpful in integrating and assisting students from various linguistic origins. Telugu-

113, Kannada - 20, French- 24, Hindi- 10, Sanskrit- 2, students have been benefited.

- Deserving students are given scholarships given by the government and NGO`s.
- MGR College organises activities that strengthen our constitutional values and deepen our commitments and respond towards our Nation. The National Service Scheme (NSS), Red Ribbon club (RRC) and Youth Red Cross (YRC) are integral bodies that conduct program to inculcate patriotism among students and staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- As per, advice of University NSS office, college NSS was active in implementing schemes such as Swachh Bharat, Make in India and Skill India.
- In order to advance a sustainable environment Swachh Bharat campaigns are organized and four villages were adopted. As part of the campaigns environmentally sound methods are constantly put into reality including the prohibition of plastics, water conservation, waste segregation, cleaning initiatives and antipollution efforts.
- Students are encouraged to participate in activities, celebration and awareness campaigns such as tree plantation, international disaster management day, NSS day, voter's day rally, Yoga webinar program, Corona awareness webinar

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**E. None of the above**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

The following is a list of national and international memorial days, events, and festivals that the institute observes each year and invites students and faculty to attend. since 2020-21 due to Covid Pandemic all the events were insited to conduct through online mode. The faculty inculcated the knowledge to the students oncelebrating the nataional and international commermorative days

S.No

Name of the Event

Date

1

International Yoga Day

21 June, 2020

2

International Youth Day

12 August, 2020

3

Independence Day

15 August, 2020

4

Teachers Day

05 September, 2020

5

Human Rights Day

10 December, 2020

6

Republic Day

26 January, 2021

7

International Women's Day

8 March, 2021

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practise 1 is an online mentoring system for students during the COVID-19 pandemic. It involves assigning teachers to a group of students and keeping in touch with parents on a monthly basis. Evidence of success includes improved test scores, higher attendance, fewer dropouts, more involvement in online activities, and improved relationships between professors and students.

Best Practise 2 is an adoption of ICT modes of teaching through digital content sources. It involves introducing innovative digital learning ideas to the students, making staff trained for effective use of ICT, developing digital sources of study, increasing student participation online, and creating awareness among students to utilise ICT tools.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- The covid 19 pandemic has triggered new ways of learning. One of the most often used terms after the pandemic is the new normal. Itincreased the use of online learning tools.
- Zoom app, Google meet, Google classroom, YouTube, Team viewer, Microsoft teams were used in the online platforms.
- Periodical online meeting was conducted to monitor and encourage the teaching-learning process among the students.
- Online education enabled the teacher and the student to set their own learning tale and there's additional flexibility of setting a schedule that fits everyone agenda.
- As a result using an online educational platform allowed for a better balance of work and studies, so there is no need to give anything up.
- Online education allowed students to attend classes from any location of their choice and there is no chance for missing the lessons. Online lectures were recorded, archived and

shared for future reference. This allowed students to access the learning material at the time of their comfort. This was assessed by online internal assessment test.

- Online learning reduced financial cost. It is far more affordable as compared to physical learning. Online learning eliminated the cost points of student transportation and meals

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

- To conduct more number of funded seminars and workshops of National importance in virtual mode
- To encourage the faculty members to qualify in NET / SET
- To instruct the students to enrol on e-learning like NPTEL, SWAYAM, MOOC Etc.,
- CSR based virtual training programmes for campus placements
- To have MoU for training placement
- To encourage staff to familiarize in online teaching platforms
- To provide ample hands on trainings on the usage of e learning