



M.G.R. COLLEGE

Approved by Government of Tamilnadu, Affiliated to Periyar University, Salem
Re-Accredited by NAAC

Recognized by UGC under section 2(f) and 12(B), New Delhi
Dr. M.G.R Nagar, HOSUR – 635 130 Krishnagiri Dist., Tamil Nadu

Date: 11/06/2022

Dr A Muthumoni, M. Com., M. B. A., M. Phil., Ph.D.

Principal / IQAC Chairman

CIRCULAR

The members of IQAC are hereby informed that the first meeting of IQAC for the academic year 2022-23 is scheduled on 13/06/2022 at Principal's Chamber. All the members are requested to attend the meeting by 2.30pm to discuss the following agenda of the meeting.

Agenda

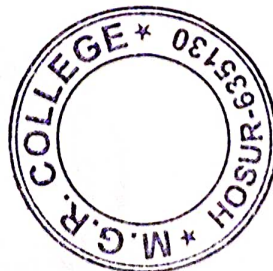
1. To read and confirm the minutes of the previous meeting and the action taken report.
2. To discuss about the Faculty Recruitment for the academic year 2022-23
3. Admission strategies to be adopted for the academic year 2022-23
4. To discuss and approve the academic calendar prepared for the academic year 2022-23.
5. Approval of the master time table
6. To approve the list of faculty in charge of various cells and committees of the present academic year.
7. To introduce new value added courses
8. To insist the Departments to conduct FDPs, Seminars and Conferences
9. IQAC Composition as per new guidelines


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Copy to:

1. All the Heads of the Department
2. Members of IQAC
3. IQAC Coordinator
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MINUTES OF IQAC MEETING

Meeting No: 1

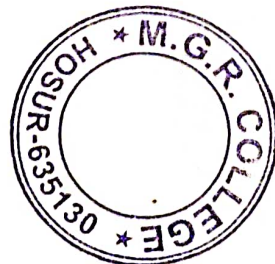
Date: 13/06/2022

Time: 2.30 pm

The first meeting of Internal Quality Assurance Cell (IQAC), MGR College, Hosur for the academic year 2022-23 was held on 13/06/2022 at 2.30 pm at Principal's Chamber. The meeting was chaired by respected Principal Dr A Muthumoni.

Mr R Yuvaraj, IQAC coordinator delivered the welcome address to the principal and the members of IQAC. The following matters on the agenda were discussed and it was unanimously resolved to implement them. The meeting adjourned at 04.00 pm after the vote of thanks by Mr R Muralidharan, IQAC Co-Coordinator.

S.No	Agenda	Action taken
1.	To read and confirm the minutes of the previous meeting	The minutes of the previous meeting were read by the IQAC co-coordinator and it was confirmed. As per the minutes of the meeting, the action taken report was discussed in the meeting.
2.	Faculty Recruitment Plan	Sanctioned Positions were filled as per the approval from the Management
3.	Admission Strategies	Admission committee was formed
4.	Academic calendar discussion and approval of Master timetable	The academic calendar and Master timetable was approved.
5.	List of faculties in charge of various cells and committees	It was decided to approve the new Academic committees.
6.	Value Added courses	It was decided to conduct new Value Added Courses by each department. Guidelines for these courses was decided
7.	Seminars, Workshops, FDPsetc	It was decided to organize and prepare a tentative date for the action plan of IQAC programs and was approved
8.	Composition of IQAC	Members of IQAC has been approved by the Chair and members as per the new NAAC guidelines



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Date: 13/08/2022

Dr A Muthumoni, M. Com., M. B. A., M. Phil., Ph.D.

Principal / IQAC Chairman

CIRCULAR

The members of IQAC are hereby informed that a meeting of IQAC is scheduled on 16/08/2022 at Principal's Chamber. All the members requested to attend the meeting by 2.00pm to discuss the following agenda of the meeting.

Agenda

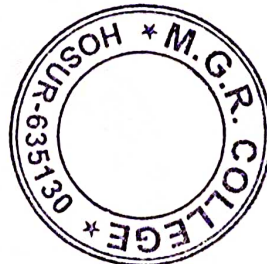
1. To discuss about Conduct of Internal Assessments
2. To discuss the feedback system
3. To discuss the action plan of various departments, cells and committees etc. for the academic year 2022-23
4. To discuss AQAR criteria wise distribution and action plan
5. To confirm data collection format for each criteria
6. To discuss about the conduction of International Online Lecture Series


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MINUTES OF IQAC MEETING

Meeting No: 2

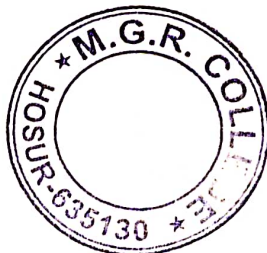
Date: 16/08/2022

Time: 2.00 pm

The Second meeting of Internal Quality Assurance Cell (IQAC), MGR College, Hosur for the academic year 2022-23 was held on 16/08/2022 at 2.00 pm at Principal's Chamber. The meeting was chaired by respected Principal Dr A Muthumoni.

Mr. R Yuvaraj IQAC coordinator delivered the welcome address to the principal and the members of IQAC. The following matters on the agenda was discussed and the decisions were taken to resolve them. The meeting was adjourned at 03.30 pm after the vote of thanks by Dr. D Santhi Jeslet, IQAC Member.

S No	Agenda	Action taken
1	Conduct of Internal Assessments	Time Table for Internal Assessments were discussed and confirmed with the members of IQAC
2	Feedback Collection	It was decided to approve the questionnaire for feedback from all the stakeholders.
3	Action Plan of Cells & Centres / Committees	It was decided to approve the action plan of cells. Suggestion to incorporated programs related to IPR, Human Rights was intimated to concerned convenors.
4	AQAR Preparation	Criteria wise charge distribution was approved.
5.	Data collection for each criteria	Tentative date for data collection was finalized. Data collection was decided to start.
6.	Conduct of International Online Lecture Series	It was decided to conduct minimum one International online lecture series by each department.



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Date: 31/01/2023

Dr A Muthumoni, M. Com., M. B. A., M. Phil., Ph.D.

Principal / IQAC Chairman

CIRCULAR

The members of IQAC are hereby informed that a meeting of the IQAC members is scheduled on 04/02/2023, at 10.30 am at Principal's chamber. All are requested to join on time to discuss the following agenda of the meeting.

Agenda

1. To organize seminars, workshops, FDPs etc
2. To conduct awareness program related to IPR
3. To discuss student related project works as part of curriculum
4. To analyze previous Semester University examination results
5. To discuss the Green and Energy Audit Reports
6. Any other matters of relevance with the permission of respected Principal.

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MINUTES OF IQAC MEETING

Meeting No: 3

Date: 04/02/2023

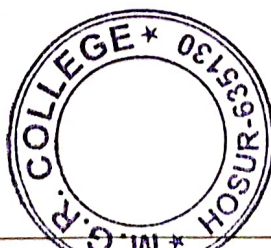
Time: 10.30 pm

The Third meeting of Internal Quality Assurance Cell (IQAC), MGR College, Hosur for the academic year 2022-23 was held on 04/02/2023 at 10.30 pm at Principal's Chamber. The meeting was chaired by respected Principal Dr A Muthumoni.

Mr. R Yuvaraj IQAC coordinator delivered the welcome address to the principal and the members of IQAC. The following matters on the agenda was discussed and the decisions were taken to resolve them. The meeting was adjourned at 03.30 pm after the vote of thanks by Dr. D Santhi Jeslet, IQAC Member.

ACTION TAKEN REPORT

S No	Agenda	Action taken
1.	Seminars, Workshops, FDPs etc.,	More than 10 Seminars and 4 Conferences were conducted, Faculty members were attended various FDPs
2.	Awareness program related to IPR	IPR awareness programs were conducted in association with NIPAM, GOI.
3.	Student's Projects	Projects were carried out by the students through Industry-Institute Collaborations
4.	To analyze previous Semester University examination results	Results of Previous semester were analyzed and the same has been communicated with various stakeholders
5.	To discuss the Green and Energy Audit Reports	Green and Energy Audits were carried out on 20.01.2023, the Audit statements were discussed and shared the same to various stakeholders.



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